Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 19, 2026

To: Public Schools District Supervisors/
Principals- In-Charge of the Districts
School Heads
All other concerned

Sir/Mesdames:

Greetings!

Please be informed that there will be an Orientation on the Creation of School Accounts and Updating of School Profiles in BEIS for all District Planning Coordinators on November 20, 2026 Friday, from 8:00 AM to 12:00 PM at the DepEd Division Office Conference Hall, Poblacion, Numancia, Aklan.

Participants are requested to bring their laptops and extension cords. Attendance is a must.

FOR THE SCHOOLS SUPERINTENDENT:

LUZ U. BANSON, EdD CESO VI
Assistant Schools Division Superintendent
In-charge of the Division

DIVISION LETTER No. 080, s. 2026

MCV/nidc

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