Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 5, 2026

DIVISION MEMORANDUM
No. 686 , s. 2026

IMPLEMENTING GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUND (PSF) FOR THE IMPLEMENTATION OF THE PHYSICAL FITNESS AND SCHOOL SPORTS PROGRAM (PFSS) FOR F.Y 2026

To: Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public School District Supervisors
Principals In-Charge of the District
Heads of Public & Private Elementary, Secondary, & Integrated Schools
All Others Concerned

1. Attached is Regional Memorandum ESSD-2026-094, s. 2026 regarding the **Implementating Guidelines on the Institutionalization of Program Support Fund (PSF) for the Implementation of the Physical Fitness and School Sports Program (PFSS) for F.Y 2026,** which is self-explanatory.

2. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

ROLAND F. DEMOCRITO
Administrative Officer V
In-charge of the Division

Enclosure: As stated
To be indicated in the Perpetual Index
Under the following subjects:

FUNDS **PROGRAMS** **REPORT** **SPORTS**

CIU/jpsb

Población, Numancia, Aklan
Tel/Fax No. (265 3740 I 265 3741 I 265 3743)
Website: http://www.depedaklan.org
Email Address: aklan.1958@deped.gov.ph

Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

NOV 03 2026

REGIONAL MEMORANDUM
ESSD-2026-094

IMPLEMENTING GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUND (PSF) FOR THE IMPLEMENTATION OF THE PHYSICAL FITNESS AND SCHOOL SPORTS PROGRAM (PFSS) FOR F.Y 2026

To: Schools Division Superintendents
All Others Concerned

1. Attached is Memorandum DM-OUGOPS-2026-09-1269 from **Hon. Malcolm S. Garma, Undersecretary for Governance and Operations,** dated April 1, 2026, regarding the **Implementing Guidelines on the Utilization of Program Support Fund (PSF) for the Implementation of the Physical Fitness and School Sports Program (PFSS) for F.Y 2026,** which is self-explanatory.

2. The following are the recipient schools and SDOs in Region VI with the corresponding allocation:

NO.	SCHOOL ID	NAME OF SCHOOL	SDO	AMOUNT ALLOCATED
Schools Division Office			**Aklan**	3,000.00
	302289	Bacan National High School	Aklan	50,000.00
	114755	Estancia Elementary School	Aklan	50,000.00
Schools Division Office			**Antique**	3,000.00
	114943	Igpalge Elementary School	Antique	50,000.00
	302375	San Pedro National High School	Antique	50,000.00
School Division Office			**Capiz**	3,000.00
	115695	Victoria Cortes Dais Elementary School	Capiz	50,000.00
	302420	Pontevedra National High School	Capiz	50,000.00
Schools Division Office			**Guimaras**	1,500.00
	115888	Sabang Elementary School	Guimaras	50,000.00
TOTAL				**P 360,500.00**

3. The Schools Division Office shall accomplish the reporting templates that can be accessed through the link: https://tinyurl.com/SSEEDtemplates and shall submit through email at jamesfresnnyl.casipe@deped.gov.ph on or before **December 16, 2026.**

Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph

Certificate No. PHP QMS 24 93 0184

4. For queries, contact **James Fresnnyl G. Casipe, Regional Focal Person – School Sports Program, Education Support Services Division** at mobile number 09514076504 or email at region6.essd@deped.gov.ph.

5. Immediate dissemination of and compliance with this Memorandum are desired.

CRISTITO A. ECO, CESO III
Regional Director

Encl.: As stated
Reference: Memorandum DM-OUGOPS-2026-09-1269
To be indicated in the Perpetual Index
under the following subjects:

FUNDS
PROGRAMS
REPORT
SPORTS

JGC/ESSD-RM-SSEEDP BATCH 9
___/October 22, 2026

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

DEPARTMENT OF EDUCATION
RECEIVED
RECORDS SECTION, REGIONAL OFFICE NO. VI
OCT 21 2026
By: TIME:

MEMORANDUM
OM-OUGOPS-2026- 09.3781

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff

PETER IRVING C. CORVERA

THROUGH : **ATTY. EDSON BYRON K. SY**
Undersecretary for Finance

Approved as to downloading

ATTY. EDSON BYRON K. SY
Undersecretary for Finance

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

OUGOPS

ARMANDO C. RUIZ
Director IV
Officer-in-Charge
Office of the USec for Finance

SUBJECT : **REQUEST FOR CLEARANCE AND JUSTIFICATION FOR THE APPROVAL OF THE DOWNLOADING OF THE PROGRAM SUPPORT FUND (PSF) FOR THE SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9**

DATE : September 14, 2026

This office, through the **Bureau of Learner Support Services – School Sports Division (BLSS-SSD),** respectfully requests clearance for the approval of the downloading of the **Program Support Fund (PSF)** for the implementation of the Sports Supplies and Equipment Enhancement Distribution Program (SSEEDP), **Batch 9,** covering an additional 116 schools, in the total amount of **Php5,974,000.00.**

This amount shall be sourced from savings realized from various completed program activities under the FY 2026 Physical Fitness and School Sports Fund (Current Fund). These savings were originally allocated for the Conduct of Orientation-Workshop on Inclusive Sports for the Luzon Cluster, amounting to Php975,800.00; the Conduct of Orientation-Workshop on Inclusive Sports for the Visayas and Mindanao Cluster, amounting to Php4,460,700.00; the downloading of the Program Support Fund (PSF) for the salary of Regional and Division Focal Persons (TA1), amounting to Php434,000.00; and the attendance in the Chef-de-Mission (CDM) Meeting for the 15th ASEAN Schools Games 2026 in Indonesia, amounting to Php103,500.00 — for a total of Php5,974,000.00 in savings within the current fiscal year. To ensure the productive utilization of these savings and to prevent their reversion or non-utilization at the close of the fiscal year, this Office proposes to apply the said amount as the Program Support Fund (PSF) for the

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM
OM-OUGOPS-2026- 09.3781

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff

THROUGH : **ATTY. EDSON BYRON K. SY**
Undersecretary for Finance

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

OUGOPS

SUBJECT : **REQUEST FOR CLEARANCE AND JUSTIFICATION FOR THE APPROVAL OF THE DOWNLOADING OF THE PROGRAM SUPPORT FUND (PSF) FOR THE SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9**

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SSEEDP, Batch 9, for immediate downloading to the concerned Regional Offices (ROs) and Schools Division Offices (SDOs), for onward distribution of sports supplies and equipment to a total of 116 identified recipient schools. The utilization of these current-fund savings ensures that resources originally intended for learner-focused sports activities remain within their intended purpose of promoting learner wellness and physical fitness, in support of continued school sports development, while allowing the productive use of savings that would otherwise remain idle or be subject to reversion at the close of the fiscal year.

This request likewise covers the transmittal of the corresponding memorandum to all Regional Offices (ROs) and Schools Division Offices (SDOs) regarding the utilization of the said funds for the procurement of sports supplies, materials, and equipment for school sports clubs, in accordance with the Authority to Conduct, the Complete Staff Work (CSW), the Allocation List, and the List of Recipient Schools as vetted by the concerned Regional Offices.

For questions or concerns, you may contact the BLSS-SSD at telephone number: (02) 8632-0260 or via email address at blss.ssd@deped.gov.ph.

We look forward to your favorable response and are grateful for your kind consideration of this request.

Republic ofthePhilippines
DEPARTMENTOFEDUCATION

JUSTIFICATIONS FOR LATEDOWNLOADING OF FUNDS

This tool aims to explain the delay in downloading of funds to the field offices and provides the action plan for the Program Team/Bureau/Services to ensure that funds will be downloaded promptly in the future.

This explanation shall be attached to the request for downloading of funds to be submitted to the Office of the Undersecretary for Finance through the Finance Service – Budget Division.

