Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 9, 2026

DIVISION MEMORANDUM
No. 694, s. 2026

ADDENDUM TO DIVISION MEMORANDUM NO. 687, S. 2026 TITLED CONSULTATION WORKSHOP WITH FINANCE AND ORIENTATION ON THE SBFP GUIDELINES ON PROCUREMENT USING NEGOTIATED PROCUREMENT – SAGIP SAKA (NP - SS)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors
Principals-In-Charge of the District
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Relative to Division Memorandum No. 687, s. 2026 dated November 5, 2026 titled **Consultation Workshop with Finance and Orientation on the SBFP Guidelines on Procurement using Negotiated Procurement – Sagip Saka (NP - SS)** on **November 10-12, 2026** at **Paradise Garden Resort Hotel & Convention Center Boracay, Malay, Aklan,** this Office hereby issues an addendum to include additional members of the Technical Working Group (TWG), to wit:

Name	Designation	Office
Technical Working Group (TWG)		
Leonil Francisco	Administrative Aide I	Division Office
Leinel Brian M. Francisco	COS Driver	Division Office
Malay-Based TWG		
Jojen Jehu G. Candolita	Admin. Assistant	District of Malay

2. Other provisions of the aforementioned Memorandum still remain in effect.

3. Immediate dissemination of and compliance with this Memorandum are desired.

FELICIANO C. BUENAFE JR. CESO V
Schools Division Superintendent

Enclosure: None.
Reference: As stated.
To be indicated in the Perpetual Index
under the following subjects:
DATA
HEALTH EDUCATION
LEARNERS
PROGRAMS
WORKSHOPS

RMF/ltr

Poblacion, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: http://www.depedaklan.org
Email Address: aklan.1958@deped.gov.ph