Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF AKLAN

November 16, 2026

DIVISION MEMORANDUM
No. 718, s. 2026

DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING FOR THE MONTH OF NOVEMBER 2026

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Integrated and Secondary Schools
Unit Heads
All Others Concerned

1. Please be informed that the Division Management Committee (MANCOM) Meeting will be on November 23, 2026, Monday from 8:00 AM to 5:00 PM. The exact venue will be announced in the separate memorandum. This activity will be hosted by Banga District.

2. Participants to this activity are the selected Division Office Personnel, Public Schools District Supervisors, Principals/Head Teacher In-Charge of the District, and Public Elementary, Secondary, and Integrated School Heads. **NO PROXY ALLOWED**.

3. Travel and other relevant expenses of the participants are chargeable against school MOOE and local funds subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

FELICIANO C. BUENAFE, JR., CESO V
Schools Division Superintendent

Enclosure: As Stated
To be indicated in the Perpetual Index
under the following subjects:

MEETINGS **POLICY** **RULES AND REGULATIONS**

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Enclosure No. 1 to the Division Memorandum No. 718, 2026

DIVISION MANAGEMENT COMMITTEE
(MANCOM) MEETING

STEERING COMMITTEE

FELICIANO C. BUENAFE, JR., CESO V
Schools Division Superintendent

LUZ U. BANSON, CESO VI
Assistant Schools Division Superintendent

DOBIE P. PAROHINOG, PhD
Chief Education Supervisor – CID

MICHAEL T. RAPIZ
Chief Education Supervisor – SGOD

ROLAND F. DEMOCRITO
Administrative Officer V

Working Committees

Program

Chairperson: EPSt II Hajji S. Tropa
Members: SPI Dr. Barbra N. Villareal
SP I Mary Grace A. Cipriano
HT III Emma B. Intano
HT I Rowena R. Tabiolo
MT I Jeanelyn R. Democrito
T VI Ryea N. Salaver

Invitations/Communications

Chairperson: EPS Kyzil D. Lipar
Members: SEPS June R. Patricio
ADAs III Wilbert V. Florencio
SPI Judith Z. Moriente
HT III Jennifer R. Dela Cruz
HT II Ailyn R. Ropa

ICT
Chairperson: ITO I Floradel P. Jamero
Members: EPS Mahnnie Q. Tolentino
SP I Dr. Mark Kynan R. Loveras
SP I Leandro R. Sunico
AO II Leniel I. Ibadlit

Venue, Tables, Chairs, Sounds
Chairperson: EPSt II Hajji S. Tropa
Members: AO IV Keneth G. Iglesias
HT III Lino S. Quisote
TVI/ TIC Jessica L. Peralta
TIII/ TIC Nary R. Rico
TIII / TIC Rosalie R. Fuentes
TII/ TIC Hadjie V. De Manuel

Hall/Stage Decorations

Chairperson: PSDS Dr. Lucita P. Recidoro
Members: HT III Rex B. Manares
SP I Jenzen Z. Rubi
HT I Arfe E. Lachica
MT I Rosalie Ramos
MT II Ronel V. Mabulay
T VI Rondelyn B. Cuales

Documentation

Chairperson: SEPS Mikko Jan D. Lopez
Members: PO III Milgie C. Villareal
SP II Jane N. Redison- Aguillon
SP I Dr. Barbra N. Villareal
TVI Jelafe S. Briones
T II Rowena I. Aguirre

Attendance/Registration
Chairperson: AO IV Marlyn T. Bereber
Members: AO II Cindy B. Panganiban
JO Dawna May S. Carisma
SP II Dr. Amor B. Misplacido
SP I Pura Bella P. Elin
HT I Rowena R. Tabiolo
TIII/TIC Geraldine R. Reontoy

Medical and First Aid
Chairperson: Rhoby M. Fernandez, MD
Members: School Health and Nutrition Section

Meals, Refreshments, Cleanliness
Chairperson: EPSt II Maria Theresa L. Lao
Members: ADA VI Rommel B. Zante
SP I Maricris B. Urbano
HT III Shirley R. Villanueva
HT III Maria Amor U. Navarra
TIII/TIC Ann Marie N. Geronimo
TIII/ TIC Lucita R. Dela Cruz