#	PROGRAM/ACTIVITY/ PROJECT (PAP)	Sports Supplies and Equipment Enhancement Distribution (SSEED) Program		
1	PAP OWNER DETAILS	Office BLSS-School Sports Division		Contact # / Email Address blss.ssd@deped.gov.ph
2	ORIGINAL TARGET DATE OF DOWNLOADING	Not Applicable MM M DD YY	Total Amount to be Downloaded Php 5,974,000.00	Funding Source / FY 2026 Current FY 2025 Continuing
3	DATE SUBMITTED TO BUDGET DIVISION FOR DOWNLOADING	Not Applicable MM M DD YY		Recipient Offices Regional Offices / School Division Offices
4	REASONS FOR LATE DOWNLOADING *(KINDLY PROVIDE DETAILED EXPLANATION)*	The reason for the late downloading is because the funds was sourced from accumulated savings of the implemented programs and activities under the FY 2026 Physical Fitness and School Sports Fund (Current Fund). These savings were realized only upon the conduct and completion of the Orientation-Workshop on Inclusive Sports for the Luzon Cluster (₱975,800.00); the Orientation-Workshop on Inclusive Sports for the Visayas and Mindanao Cluster (₱4,460,700.00); the downloading of the Program Support Fund (PSF) for the salary of Regional and Division Focal Persons (TA1) (₱434,000.00); and the attendance in the Chef-de-Mission (CDM) Meeting for the 15th ASEAN Schools Games 2026 in Indonesia (₱103,500.00) — which, taken together, accumulated to a total of ₱5,974,000.00 within the current fiscal year. As these savings could only be consolidated and confirmed after each activity had been completed and closed out, the downloading of the corresponding Program Support Fund (PSF) was necessarily deferred until the full amount was determined. To ensure the productive utilization of these savings, BLSS -School Sports Division undertook the necessary assessment and proposes to apply this amount as the Program Support Fund (PSF) to augment the SSEEDP, Batch 9, for the provision of sports supplies and equipment to public schools. The additional allocation was deemed necessary considering the substantial number of schools that remain in need of sports equipment and resources to support the implementation of school-based sports programs, particularly the School Sports Club (SSC) under DepEd Order No. 22, s. 2025		

5	OTHER SUBMITTED DOCUMENTS	

/	Authority to Conduct
	Complete Staff Work (CSW)
	Allocation List
	Guidelines/ Memorandum on the Utilization
	List of Recipient Schools vetted by the RO

6	**RESOLUTION AND COMMITMENT OF PROGRAM TEAM/ OFFICE**	The BLSS–School Sports Division commits to closely monitor and follow up on the downloading documents with the Budget Division to ensure the prompt processing and release of the Program Support Fund (PSF). The Division shall likewise coordinate closely with the concerned Regional Offices (ROs) and Schools Division Offices (SDOs) to ensure the timely and proper utilization of the downloaded funds for the SSEEDP, Batch 9, and shall conduct regular monitoring and validation of the delivery and distribution of sports supplies and equipment to the 116 recipient schools.

Prepared by:

KAREN NNYELL B. FABILA
Technical Assistant II

CESAR S. ABALON
Chief, School Sports Division

Date: _____

Attested by:

Dr. MIGUEL ANGELO S. MANTARING
Director IV-Bureau of Learner Support Services

Date: _____

Recommending Approval:

MALCOM S. GARMA
Undersecretary for Governance and Operations

Date: _____

Approved / Disapproved:

10/07/2024
ARMANDO C. RUIZ
Director IV
Officer-in-Charge
Office of the USec for Finance

ATTY. EDSON BYRON K. SY
Undersecretary for Finance

Date: _____

Republic of the Philippines

Department of Education

(BCN1190)
AC-26-BLSS-SSD-PFSS-SSD-2959
₱5,974,000.00
200000100001000
ALLOTMENT AVAILABLE
KEYMARK V. TIRADOS
Supervising Administrative Officer
OIC, Budget Division

ATC No : ATC-2026-CO-00687

DATE : Aug 19, 2026

FOR : **MALCOLM S. GARMA**
Undersecretary For Governance And Operations

THRU : **ROGER B. MASAPOL**
Assistant Secretary For Governance And Operations Strand - Education Governance And Support Services

FROM : **Dr. MIGUEL ANGELO S. MANTARING**
Director IV, Bureau Of Learner Support Services

SUBJECT : DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9

NAME OF PROGRAM(S)/ PROJECT(S):

DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9

OUTPUT(S) TO BE PRODUCED AND ITS CODE(S):

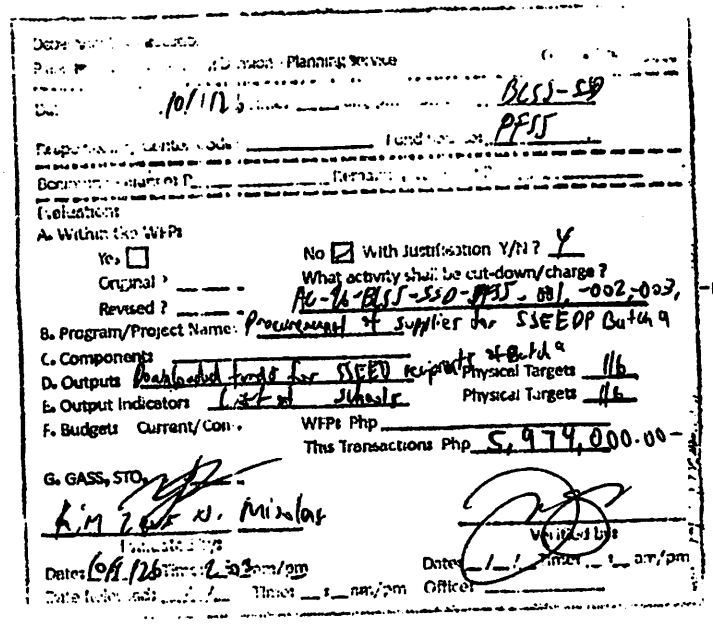
Output Code	Output	Physical Target
OC-26-BLSS-SSD-PFSS-019	downloaded funds for the SSEED recipients of batch 9	116

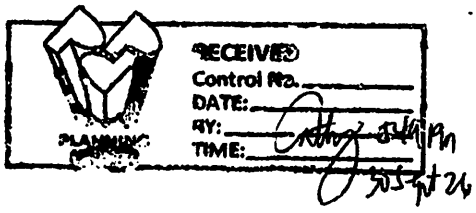
ACTIVITY/IES TO BE REQUESTED:

Activity Code	Name of Activity
AC-26-BLSS-SSD-PFSS-028	DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9

Republic of the Philippines
Department of Education

ATC No : ATC-2026-CO-00687


Planning Service
BLSS-SD
PFSS
Relation:
A. Within the WFPs
Yes ☐ No ☑ With Justification Y/N ? Y
Original ? ____ What activity shall be cut-down/charge ?
Revised ? ____ AC-26-BLSS-SSD-PFSS-001, -002, -003, -006
B. Program/Project Name: Procurement of Supplies for SSEEDP Batch 9
C. Component: ____
D. Outputs Beneficiaries for SSEED Recipient Physical Targets 116
E. Output Indicators List of Schools Physical Targets 116
F. Budgets Current/Con... WFPs Php ____
This Transactions Php 5,974,000.00
G. GASS, STO
Kim Jose N. Mislos
Date: 10/11/26 Time: 2:32 am/pm
Date: _/_/_ Time: _:_ am/pm
Date: _/_/_ Time: _:_ am/pm Officer: ____


RECEIVED
Control No. ____
DATE: ____
BY: ____
TIME: 3:41 PM
10-26

Following the host country's official declaration in May canceling the ASEAN Schools Games (ASG) 2026, the funds originally set aside for the Philippines' participation in the international event were strategically reprogrammed across priority BLSS-SSD initiatives to ensure optimal budget utilization. Savings from completed projects were also computed and reprogrammed. Redirecting these resources directly supports the procurement of essential sports supplies, materials, and equipment for an expanded baseline of public schools that urgently require assistance.

In this regard, the downloading of the Program Support Fund (PSF) for SSEEDP Batch 9 is urgently requested to cover the newly identified 116 recipient schools utilizing the reprogrammed ASG funds. Approving the downloading of the PSF will facilitate timely procurement and distribution, directly enabling these 116 schools to fully operationalize their sports clubs and expand learner access to quality physical education programs.

Create AR/ATC

(/activityrequest/view)

ATC-2026-CO-00687
Status: FOR FO VERIFICATION
Last action was 30 seconds ago

Request Type	ATC	
Activity Request Date	2026-08-19 00:00:00	
FOR	MALCOLM S. GARMA	Undersecretary For Governance and Operations
THRU	ROGER B. MASAPOL	Assistant Secretary for Governance and Operations Strat
	Officer-in-Charge	Designation and Office
	Officer-in-Charge	Designation and Office
FROM	Dr. MIGUEL ANGELO S. MANTARING	Director IV, Bureau of Learner Support Services
Subject	DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9	
Annexes	1. List of recipient schools 2. Memo 3. Complete Staff Work (CSW) 4. Downloading Guidelines 5. Portion of the approved WFP-current- where bumped off activity is stipulated.	
Justification	Cancellation of the ASG games was officially declared last May 2026 by the Host Country. The office had to reprogram the funds and remaining funds were programmed for some of the schools targeted for this year under TIER 2.	
Total Amount	5,974,000.00	

Activities History

Program/Projects	Output	Description	Indicator	Fund Type	Target Year	Amount in Approved WFP	Amount Requested	Remaining Amount	Allotment Available
		AC-26-BLSS-SSD-PFSS-028							
DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9	downloaded funds for the SSEED recipients of batch 9	DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9	116 list of schools	Current Fund	2026	5,974,000.00	5,974,000.00	0.00	0.00

