



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

October 29, 2026

DIVISION MEMORANDUM

No. 660, s. 2026

**PARTICIPANTS IN THE LITERACY AND NUMERACY EXPO CUM TRAINING
OF TRAINERS ON THE TECHNICAL ASSISTANCE ON THE INSTRUCTIONAL
DELIVERY**

To: **Office of the Assistant Schools Division Superintendent**
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID), announces the **Participants in the Literacy and Numeracy Expo cum Training of Trainers on Technical Assistance on Instructional Delivery** on **November 3-5, 2026**, at **Punta Villa Resort Inc., Arevalo, Iloilo City**.
2. The activity aims to present and discuss the Region VI Five-Point Agenda, highlighting its alignment with literacy and numeracy initiatives and its contribution to improving learning outcomes, and to recognize and award outstanding schools for their exemplary literacy and numeracy practices.
3. Attached to this memorandum is the Official List of Participants in the Literacy and Numeracy Expo cum Training of Trainers on the Technical Assistance on the Instructional Delivery for your reference.
4. For participants with live in accommodation (SDS, ASDS, Chief-CID, and SGOD), the first meal is dinner on November 3, 2026, and the last meal is afternoon snacks on November 5, 2026. Meanwhile, participants with live out accommodation (EPSs, PSDSs, PIDs, LaNERRP Awardees, Principals, and Master Teachers) shall be provided with lunch and two snacks on November 4 and November 5, 2026.

5. The expenses incurred relative to the participation in this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum is earnestly desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


Dr. EDELYN T. BIRAY
Education Program Supervisor
In-charge of the Division

Enclosure: as stated

References: Regional Memorandum No.987, s. 2026
Division Memorandum No. 608, s. 2026
Division Memorandum No. 658, s. 2026
Regional Memorandum No. 1123, s. 2026

Allotment: none
To be included in the Perpetual Index
under the following subjects:

BASIC EDUCATION
POLICY
LEARNERS
LITERACY

NUMERACY
PROGRAMS
RECOGNITION
SCHOOLS

**OFFICIAL LIST OF PARTICIPANTS IN THE LITERACY AND NUMERACY EXPO
CUM TRAINING OF TRAINERS ON THE INSTITUTIONALIZATION OF
TECHNICAL ASSISTANCE ON INSTRUCTIONAL DELIVERY**

November 3-5, 2026

Punta Villa Resort, Inc., Arevalo, Iloilo City

1. DR. FELICIANO C. BUENAFE, JR., CESO V, Schools Division Superintendent
2. DR. LUZ U. BANSON, CESO VI, Assistant Schools Division Superintendent
3. DR. DOBIE P. PAROHINOG, CES - CID
4. MR. MICHAEL T. RAPIZ, CES - SGOD

Education Program Supervisors

1. DR. MARY CHERRY LYNN M. TABERNILLA
2. DR. EDSELYNT. BIRAY
3. DR. KYZIL D. LIPAR
4. MR. MARTH S. TROPA
5. MRS. REBECCA R. IBARRETA
6. DR. DIVINA I. BARRERA
7. DR. ANALYN C. PEREZ
8. MRS. CONNIE D. RAMOS (representative for Dr. Naelgas)

Public Schools District Supervisors, Principals In-Charge of the District, and Principals

1. DR. LUCITA P. RECIDORO
2. MRS. KENNETH B. REVISTER
3. DR. JOYCE M. TORIAGA
4. DR. APOLONIO C. PAYBA
5. DR. LOUIE B. ZOROLLA
6. MR. JUDE ULYSSES V. RUIZ
7. MRS. IDY R. PEDRITA
8. MRS. ROWENA L. BIROL
9. MR. ARIEL Z. ZUBIAGA
10. MRS. ROSA R. SUALOG
11. MR. MARK T. DAROY
12. MRS. WILMA N. CASTRO
13. MR. ANTHONY AARON O. CASTILLO
14. MR. JESSIE S. FLORES
15. MR. DEMOCRITO V. BARRIENTOS II
16. MR. JIM I. REGNO
17. DR. ALLAN T. RELLOTO
18. MR. RODULFO C. RESICO
19. Mrs. ARLENE M. SENATIN

