Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 11, 2026

DIVISION MEMORANDUM
No. 706, s. 2026

SUBMISSION OF FY 2027 BUDGET EXECUTION DOCUMENTS (BEDs) – NATIONAL EXPENDITURE PROGRAM (NEP) LEVEL

To: Public Schools District Supervisors
School Heads of Secondary Implementing Unit Schools (IU-Schools)
Accountants/Bookkeepers/Designated Bookkeeper of Secondary IU-Schools
All Others Concerned

1. Pursuant to Department of Budget and Management (DBM) Circular Letter No. 2016-9 dated October 27, 2016 titled *"Submission of the Annual Budget Execution Plans"* and DBM Circular Letter No. 2022-14 dated October 28, 2022 *"Prescribing Guidelines for the Preparation and Submission of the Annual Budget Execution Plans covering the Fiscal Year (FY) 2023 Budget and Thereafter"*.

2. Please be reminded of the Division Deadline and manner of submission to wit:

Report	Format/Type of File	Deadline of Submission
BED 1 and 3 – FY 2027 NEP Level *(URS Generated and Submitted Status)*	2 hard copies in long bond paper signed in fresh ink	November 19, 2026
	Onedrive link: https://tinyurl.com/FY2027Bed1and3-NEPLevel Filename Format: BED 1 – Name of School BED 3 – Name of School	November 23, 2026
GoogleAppSheet BED 1 and 3 – Online submission	https://tinyurl.com/2027BEDAPPS-RODOIU	November 23, 2026

3. Immediate dissemination and compliance of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MICHAEL T. RAPIZ
Chief Education Supervisor
Schools Governance and Operations Division
In-charge of the Division

Encl. : as stated
Reference : as stated

To be indicated in the Perpetual Index
Under the following subjects:

FUNDS PLANS REPORTS

/MAJ/ARLN

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