Bumped-Off Activities

Activity Code: AC-26-BLSS-SSD-PFSS-001 — **Activity Name:** Conduct of Orientation-Workshop on Inclusive Sports (Luzon Cluster) — **Amount to be bumped-off:** 975800.00

Bumped-Off Activities

Activity Code: AC-26-BLSS-SSD-PFSS-002 — **Activity Name:** Conduct of Orientation-Workshop on Inclusive Sports (Visayas & Mindanao Cluster) — **Amount to be bumped-off:** 4460700.00

Bumped-Off Activities

Activity Code: AC-26-BLSS-SSD-PFSS-003 — **Activity Name:** Downloading of Program Support Fund (PSF) for the Salary of Regional and Division Focal Persons (TA1) — **Amount to be bumped-off:** 434000.00

Bumped-Off Activities

Activity Code: AC-26-BLSS-SSD-PFSS-006 — **Activity Name:** Attendance in the Chef-de-Mission (CDM) Meeting for the 15th ASEAN Schools Games 2026 - Indonesia — **Amount to be bumped-off:** 103500.00

ACTIVITY/IES WITH DOWNLOADING:

Downloading Remarks : please see attached Guidelines for downloading of funds

Authorized Signatory ATTY. EDSON BYRON K. SY — Undersecretary for Finance

ADMINISTRATIVE ARRANGEMENT

ACTIVITY/IES WITH DOWNLOADING:

please see attached Guidelines for downloading of funds	ATTY. EDSON BYRON K. SY Undersecretary for Finance

ACTIVITY/IES TO BE BUMPED-OFF AND ITS CODE(S):

Activity Code	Name of Activity	Amount
AC-26-BLSS-SSD-PFSS-001	Conduct of Orientation-Workshop on Inclusive Sports (Luzon Cluster)	975,800.00
AC-26-BLSS-SSD-PFSS-002	Conduct of Orientation-Workshop on Inclusive Sports (Visayas & Mindanao Cluster)	4,460,700.00
AC-26-BLSS-SSD-PFSS-003	Downloading of Program Support Fund (PSF) for the Salary of Regional and Division Focal Persons (TA1)	434,000.00
AC-26-BLSS-SSD-PFSS-006	Attendance in the Chef-de-Mission (CDM) Meeting for the 15th ASEAN Schools Games 2026 - Indonesia	103,500.00
Grand Total:		5,974,000.00

JUSTIFICATION:

In line with the Department of Education's commitment to promoting the holistic development of learners through active participation in physical education and sports, the Bureau of Learner Support Services–School Sports Division (BLSS-SSD) implements the Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP). Serving as a core support mechanism for the Institutionalization of School Sports Clubs in public schools under DepEd Order No. 22, s. 2025, the program ensures that public school learners receive adequate, standard, and age-appropriate sports materials for PE classes and sports club activities. By bridging equipment resource gaps, the SSEEDP fosters physical fitness, discipline, teamwork, and overall character formation among learners nationwide.

Following the host country's official declaration in May canceling the ASEAN Schools Games (ASG) 2026, the funds originally set aside for the Philippines' participation in the international event were strategically reprogrammed across priority BLSS-SSD initiatives to ensure optimal budget utilization. Savings from completed projects were also computed and reprogrammed. Redirecting these resources directly supports the procurement of essential sports supplies, materials, and equipment for an expanded baseline of public schools that urgently require assistance.

In this regard, the downloading of the Program Support Fund (PSF) for SSEEDP Batch 9 is urgently requested to cover the newly identified 116 recipient schools utilizing the reprogrammed ASG funds. Approving the downloading of the PSF will facilitate timely procurement and distribution, directly enabling these 116 schools to fully operationalize their sports clubs and expand learner access to quality physical education programs.

FINANCIAL REQUIREMENTS:

Activity Code	Name of Activity	Amount
AC-26-BLSS-SSD-PFSS-028	DOWNLOADING OF PSF FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9	5,974,000.00
Grand Total:		5,974,000.00

SOURCE OF FUNDS:

PFSS - 2026

ADMINISTRATIVE ARRANGEMENTS:

ANNEXES:

1. List of recipient schools
2. Memo
3. Complete Staff Work (CSW)
4. Downloading Guidelines
5. Portion of the approved WFP-current- where bumped off activity is stipulated.

All expenses incurred in this activity is subject to usual accounting and auditing rules and regulations.

Department of Education

Office Code : 5-16-3000
Office Name : BLSS - School Sports Division
Fiscal Year : 2026

FY 2026 PHYSICAL PLAN / FINANCIAL OBLIGATION / MONTHLY DISBURSEMENT PROGRAM

Output Code (OC)	Program s/ Projects	Output	Activity Code (AC) Milestone	Activities	Performance Indicator (Activity, Output & Milestone)	2025 Accomplishments		Q1			
						Actual (Jan-Sept)	Estimate (Oct-Dec)	Jan.	Feb.	Mar.	Total
24100200100000 - Physical Fitness and School Sports											
	Overhead										
OC-26-BLSS-SSD-PFSS-008		Administrative Cost			No. of Payments made	0	0	0	0	0	0
			AC-26-BLSS-SSD-PFSS-010	Payment of Salaries of Contract of Service (COS)	No. of Payments made			7	12	12	31
			AC-26-BLSS-SSD-PFSS-011	Operational Expenses		0	0	4	4	5	13
			AC-26-BLSS-SSD-PFSS-012	Travel/Other Supplies Expenses (Local Travel by Air and by Land	No. of SSD travelled	0	0	0	15	15	30
			AC-26-BLSS-SSD-PFSS-013	Common use supplies for Office Operation		0	0	0	0	1	1
			AC-26-BLSS-SSD-PFSS-015	Payment of Reimbursement for the Food, Purified Drinking Water and Tarpaulin re: Send-off Ceremony for the 14th ASG	No. of Payments made			0	1	0	1
			AC-26-BLSS-SSD-PFSS-016	Payment of reimbursement of Meals and Tarpaulin during the Conduct of the Orientation - Workshop on the Implementation of	No. of Payments made			0	1	0	1
			AC-26-BLSS-SSD-PFSS-017	Payment for the reimbursement for the medical supplies used for the 14th ASG for the Philippine Delegation	No. of Payments made			0	1	0	1
			AC-26-BLSS-SSD-PFSS-018	Payment of travelling expenses to monitor PFSS Program and activities	No of payment made			0	1	0	1
	Learner Support Services Development Program										
OC-26-BLSS-SSD-PFSS-001		Trained Inclusive Education/SNED Teacher			No of Inclusive Education/SNED Teacher trained			0	0	0	0
			AC-26-BLSS-SSD-PFSS-001	Conduct of Orientation-Workshop on Inclusive Sports (Luzon Cluster)	No of Orientation-Workshop on Inclusive Sports for Luzon Cluster conducted			0	0	0	0
5,136,500			AC-26-BLSS-SSD-PFSS-002	Conduct of Orientation-Workshop on Inclusive Sports (Visayas & Mindanao Cluster)	No of Orientation-Workshop on Inclusive Sports for Visayas & Mindanao Cluster conducted			0	0	0	0
OC-26-BLSS-SSD-PFSS-010		Trained Regional Focals			No of Regional Focals trained			0	0	0	0
OC-26-BLSS-SSD-PFSS-011		Trained SDO Focals			Number of SDO Focals Trained			0	0	0	0
OC-26-BLSS-SSD-PFSS-002		Submitted Accomplishment Report by Regional Focal Persons under COS (TA1)			No. of Accomplishment Report by Regional Focal Persons under COS (TA1) submitted			0	17	0	17
			AC-26-BLSS-SSD-PFSS-003	Downloading of Program Support Fund (PSF) for the Salary of Regional and Division Focal Persons (TA1)	No. of PSF for the Salary of Regional and Division Focal Persons under CoS (TA1) and Operational Expenses downloaded	0	0	0	1	0	1
OC-26-BLSS-SSD-PFSS-012		Submitted Accomplishment Report by Division Focal Persons under COS (TA1)			No. of Accomplishment Report by Division Focal Persons under COS (TA1) submitted			0	221	0	221
OC-26-BLSS-SSD-PFSS-003		Provided the schools with sports supplies, materials, and equipment for sports club under SSEEDP			No. of schools with sports supplies, materials, and equipment for sports club under SSEEDP provided			0	815	0	815
			AC-26-BLSS-SSD-PFSS-004	Downloading of PSF for the Procurement of Sports Supplies, Materials, and Equipment for Sports Club under Sports Supplies and Equipment Enhancement Distribution Program (SSEEDP) Batch 6-26	No. of program support funds to regions and divisions for SSEEDP downloaded	0	0	0	1	0	1
	School Sports Competition										
OC-26-BLSS-SSD-PFSS-005		Represented the Philipine Delegation as a member country in the Chef-de-Mission (CDM) meeting for the 15th ASG			No of Philipine Delegation as a member country in the Chef-de-Mission (CDM) meeting for the 15th ASG represented			0	0	0	0
103,500			AC-26-BLSS-SSD-PFSS-006	Attendance in the Chef-de-Mission (CDM) Meeting for the 15th ASEAN Schools Games 2026 - Indonesia	No of chef-de-mission meeting attended	0	0	0	0	0	0
OC-26-BLSS-SSD-PFSS-006		Philippine delegation competed in the 15th ASEAN Schools Games (ASG)- Indonesia			No. of student-athletes in international schools sports competed	0	0	0	0	0	0
			AC-26-BLSS-SSD-PFSS-007	Participation to the 15th ASEAN Schools Games (ASG) 2025 - Indonesia	No. of ASG participated	0	0	0	0	0	0
OC-26-BLSS-SSD-PFSS-007		Provided training, parade and competition uniforms for the 15th ASEAN Schools Games 2025			No. of training, parade and competition uniforms for the 15th ASEAN Schools Games 2025 provided			0	0	0	0
			AC-26-BLSS-SSD-PFSS-008	Conduct of Procurement & Delivery of Training Uniform, Parade Uniform, and Competition Uniform for the 15th ASEAN Schools Games 2026 - Indonesia	No. of procurement of training uniform, parade uniform,and competition uniform conducted	0	0	0	0	0	0
	Learner Support Services Development Program										
OC-26-BLSS-SSD-PFSS-009		Trained division focal persons on the Intramurals and PFN			No of division focals Trained			0	0	0	0
			AC-26-BLSS-SSD-PFSS-014	Downloading of PSF for the Conduct of Regional Orientation on the School Sports Program (Intramurals and Physical Fitness Norms) for Trainers	No of PSF to the regions downloaded for the Orientation/Training			0	0	0	0
TOTAL											