LaNERRP Awardees

1. DR. ALLAN T. RELLOTO
2. DR. MARIA SANTIA A. ARBOLEDA
3. MRS. RHODORA L. BESA
4. DR. AICHELE P. REGALADO
5. DR. ROVIE C. ABELLO
6. DR. ELNOR T. LUNA
7. MR. RONEL D. FLAVIANO
8. MRS. LIGAYA C. APARICIO
9. MRS. GRACIA CELESTE M. SAMSON
10. MRS. LORIENNE V. PALLADA
11. MRS. JADE R. RUIZ
12. MRS. CHERYL ROSE A. TULIO

LaNERRP Awardees and Principals - Elementary

1. MRS. SALLY V. AGAPITO
2. MR. ROJI S. TAJOLSA
3. MRS. EMMA B. INTANO
4. MISS RENNETH Z. VILLORENTE
5. MR. EZEQUIAS C. BANSULI
6. MR. CARLO L. TROPA
7. MRS. JANE R. AGUILLON
8. MR. NORIEL C. SEVILLE
9. MR. SAJID P. PELAYO
10. DR. JESELY I. VILLORENTE
11. DR. JORAY M. IGNACIO

LaNERRP Awardees and Principals – Secondary

1. MR. WALTER S. SORILLO
2. MRS. CLARISSA B. RECIBE
3. MRS. ADELFA A. MOSTAJO
4. DR. BARBRA N. VILLAREAL
5. DR. ALADINO C. ZAULDA JR.
6. DR. ROLANIE A. BELARMINO
7. MR. JOLLY A. CABANGON
8. MRS. ROCHELLE IVY P. DUMAGPI
9. MRS. AILYN R. ROPA

MASTER TEACHERS FOR RTOT ON INSTRUCTIONAL DELIVERY

Name of District	Name of MT for Elementary Level	School	Name of MT for Secondary Level	School
ALTAVAS	NORMINA M. REFOL	Altavas Elementary School	ANNALYN N. BEBITA	Altavas National School
BALETE	RAMELA J. PERALTA	Balete Integrated School	MELODY M. LOPEZ	Father Julian C. Rago Memorial National High School
BANGA	CANDY T. MASANGYA	Banga Elementary School	CATHERINE S. INSON	Bacan National High School
BATAN	ZMARK FLORENCE R. VILLARUEL	Batan ES	DARLENE N. URETA	Mandong Integrated School
BURUANGA	ELLYN JOY O. TAÑEGA	Buruanga Elementary School	NORLITA N. POBLACION	Master Teacher II
IBAJAY EAST	JOVELYN S. MANIKAN	Unat-Bagacay Elementary School	LOUIE J. PLACIO	Naile National High School
IBAJAY WEST	MA. LEONORA D. SIMERA	Ibajay Central School	CRISTINA G. ALBALADEJO	Ibajay Integrated School
KALIBO I	JOSEFA J. DOLINOG	Kalibo Pilot Elementary School	RONEL M. TERSOL	Aklan National High School for Arts and Trades
KALIBO II	CHRISTINA C. IRADIEL	Kalibo Elementary School	GAYNOR A. CALIZO	Regional Science High School for Region VI
LEZO	DR. JOSIE A. RAPIZ	Lezo Integrated School	DR. JOSIE T. LEGASPI	Catalino M. Prado NHS
LIBACAO	ALVI V. ZAUSA	Libacao Central Elementary School	ROSE F. INTELA	Libacao National Forestry Vocational High School
MADALAG	MA. DEBORA I. TAMAYO	Madalag Elementary School	CATHERINE ALEJANDRIA N. PADALHIN	Madalag National High School