Prepared by:

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Date:

Certified by:

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Director IV
Bureau of Learner Support Services

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MALCOLM S. GARMA
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Date:

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Officer in Charge
Office of the Undersecretary for Finance

Date

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM
DM-OUGOPS-2026-09-1269

TO : **ALL REGIONAL DIRECTORS**
EDUCATION SUPPORT SERVICES DIVISION
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL GOVERNANCE AND OPERATIONS DIVISION
ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

SUBJECT : **IMPLEMENTING GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUND (PSF) FOR THE IMPLEMENTATION OF THE PHYSICAL FITNESS AND SCHOOL SPORTS PROGRAM (PFSS) FOR F.Y 2026**

DATE : **April 1, 2026**

Pursuant to the Department of Education's commitment to promote holistic learner development and strengthen learner resiliency and well-being, the Bureau of Learner Support Services–School Sports Division (BLSS-SSD) shall implement the Physical Fitness and School Sports Program (PFSS) for fiscal year 2026. The memorandum also includes guidelines for the hiring of PFSS Technical Assistant I to support program implementation in the Regional Offices (ROs) and Schools Division Offices (SDOs).

The implementation of PFSS is intended to ensure the systematic, sustained, and institutionalized delivery of physical fitness and school sports interventions across public elementary and secondary schools nationwide. Recognizing that learner development in sports and physical fitness requires continuity, progression, and long-term support, PFSS shall be implemented through phased programming, annual prioritization, and cumulative capacity-building over successive fiscal years.

This Memorandum guides the implementation approach for PFSS, including the establishment and strengthening of School Sports Clubs, in accordance with DepEd Order No. 022, s. 2025, the phased distribution of school sports supplies, materials, and equipment, selection criteria of School Sports Club Coordinators and Facilitators, and the hiring and renewal of PFSS Technical Assistant I in the Regional Offices (ROs) and Schools Division Offices (SDOs). These interventions are designed to complement the K–12 curriculum, learner support services, and existing school sports initiatives at the school, division, and regional levels.

To ensure the effectiveness of the program, BLSS-SSD issues the guidelines on the utilization of Program Support Fund (PSF) for the procurement of sports supplies, materials, and equipment for the School Sports Club under School Sports Supplies Materials and Equipment Enhancement Distribution Program (SSEEDP) (**Enclosure No. 1**), implementing guidelines for the process and terms of reference for the hiring of the PFSS Technical Assistant I (Contract of Service) (**Enclosure No. 2**), Summary of Breakdown of Allocation and Program Support Funds (**Annex A**), Recommended List Of Sports Supplies, Materials, And Equipment With Technical Specification (**Annex B**), School-based Report on the Inventory of Sports Supplies, Materials and Equipment for Schools Under SSEEDP (**Annex C**), Division Report on the Inventory of Sports Supplies, Materials and Equipment for Schools Under SSEEDP (**Annex D**), Regional Report on the Inventory of Sports Supplies, Materials and Equipment for Schools Under SSEEDP (**Annex E**), Service Agreement and Terms of Reference (**Annex F**) and Individual Performance Commitment and Review Form (**Annex G**).

For clarifications and concerns, you may contact the BLSS-SSD at telephone number: (02) 8632-0260 or via email address at blss.ssd@deped.gov.ph.

For immediate dissemination and compliance.

Enclosure 1.

GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUND (PSF) FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SCHOOL SPORTS CLUB UNDER SSEEDP

I. RATIONALE

The School Sports Supplies Materials and Equipment Enhancement Distribution Program (SSEEDP) of the Bureau of Learners Support Services - School Sports Division (BLSS-SSD) for the procurement of Sports Supplies and Equipment for the implementation of the School Sports Club.

In support of the Quality Basic Education Development Plan (QBEDP) 2025-2035 and the Department's 5-Point Reform Agenda, DepEd recognizes the integral role of physical activity and school sports in promoting holistic learner development and advancing quality basic education. School sports programs serve as strategic platforms for developing not only learners' physical fitness, but also their socio-emotional competencies, resilience, teamwork, discipline, leadership, and positive values formation. Through structured physical activities, organized sports engagement, and systematic talent development implemented as co-curricular and extracurricular programs, the Department ensures that learners are provided with meaningful opportunities to cultivate healthy lifestyles, strengthen mental well-being, and enhance their overall readiness for lifelong learning. These initiatives contribute to creating safe, inclusive, and learner-centered school environments that support the attainment of national education goals and the long-term vision of delivering equitable, accessible, and quality basic education for all.

Since the school administration is responsible for ensuring the availability of sports supplies, materials, and equipment, the SSEED program aims to support this mandate by providing every public-school learner with access to standard sports supplies, materials, and equipment, primarily for their school sports clubs' activities and other related physical activities.

The designation of a School Sports Club (SSC) Coordinator and Facilitator, aligned with DO 22, s. 2025, ensures an organized, safe, and sustainable implementation of school sports programs. Qualified personnel with sports experience, management, and safety competencies enable proper planning, supervision, and responsiveness to learners' needs.

II. SCOPE

This guideline shall cover the utilization of the Program Support Fund (PSF) for the procurement of sports supplies, materials, and equipment to support the implementation of School Sports Clubs under the School Sports Supplies, Materials, and Equipment Enhancement Distribution Program (SSEEDP) of BLSS-SSD.

It shall apply to all concerned DepEd offices across governance levels in providing guidance for fund allocation, procurement, distribution, utilization , and monitoring and evaluation of SSEED Program.

III. QUALIFICATION REQUIREMENTS FOR RECIPIENT SCHOOLS

The recipient schools shall be eligible and identified based on the following requirements:

a. registered School Sports Club/s through the link **https://tinyurl.com/sportsclubsv2**
b. accomplished and submitted SSEEDP Form 1 and Form 2, signed by the School Head;
c. has available playing facilities such as covered court/multi-purpose hall, vacant space, open field for physical activities; *and*
d. with existing SSC Implementers as per the following qualifications;
    i. **The SSC Coordinator shall have/be:**
        a. A DepEd personnel
        b. Sports-related experience (i.e., former athlete, coach, official, tournament manager, etc.) or have a minimum of 40 hours of sports-related training; and
        c. Knowledge in managing school clubs and other organizations

    ii. **The SSC Facilitator shall have/be:**
        a. A DepEd teaching or non-teaching personnel;
        b. Sports-related experience (i.e., former athlete, coach, officiating official, tournament manager, etc.) or have a minimum of 40 hours of sports-related training;
        c. Possess at least basic knowledge of first aid administration or have undergone training through reputable organizations or certified individuals

Schools that have previously received support or assistance under the SSEED Program shall be deemed ineligible for inclusion in the current cycle of implementation. This provision is intended to prioritize schools that have not yet benefited from the program and to promote a more equitable allocation of resources across eligible institutions.

IV. ROLES AND RESPONSIBILITIES:

1. The **Central Office,** through the BLSS- School Sports Division (BLSS-SSD) shall:
    a. **formulate** guidelines on the implementation of the SSEED Program;
    b. **provide** the list of registered schools in accordance to item III;
    c. **comply** with the requirements necessary to process the downloading of funds to the respective Regional Offices for the procurement of sports supplies, materials, and equipment; and
    d. **monitor** the procurement of sports supplies, materials, and equipment, as well as the utilization of funds by Schools Division Offices (SDOs), in coordination with the Regional Office (RO), as part of their mandated functions and responsibilities.

2. The **Regional Office** through the Education Support Services Division (ESSD) shall;

a. **validate** the list of registered schools provided by the Central Office based on the requirements stated in *Item III* with the assistance of the School Division Office (SDO) concerned.
b. **determine** the list of schools per SDO. The following are the order of prioritization based on schools with two or more existing sports offering:
    i. mega and large Elementary Schools;
    ii. medium and small Elementary Schools;
    iii. mega and large Secondary Schools; *and*
    iv. medium and small Secondary Schools.

    The number of recipient schools shall be based on the approved regional allocation provided by the Central Office.
c. **submit** the final list of recipient schools to the Central Office, copy furnish the SDO concerned.
d. **provide** technical assistance to School Division Offices and schools in the implementation of SSEED program; and
e. **submit** the consolidated utilization and implementation reports (see Annex D) to the Central Office

3. The **School Division Office** through Schools Governance and Operations Division (SGOD) shall:
    a. **extend** the necessary assistance to the Region in validation of the list of schools based on the criteria stated in *II. Qualification Requirements for Recipient Schools* and the above provision in 2.b.
    b. **inform** the recipient schools to submit the list of sports supplies, materials, and equipment, and other necessary documents.
    c. **consolidate** the list of sports supplies, materials, and equipment submitted by the recipient schools.
    d. **prepare** Work and Financial Plan (WFP), Project Procurement Management Plan (PPMP), and other documentary requirements for the procurement of sports supplies, materials, and equipment based on the submitted list of non-implementing unit (non-IU) schools.
    e. **facilitate** the processing of funds to the implementing unit (IU) schools for the procurement of validated and approved sports supplies, materials, and equipment.
    f. **provide** technical assistance to the recipient schools in the implementation of the SSEED program; and
    g. **submit** the Division Consolidated Utilization and Implementation Reports (see Annex C) to the Regional Office, duly signed by the School Governance and Operations Division Chief and Schools Division Superintendent, not more than twenty (20) calendar days after receipt of the said sports supplies, materials, and equipment by the schools.

4. The **school** shall:
    a. **identify, prepare** and **submit** to the Schools Division Office the list of sports supplies, materials, and equipment based on the needs in the implementation of their sports club.
    b. **For the implementing unit (IU) schools,** additional documentary requirements, such as WFP, PPMP, and other documents that may be required by the SDO, must also be submitted.
    c. **submit** the list of received or purchased sports supplies and equipment to the Schools Division Office, including the utilization and implementation reports (see Annex B) to the Schools Division Office.

V. FUNDING REQUIREMENT

a. An amount of Fifty Thousand pesos **(Php 50,000.00)** shall be allocated per recipient school.
b. An amount of Fifty Thousand pesos **(Php 50,000.00)** for the Regional Office shall be allotted for monitoring and evaluation.
c. An amount of One Thousand Five hundred pesos **(Php 1,500.00)** per recipient-school shall be allotted to the School Division Offices for monitoring and evaluation.

The fund shall be downloaded to the Regional Office (RO), and shall be downloaded to the Schools Division Office (SDO) and/or to the recipient school, through the issuance of Special Allotment Release Order (SARO). The receiving of downloaded funds at the Regional Offices and downloaded in the Schools Division Offices shall be consistent with the established procedures.

VI. MONITORING AND EVALUATION

1. The **Central Office,** through the BLSS-SSD, shall:
   a. **conduct** national monitoring and evaluation every school year of the procurement of sports supplies, materials, and equipment, and the utilization of funds
   b. **lead** program review and improvement planning of the SSEEDP
   c. **consolidate** utilization and implementation reports from all Regional Offices
   d. **provide** national technical assistance in the conduct of monitoring and evaluation of the SSEEDP

2. The **Regional Offices** through the ESSD shall:
   a. **conduct** annual regional monitoring of the procurement of sports supplies, materials, and equipment, and the utilization of funds
   b. **submit** the consolidated utilization and implementation reports to the Central Office through email address blss.ssd@deped.gov.ph, duly signed by the Regional Sports Officer and Regional Director, not more than one (1) month after receipt of the said sports supplies, materials, and equipment by the schools. ***Failure to submit the said reports after the deadline set will affect the regional allocation in the succeeding years.***
   c. **provide** technical assistance to SDOs in the conduct of monitoring the implementation of SSEEDP

3. The **Schools Divisions Offices** through the SGOD shall:
   a. **require** schools to submit lists of received or purchased sports supplies and equipment, including the utilization and implementation reports
   b. **prepare** division consolidated utilization and implementation reports and submit to the Regional Office
   c. **provide** technical assistance to schools in the conduct of monitoring the implementation of SSEEDP

4. The **schools** shall:
    a. **submit** lists of received or purchased sports supplies and equipment, including the utilization and implementation reports, duly signed by the School Sports Club Coordinator and School Head, not more than ten (10) calendar days after receipt/purchased of the said sports supplies, materials, and equipment
    b. **conduct** regular inventory of sports supplies and equipment

Annex A

SUMMARY OF REGIONAL BREAKDOWN OF SPORTS SUPPLIES & EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9 – CURRENT FUND

REGION	NO. OF SCHOOLS	Amount of PSF per School (₱50,000)	Traveling and Other Expenses (₱1,500)	TOTAL AMOUNT ALLOCATION (PHP)
Region I – Ilocos Region	7	₱350,000.00	₱10,500.00	₱360,500.00
Region II – Cagayan Valley	8	₱400,000.00	₱12,000.00	₱412,000.00
Region IV-A – CALABARZON	7	₱350,000.00	₱10,500.00	₱360,500.00
Region IV-B -MIMAROPA	7	₱350,000.00	₱10,500.00	₱360,500.00
Region V – Bicol Region	7	₱350,000.00	₱10,500.00	₱360,500.00
Region VI – Western Visayas	7	₱350,000.00	₱10,500.00	₱360,500.00
NIR – Negros Island Region	7	₱350,000.00	₱10,500.00	₱360,500.00
Region VII – Central Visayas	7	₱350,000.00	₱10,500.00	₱360,500.00
Region VIII – Eastern Visayas	8	₱400,000.00	₱12,000.00	₱412,000.00
Region IX – Zamboanga Peninsula	7	₱350,000.00	₱10,500.00	₱360,500.00
Region X – Northern Mindanao	7	₱350,000.00	₱10,500.00	₱360,500.00
Region XI – Davao Region	7	₱350,000.00	₱10,500.00	₱360,500.00
Region XII – SOCCSKSARGEN	7	₱350,000.00	₱10,500.00	₱360,500.00
Region XIII – Caraga	7	₱350,000.00	₱10,500.00	₱360,500.00
NCR – National Capital Region	8	₱400,000.00	₱12,000.00	₱412,000.00
CAR – Cordillera Administrative Region	8	₱400,000.00	₱12,000.00	₱412,000.00
TOTAL	**116**	**₱5,800,000.00**	**₱174,000.00**	**₱5,974,000.00**

Note: *The following regions are excluded from the list of recipient regions under the SSEED Program Batch 9, for the reasons stated below:*

Region III *is excluded due to the presence of unutilized funds carried over from* ***Batch 5 (FY 2025).*** *In keeping with the principles of prudent fiscal management and accountability, regions with outstanding balances from prior batches shall not be considered for additional allocations under* ***Batch 9*** *until such funds have been fully obligated, disbursed, and reported in compliance with applicable budgeting, accounting, and auditing rules and regulations.*

DIVISION ALLOCATION OF PROGRAM SUPPORT FUND (PSF) FOR THE PROCUREMENT OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SPORTS CLUB UNDER SSEEDP (Batch 9)

Region: VI (Western Visayas)

No.	Division Office	No.	School ID	Recipient-Schools	Program Support Fund		Total Amount of PSF	Total Amount of PSF per Region/ SDO
					Amount of PSF per School	Traveling and Other Expenses		
	Regional Office Proper							-
1	Division of Aklan					3,000	3,000	103,000
		1	302289	Bacan National High School	50,000	-	50,000	
		2	114755	Estancia Elementary School	50,000	-	50,000	
2	Division of Antique					3,000	3,000	103,000
		1	114943	Igpalge Elementary School	50,000	-	50,000	
		2	302375	San Pedro National High School	50,000	-	50,000	
3	Division of Capiz					3,000	3,000	103,000
		1	115695	Victoria Cortes Dais Elementary School	50,000	-	50,000	
		2	302420	Pontevedra National High School	50,000	-	50,000	
4	Division of Guimaras					1,500	1,500	51,500
		1	115888	Sabang Elementary School	50,000	-	50,000	
	GRAND TOTAL				350,000	10,500	360,500	360,500

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Annex B.