Name of District	Name of MT for Elementary Level	School	Name of MT for Secondary Level	School
MAKATO	CYNTHIA R. TUMBOKON	Makato Integrated School	GERALD T. ZORILLA	Anselmo B. Legaspi National High School
MALAY	ROSALINDA F. BARRIENTOS	Malay Elementary School	MARY JANE L. FLORES	Malay National High School
MALINAO	JENA I. IGOY	Malinao Elementary School	DONNA MAE I. TENOSO	Malinao School for Phil. Craftsmen
NABAS	APRIL C. CALIZO	Nagustan ES	MARY JOY C. REGLA	Union NHS
NEW WASHINGTON	LEONIDA M. MAGBIRO	Candelaria Elementary School	ANNIE B. MALACAS	New Washington NCHS
NUMANCIA	MARY ABBYGAIL ADRIENE L. ENRIQUEZ	Bulwang IS	FAMELA R. RETAMAR	Numancia IS
TANGALAN	IJERY U. BATOY	Tangalan ES	JUDY T. VALDERAS	Tangalan NHS



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

OCT 29 2026

REGIONAL MEMORANDUM
No. **1123** - , s. 2026

**LITERACY AND NUMERACY EXPO CUM TRAINING OF TRAINERS ON THE
TECHNICAL ASSISTANCE ON THE INSTRUCTIONAL DELIVERY**

To: Schools Division Superintendents
All Others Concerned

1. In line with the continued pursuit to quality, equitable, and learner-centered education and the need to strengthen the capacity of educational leaders in championing literacy and numeracy initiatives across schools and divisions, this Office will conduct the Literacy and Numeracy Expo cum Training of Trainers on November 3-5, 2026 in Punta Villa Resort Inc, Arevalo, Iloilo City.
2. The activity aims to:
 - a. present and discuss the Region VI Five-Point Priority Agenda, highlighting its alignment with literacy and numeracy initiatives and its contribution to improving learner outcomes;
 - b. showcase and share effective literacy and numeracy programs, best practices, innovations, and interventions that have contributed to improved learner achievement across schools and divisions in Region VI;
 - c. strengthen collaboration among educational leaders, school heads, and teachers to enhance the implementation, monitoring, and sustainability of literacy and numeracy programs in support of quality basic education; and
 - d. recognize and award outstanding schools for their exemplary literacy and numeracy practices, while fostering collaboration and generating strategic recommendations to sustain and scale effective initiatives across Region VI.
3. The list of expected participants to this activity is found in Enclosure No. 1 to this memorandum.
4. For participants with live in accommodation (RD, ARD, SDSs, ASDSs, CID and SGOD Chiefs and RO TWG Members), the first meal is dinner on November 3, 2026 and the last meal will be afternoon snacks on November 5, 2026. Meanwhile, participants with live-out accommodation shall be provided with lunch and two snacks on November 4 and November 5, 2026.



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph



Certificate No. PHP QMS
24 93 0184



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5. School Heads of teacher-participants are advised to ensure strict adherence to the Time-on-Task Policy and ensure uninterrupted instructional delivery by employing a Substitution Plan during the conduct of this activity.
6. Enclosed to this Memorandum are the Matrix of Activities and the List of Technical Working Group.
7. Travel expenses of participants shall be charged against the local funds subject to the usual accounting and auditing rules and regulations. In case the downloaded funds are insufficient, these may be charged against the local funds.
8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equitable opportunity.
9. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Regional Director

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
LITERACY
NUMERACY
PROGRAMS
WORKSHOPS

SAA/CLMD-RM Literacy and Numeracy Expo
346/October 27, 2026



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@depd.gov.ph
Website: region6.depd.gov.ph