RECOMMENDED LIST OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT WITH TECHNICAL SPECIFICATION

No.	Sport/Activity	Item No.	Technical Specification
1	ARNIS	1	Head Protector, Red (2 size 2, 2 size 3), includes an impact-worthy face mask, I-Arnis standard. (Branded)
		2	Head Protector, Blue - (2 size 2, 2 size 3), includes an impact-worthy face mask, I-Arnis standard (Branded)
		3	Body Vests, Red - (2 size 2, 2 size 3), properly cushioned in accordance with I-Arnis standard (Branded)
		4	Body Vests, Blue - (2 size 2, 2 size 3), properly cushioned in accordance with I-Arnis standard (Branded)
		5	Hand Gloves, Red, Open palm design, (4 size 2), I-Arnis standard (Branded)
		6	Hand Gloves, Blue, Open palm design (4 size 2), I-Anis standard (Branded)
		7	Upper Arm Guard, NEW GEN - Red (4 size 2), I-Arnis standard (Branded)
		8	Upper Arm Guard, NEW GEN - Blue, (4 size 2), I-Arnis standard (Branded)
		9	Lower Arm Guard, NEW GEN - Red (4 size 2), I-Arnis standard (Branded)
		10	Lower Arm Guard, NEW GEN -Blue (4 size 2), I-Arnis standard (Branded)
		11	Upper Shin Guard, NEW GEN - Red (4 size 2), I-Arnis standard (Branded)
		12	Upper Shin Guard, NEW GEN - Blue (4 size 2), I-Arnis standard (Branded)
		13	Lower Shin Guard, NEW GEN - Red (4 size 2), I-Arnis standard (Branded)
		14	Lower Shin Guard, NEW GEN - Blue (4 size 2), I-Arnis standard (Branded)
		15	Male Groin Guard (2 pc medium, 2 pc Large), I-Arnis standard (Branded)
		16	Female Groin Guard (2 pc medium, 2 pc Large), I-Arnis standard (Branded)
		17	Padded Stick (Canes), Red, properly foam-cushioned, maximum grip diameter of not more than 3.81cm (1 1/2") and length of 76.20cm (30" for men and women); Length of padded stick shall be 27" for boys and girls, I-Arnis standard (Branded)

		18	Padded Stick (Canes), Blue, properly foam-cushioned, maximum grip diameter of not more than 3.81cm (1 1/2") and length of 76.20cm (30" for men and women); Length of padded stick shall be 27" for boys and girls, I-Arnis standard (Branded)
		20	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		21	Interlocking Rubber Mat, Red and Blue - 1m x 1m x 24mm, BIGTEETH rubber mat.
		22	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
2	ATHLETICS	1	Baton for men - aluminum, imported, rolled edges, IAAF Standard
		2	Javelin for boys - IAAF standard, aluminum steel alloy, imported, 400 gms. for elementary (Branded)
		3	Javelin for girls - IAAF standard aluminum steel alloy, imported, 300 gms. for elementary (Branded)
		4	Javelin for girls - IAAF standard aluminum steel alloy, imported, 600 gms. for secondary (Branded)
		5	Javelin for boys - IAAF standard, aluminum steel alloy, imported, 700 gms. for secondary (Branded)
		6	Discus for boys - fiberglass with steel rim, 1.5kg, elem., IAAF Standard (Branded)
		7	Discus for boys - fiberglass with steel rim, 1.75kg for sec., IAAF Standard (Branded)
		8	Discus for girls - fiberglass with steel rim, .75kg. for elem., IAAF Standard (Branded)
		9	Discus for girls - fiberglass with steel rim, 1kg. for sec., IAAF Standard (Branded)
		10	Iron shotput for boys - IAAF standard, 5kg. for elem.
		11	Iron shotput for boys - IAAF standard, 6kg. for sec.
		12	Iron shotput for girls - IAAF standard, 3kg. for elem.
		13	Iron shotput for girls - IAAF standard, 4kg. for sec.
		16	Starting Blocks - made of high quality stainless materials, IAAF Specification and standard, Olympic Model
		17	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		18	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
		19	12" cone markers, orange color.
3	CHESS	1	Chess set (Eureka Style)
		2	Chess Clock

4	DANCE SPORTS	1	Portable Public Address System - 12in Portable PA system, 200AMP WITH DUAL VHF MIC USB, SD, FM and Bluetooth. (12" 2 way Bass Reflex, Low 2.5" Vcoil, Hi 1.5" Vcoil, 8 ohms, 200 watts amplifier, USB/FM/BT Function, XLR Line Input/Output, RCA Input, Mic priority button, 1 Mic Input, 2 VHF Wireless Mic, Echo/Repeat/Delay Function, 12V DC IN, Rechargeable Battery)
5	SEPAK TAKRAW	1	Sepak Takraw Balls - for secondary Boys, weight - range from 170g - 180g, ISTAF standard
		2	Sepak Takraw Balls - for Sec Girls and elementary. Weight range from 150g - 160g Junior, ISTAF standard.
		3	Sepak Takraw Net - for secondary, without cable. Made of fine ordinary cord or nylon. With 0.06m to 0.08m mesh. Height is 0.7m (top to bottom). Width - 6.10m (side to side), should be edge to both sides along the sideline edges with 0.05m tape. ISTAF standard.
		4	Sepak Takraw Net - for elementary, without cable. Made of fine ordinary cord or nylon. With 0.06m to 0.08m mesh. Height is 0.7m (top to bottom). Width - 6.10m (side to side), should be edge to both sides along the sideline edges with 0.05m tape. ISTAF standard.
		5	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		6	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
6	SWIMMING	1	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		2	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
		3	Swimming Cap - made of hardy heat resistance materials, corrosion resistance, soft and comfortable, non-toxic
		4	Swimming Goggles - Anti fog, U protection Lens, with silicon gasket and silicon double strap
		5	Swimming Pull Buoy
		5	Swimming Kickboard - made of high density material for perfect balance and buoyancy, Hydrodynamic design that reduces drag, with Ergonomic grip pads for better handling.
7	TRAINING MATERIALS	1	Training Hurdles -made of PVC Materials - size 45cm x 15cm+D265:D273

	FOR STRENGTH, AGILITY AND FITNESS	2	Training Hurdles -made of PVC Materials - size 45cm x 15cm
		3	Training Hurdles -made of PVC Materials - size 45cm x 15cm
		4	Disc Cones - Made of plastic materials with carry rack and bag, (40 pcs Disc Cones)
		5	12" Cone Markes (color Orange)
		6	Resistance Tube Set - made of durable natural rubber tubing for a smooth consistent stretch, cushioned foam handles for comfortable grip. Improved balance, coodination, flexibility and endurance, it also develops Core Strength.
		7	Weighted Jump Rope
		8	Agility Ladder - Length 5meters, width : 0.46m, 8 grids with carrying bag.
		9	Hollow Foam Roller - Restore balance and increase strength, it also offers as a therapeutic massage to rejuvenate body muscles.

Other Sports

1	ARCHERY	1	Target Butts - 54 inch round or square, must be made of coiled or machine-pressed cogon grass ; covered with brown burlap sacking, FITA Specification.
		2	Competition Arrows
		3	Measuring Tape, 50m - fiberglass, imported. (Branded)
		4	Target Faces - 80cm target faces printed on string-reinforced heavy paper. FITA Specification
		5	Target Faces - 122cm target faces printed on string-reinforced heavy paper. FITA Specification
		6	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		7	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
2	BADMINTON	1	Badminton Racket
		2	Badminton Net - standard, size 6.1m, 760mm depth, Competition and BWF standard (Branded)
		3	Shuttlecock - (Medium grade for training and recreation)
		4	Table/Manual Scoreboard - portable, made of hard plastic, minimum size - 8" x 15". Numbered plates (2 sets) made of hard plastics; each set shall be numbered from 1 - 30.
		5	Stopwatch - digital with 100 memory, used in international competition - (Branded) -
		6	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.

3	BASEBALL	1	Baseball Gloves/Mitts, Deep, wide and highly functional pockets, match with basket-web designs, all leather palm construction, palm and index pads with velcro strap closure for FIELDERS GLOVES. For CATCHERS MITT - Quality full grain leather with patented hand adjustments, 1-piece closed web, quick and easy break-in conventional with Flex Loop Back. For FIRST BASE MITT - Single-post with double-bar web and coventional back. (Composition of 1 set Baseball Gloves/Mitts 10 pcs FIELDERS MITTS, 1 pc CATCHERS MITT and 1 pc FIRST BASE MITT. For Secondary (OPTIONAL)
		2	Batter's Helmet - fiberglass, 2 ear protection, IBaF/PABA standard. (elem and sec.)
		3	Baseball Balls - premium leather, IBaF/PABA - standard
		4	Catcher's Mask - official, sleek design, thick wire frame, official, with throat and head (helmet) protector, easy to take on and off, (1 pc. for elem. & 1 pc. for sec.) IBaF/PABA standard (Branded)
		5	Baseball Leg Guards - fiberglass with extra padding inside the knee cap for extra protection and comfort, adjustable straps, IBaF/PABA standard, (1 pair for elem. & 1 pairs for sec.) (Branded).
		6	Baseball Bat for elem and sec, IBaF/PABA standard
4	BASKETBALL	1	Basketball Ball - size 7
		2	Basketball Ball - size 6
		3	Basketball Ball for 3 x 3, size 28.5"
		4	Basketball Ball Bag - for 4 balls capacity. Either duffel or tubular type, with handle and adjustable strap. Made of polyester, oxford material or its equivalent (Mesh is not allowed)
		5	Stopwatch - digital with 100 memory, used in international competition - (Branded) -
		6	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
5	BILLIARD	1	Billiard Stick
		2	Billiard Ball Set (with cue ball)
6	BOXING	1	10 oz. Competition Gloves, Blue, per IABA specs, ABAP approved. (Branded)
		2	10 oz. Competition Gloves, Red, per IABA specs, ABAP approved. (Branded)
		3	Competition Head Gear, medium, Blue, per IABA specs, ABAP approved. (Branded)

		4	Competition Head Gear, medium, Red, per IABA specs, ABAP approved. (Branded)
		5	Foul (Abdominal)Protector, medium, Blue, per IABA specs, ABAP approved. (Branded)
		6	Foul (Abdominal)Protector, medium, Red, per IABA specs, ABAP approved. (Branded)
		7	Hand Wraps, ABAP standard
		8	Stopwatch - digital with 100 memory, used in international competition - (Branded)
7	FOOTBALL	1	Soccer Football Nets, standard, color white, FIFA standard
		2	Soccer Footballs, size 5
		3	Soccer Footballs, size 4
		4	Ball Bag, black, 4-ball capacity. Either duffel or tubular type. With handle and adjustable strap. Made of polyester, oxford material or its equivalent. (Mesh is not allowed)
		5	Stopwatch - Football - wristwatch style, used in international competition - (FOOTBALL) - (Branded)
		6	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
8	FUTSAL	1	FUTSAL Ball, (standard)
		2	FUTSAL NET - Standard size 3.1 x 2.0 x1.1 x 1.3M (goal size 3 x 2 M), thickness is 2.7mm, mesh is 10cm.
		3	Ball Bag, black, 4-ball capacity. Either duffel or tubular type. With handle and adjustable strap. Made of polyester, oxford material or its equivalent. (Mesh is not allowed)
		4	Stopwatch - Football - wristwatch style, used in international competition - (FOOTBALL) - (Branded)
		5	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
9	GYMNASTICS (RG)	1	Rhythmic Ball - for elementary, 20cm in diameter, 300 grams, material is soft plastic / rubber, FIG standard
		2	Rhythmic Hoop - for elementary, 75-80 cm in diameter, 300 grams, made of flexible plastic. FIG standard.
		3	Rhythmic Ribbon with Stick - for elementary, 6m in length, 4cm in width, stick is made of fiberglass, conical in shape, with a rubber cap in the handle. FIG standard.
		4	Rhythmic Ball - for secondary, 20cm in diameter, 300 grams, material is soft plastic / rubber, FIG standard

		5	Rhythmic Hoop - for secondary, 80-90 cm in diameter, 300 grams, made of flexible plastic. FIG standard.
		6	Rhythmic Ribbon with Stick - for secondary, 6m in length, 4cm in width, 400 grams, stick is made of fiberglass, conical in shape, with a rubber cap in the handle. FIG standard.
		7	Rhythmic Clubs - 400 - 500mm, weight 150g minimum, Bottle Shape, Diameter of head is 30mm maximum.
		8	Stopwatch - digital with 100 memory, used in international competition - (Branded) -
10	GYMNASTICS (AERO)	1	Portable Public Address System - 12in Portable PA system, 200AMP WITH DUAL VHF MIC USB, SD, FM and Bluetooth. (12" 2 way Bass Reflex, Low 2.5" V-coil, Hi 1.5" V-coil, 8 ohms, 200 watts amplifier, USB/FM/BT Function, XLR Line Input/Output, RCA Input, Mic priority button, 1 Mic Input, 2 VHF Wireless Mic, Echo/Repeat/Delay Function, 12V DC IN, Rechargeable Battery)
		2	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
		3	Stopwatch - digital with 100 memory, used in international competition - (Branded) -
11	SOFTBALL	1	Softball Gloves /Mitts - FIELDERS GLOVES/MITTS storm glove with funnel web Neo-Flex, conventional back with micro injection and Velcro strap for custom fit, CATCHERS GLOVES/MITTS - Adjustable Wrist Strap, Fast pitch model with conventional back and modified pro H Web (1 set SOFTBALL GLOVES = 11pcs Fielders Gloves/Mitts and 1 Catchers Gloves/Mitts) for Elem and Sec, (OPTIONAL)
		2	Softball Balls, OPTIC YELLOW
		3	Batting & Running Helmets, with earflaps, for Elem. and Sec. ISF Standard
		4	Catcher's Gear - Youth size, good for Sec and Elem girls, ISF standard
		5	Softball Bat (standard)
12	TABLE TENNIS	1	Table Tennis Table - (ITTF standard)
		2	Table Tennis Racket - (standard)
		3	Table Tennis Post & Cotton Net, quick install and removal with the clip system. (ITTF standard)
		4	Table Tennis Balls, size - 40mm
		5	Table/Manual Scoreboard - portable, made of hard plastic, minimum size - 8" x 15". Numbered plates (2 sets) made of hard plastics; each set shall be numbered from 1 - 30.
		6	Stopwatch - digital with 100 memory, used in international competition - (Branded)

		7	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
13	TAEKWONDO	1	Octagon Rubber Mats - World Taekwondo (WT) standard, Reversible Blue and Red Interlocking Rubber Mats Big Teeth design, size : .8m x .8m x 24mm (132 pcs reversible square mats and 12 pcs reversible triangle mats), PTA approved
		2	TAEKWONDO PROTECTOR AND SCORING SYSTEM - PTA approved
			Protector and Scoring System Package : (1 set)
			1. Electronic Body Armor - 4 pcs.
			2. E-Armor Transmitter - 2 pcs.
			3. Electronic Head Gear - 4 pcs.
			4. E-Headgear Transmitter - 2 pcs.
			5. Referee Controller Box - 3 pcs.
			6. Charger for Transmitter - 1 pc
			7. USB Receiver - 1 pc
			8. Software - 1 pc
			9. Display Monitor 32" - 1 pc
			10. Laptop - 1 pc.
		3	Weighing Scale (Health scale, Beam type, with dual reading (pounds and kilograms), precise reading. Min Platform size: 10.5" x 14.5". Scale Height: 59". Heavy duty with 3 years warranty)
		4	Stopwatch - digital with 100 memory, used in international competition - (Branded)
14	TENNIS	1	Tennis Racket - Ideal for beginners
		2	Tennis Balls - (3 balls per tube) color yellow,
		4	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		5	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
15	VOLLEYBALL	1	Volleyball Balls - (standard 2-colors ball)
		2	Volleyball Bags - 4-ball capacity.
		3	Volleyball Net - nylon, size 9.50 x 1 meter.
		4	Table/Manual Scoreboard - portable, made of hard plastic, minimum size - 8" x 15". Numbered plates (2 sets) made of hard plastics; each set shall be numbered from 1 - 30.
		5	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		6	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.

17	WUSHU	1	Wushu Sanda Protective Gear for MALE (Head Gear, Chest Protector, Groin Protector and Gloves)- BLACK - 2 sets Medium, 1 set Large
		2	Wushu Sanda Protective Gear for MALE (Head Gear, Chest Protector, Groin Protector and Gloves)- RED - 2 sets Medium, 1 set Large (Wushu Federation Approved)
		3	Wushu Sanda Protective Gear for FEMALE (Head Gear, Chest Protector, Groin Protector and Gloves)- BLACK - 2 sets Medium, 1 set Large (Wushu Federation Approved)
		4	Wushu Sanda Protective Gear for FEMALE (Head Gear, Chest Protector, Groin Protector and Gloves)- RED - 2 sets Medium, 1 set Large (Wushu Federation Approved)
		5	Gong with rack and hammer
		6	Wushu Puzzle Mat - Color two sides, two color - Red and Blue - size 1m x 1m x 2" (Wushu Federation Approved)
		7	Weighing Scale (Health scale, Beam type, with dual reading (pounds and kilograms), precise reading. Min Platform size: 10.5" x 14.5". Scale Height: 59". Heavy duty with 3 years warranty)
		8	Stopwatch - digital with 100 memory, used in international competition - (Branded)
18	WRESTLING	1	Wrestling Mat - Puzzle Mat, Color two sides, Red and Blue, Size 1m x 1m x 2" (WAP Approved)
		2	Weighing Scale (Health scale, Beam type, with dual reading (pounds and kilograms), precise reading. Min Platform size: 10.5" x 14.5". Scale Height: 59". Heavy duty with 3 years warranty)
		3	Stopwatch - digital with 100 memory, used in international competition - (Branded)
19	PENCAK SILAT	1	Interlocking Rubber Mat, Red and Blue - 1m x 1m x 24mm, BIGTEETH rubber mat.
		2	Body Armor
		3	Head Gear
		4	Groin Guard
		5	Stopwatch - digital with 100 memory, used in international competition - (Branded)
		6	Dolphin Pro Whistle, polycarbonate mouthpiece with a vertical reinforcing rib. Pea-less whistle with adjustable lanyard.
		7	Weighing Scale (Health scale, Beam type, with dual reading (pounds and kilograms), precise reading. Min Platform size: 10.5" x 14.5". Scale Height: 59". Heavy duty with 3 years warranty)
20	GOAL BALL	1	Goal Ball
21	BOCCE	1	Bocce Ball with carrying case

ANNEX C: School-based Report

School: _____ **School ID:** _____
Region: _____ **Division:** _____
Address: _____ **Typology of School:** _____
No. Learners enrolled: _____ **Total of SSC Members:** _____
Sports Offered: _____ _____
_____ _____
_____ _____

Instruction: *Accomplish the inventory form by consolidating all purchased sports equipment from SSEED Program by the school sports coordinator. Submit the report to your Division Sports Officer.*

SCHOOL INVENTORY REPORT OF PURCHASED EQUIPMENT
Sports Supplies and Equipment Enhancement and Distribution (SSEED) Program
BATCH: _____ YEAR: _____

Date delivered/ purchased	ITEM/ EQUIPMENT *(Indicate brand name if available)*	Quantity	Unit price	AMOUNT

Prepared by:

_____
School Sports Coordinator

Noted by: _____
School Head

Annex D: Division Report

INVENTORY OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SCHOOL SPORTS CLUB PROGRAM UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT AND DISTRIBUTION (SSEED) PROGRAM

Region:_____

Division Office	*Downloaded PSF per Sub-ARO*	*Disbursed Amount (Amount of Procured items)*	*List of Sports Supplies, Materials & Equipment Procured*	*Quantity*	*Number of Recipient School*

**Add rows if necessary*

Prepared by: _____
Division PFSS Technical Assistant I

Noted by:_____
Head of the Office

BLSS/SCHOOLS SPORTS DIVISION/CJL

Annex E: Regional Report

INVENTORY OF SPORTS SUPPLIES, MATERIALS, AND EQUIPMENT FOR SCHOOL SPORTS CLUB PROGRAM UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT AND DISTRIBUTION (SSEED) PROGRAM

Region	*Downloaded PSF per Sub-ARO*	*Disbursed Amount (Amount of Procured items)*	*List of Sports Supplies, Materials & Equipment Procured*	*Quantity*	*Number of School Recipient*

**Add rows if necessary*

Prepared by: _____

Regional PFSS Technical Assistant I

Noted by: _____

Head of the Office

Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

MEMORANDUM

FOR : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

OUGOPS

THROUGH : **ROGER B. MASAPOL**
Assistant Secretary for Governance and Operations
Education Governance and Support Services

FROM : **Dr. MIGUEL ANGELO S. MANTARING**
Director IV

SUBJECT : **COMPLETE STAFF WORK (CSW) FOR THE REQUEST FOR APPROVAL OF THE DOWNLOADING OF THE PROGRAM SUPPORT FUND (PSF) FOR THE SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP) BATCH 9**

DATE : September 14, 2026

I. BACKGROUND

In line with the Department of Education's (DepEd) thrust to advance learner development through strengthened school-based sports programs, the **Bureau of Learner Support Services – School Sports Division (BLSS-SSD)** continues to implement initiatives that enhance access to sports resources in public schools. One such initiative is the **Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP)** for the current year.

The SSEEDP serves as a support mechanism of the **Comprehensive School Sports Program (CSSP),** particularly in advancing the proposed **institutionalization of sports clubs in the public school** system. The program seeks to strengthen school-based sports development by ensuring that learners are provided with adequate, standard, and age-appropriate sports supplies and equipment.

Specifically, the SSEEDP aims to improve access of public-school learners to essential sports materials and equipment necessary for the effective conduct of sports club activities and Physical Education (PE) classes. The availability of these

resources is expected to encourage and strengthen learner participation in physical and sports activities, thereby contributing to their physical fitness, well-being, discipline, teamwork, and overall character formation.

For FY 2026, the implementation of **SSEEDP Batch 9** is proposed to cover an additional **one hundred sixteen (116) public schools,** further expanding the program's reach and ensuring wider distribution of sports supplies and equipment.

In this regard, the downloading of the **Program Support Fund (PSF) for the implementation of the Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP), Batch 9,** is proposed to ensure the timely procurement and distribution of the required sports supplies and equipment to the identified recipient schools

II. OBJECTIVES

The Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP) aims to support the effective implementation of the Comprehensive School Sports Programs (CSSP). Specifically, the program seeks to:

1. Provide public school learners with adequate, standard, and quality sports supplies and equipment to support the conduct of sports club activities and Physical Education (PE) classes.
2. Strengthen the implementation and sustainability of school-based sports clubs as part of the institutionalization of organized sports programs in the public school system.
3. Promote physical fitness, healthy lifestyle, teamwork, discipline, and character development among learners through regular and structured engagement in sports and physical activities.

III. EXPECTED OUTPUT

Signed Authority to Conduct (ATC) for the downloading of the Program Support Fund (PSF) for the implementation of the Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP), Batch 9, FY 2026, duly approved by the appropriate authority.

IV. AVAILABILITY OF FUNDS

The total budget allocation for SSEEDP Batch 9 amounts to Five Million Nine Hundred seventy-four thousand Pesos (₱5,974,000.00). This allocation covers ₱50,000.00 per school for sports supplies and equipment and ₱1,500.00 per school for travel and other related expenses. Funding for this program shall be charged against the **FY 2026 Physical Fitness and School Sports Fund (Current Fund)**, subject to existing accounting and auditing rules and regulations.

V. JUSTIFICATION FOR LATE DOWNLOADING

The Program Support Fund (PSF) for the implementation of SSEEDP Batch 9 shall be sourced from **savings** from various completed program activities under the **FY 2026 Physical Fitness and School Sports Fund (Current Fund)**. These savings originally allocated for the **Conduct of Orientation-Workshop on Inclusive Sports for the Luzon Cluster**, amounting to ₱975,800.00; the **Conduct of Orientation-Workshop on Inclusive Sports for the Visayas and Mindanao Cluster**, amounting to ₱4,460,700.00; the **downloading of the Program Support Fund (PSF) for the salary of Regional and Division Focal Persons (TA1)**, amounting to ₱434,000.00;

and the **attendance in the Chef-de-Mission (CDM) Meeting for the 15th ASEAN Schools Games 2026 in Indonesia**, amounting to ₱103,500.00.

These savings amount to a total of ₱5,974,000.00 within the current fiscal year. To ensure the productive utilization of these savings, the School Sports Division proposes to apply this amount as the **Program Support Fund (PSF) for SSEEDP Batch 9**, to be downloaded to the concerned Regional Offices and School Division Offices for onward distribution of sports supplies and equipment to a total of 116 identified recipient schools.

The utilization of these current-fund savings ensures that resources originally intended for learner-focused sports activities remain within their intended purpose of promoting learner wellness and physical fitness, in support of continued school sports development. This also allows the productive use of savings that would otherwise remain idle or be subject to reversion at the close of the fiscal year.

VI. POTENTIAL BENEFIT/CHALLENGE

The downloading of the Program Support Fund (PSF) for SSEEDP Batch 9 is expected to significantly improve access to quality sports supplies and equipment, thereby enhancing learner participation, strengthening the implementation of school-based sports programs, and supporting holistic development, although challenges such as possible delays in fund release, procurement processes, logistics, and proper utilization and maintenance of equipment may affect the timely and efficient execution of the program.

VII. CLEAR STATEMENT OF REQUEST/RECOMMENDED ACTION

The BLSS-SSD respectfully requests approval of the Authority to Conduct (ATC) for the downloading of the Program Support Fund (PSF) for the implementation of the Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP), Batch 9, FY 2026.

- ☐ *Approved*
- ☐ *Disapproved*
- ☐ *Further Comments/Remarks*