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24 93 0184



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**LITERACY AND NUMERACY EXPO CUM TRAINING OF TRAINERS ON THE INSTITUTIONALIZATION OF
 TECHNICAL ASSISTANCE ON INSTRUCTIONAL DELIVERY**

November 3-5, 2026
 Punta Villa Resort, Inc., Arevalo, Iloilo City
Allotment of Participants

SDO	SDS	ASDS	CID and SGOD Chiefs	EPS	PSDS	Principal (Elem.)	Principal (Sec.)	Master Teachers (Elem.)	Master Teachers (Sec.)	LaNERRP Awardees	Total
	Live-in			Live-out (With Lunch and 2 Snacks)							
Aklan	1	1	2	8	19	10	9	19	19	12	100
Antique	1	1	2	8	22	11	11	22	22	12	112
Capiz	1	1	2	8	18	9	9	18	18	12	96
Guimaras	1	1	2	8	10	5	5	10	10	12	64
Iloilo	1	3	2	8	54	27	27	54	54	12	242
Iloilo City	1	1	2	8	10	5	5	10	10	12	64
Passi City	1	1	2	8	0	5	5	5	5	12	44
Roxas City	1	1	2	8	10	5	5	10	10	12	64
Sub-Total	8	10	16	64	143	77	76	148	148	96	786
TWG	46										
TOTAL	832										



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MATRIX OF ACTIVITIES

Day 1 November 3, 2026	
8:00 a.m.-5:00 p.m.	Preparations: • Setting Up of Booth and Exhibits (by SDOs) • Settling In and Accommodation • Venue Set-up and Decoration Check • Pre-Registration • Technical Run for Opening Program • Debriefing
Day 2 November 4, 2026 – Attire: Executive	
Activity 1: Literacy and Numeracy Expo Cum Training of Trainers on the Institutionalization of Technical Assistance on Instructional Delivery	
6:30 a.m.	Call time
7:00 – 7:15 a.m.	Program • Preliminaries • Acknowledgment of Participants • Statement of Purpose Donald T. Genine, CES, CLMD • Welcome Message: Miguel Mac D. Aposin, CESO V Assistant Regional Director • DepEd Region VI Key Priorities – Cristito A. Eco, CESO III Regional Director • Message Hon. Arthur R. Defensor, Jr. Governor, Province of Iloilo • Intermission • Introduction of the Keynote Speaker Cristito A. Eco, CESO III • Keynote Speech Sec. Sonny Angara Department of Education • Awarding of Plaque of Recognition
7:16 – 7:25 a.m.	
7:26 – 7:35 a.m.	
7:36 – 7:45 a.m.	
7:46 – 8:00 a.m.	
8:01 – 8:15 a.m.	
8:16 – 8:20 a.m.	
8:21 – 8:29 a.m.	
8:30 – 9:00 a.m.	
9:01 – 9:30 a.m.	



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	Unveiling and Presentation of the Big Books Integrating Circular Economy Key Stage 1 and Ribbon Cutting Ceremonies for Booth Sec. Sonny Angara Department of Education Usec. Peter Irving C. Corvera Department of Education Cristito A. Eco, CESO III Regional Director Amanthi Wickramasinghe UNDP Deputy Resident Representative in the Philippines Hon. Arthur R. Defensor, Jr. Governor Iloilo Provincial Government Hon. Raisa S. Treñas City Mayor Iloilo City Government Hon. Stephen A. Palmares, CPA Mayor Passi City Government
9:31 – 11:00 a.m.	Exhibits & Booths Gallery Walk
11:01 – 12:00 p.m.	Sharing of Insights from Exhibits
12:01 – 1:00 p.m.	Lunch Break
Activity 2: Inauguration of the New DepEd Regional Office VI Building <i>Personnel involved: SJEAs, USec. Corvera, RD, ARD, SDSs, ASDS, RO FD Chiefs, Unit Heads, and Personnel</i>	
9:31 – 10:00 am	Travel to Regional Office VI, Duran Street, Iloilo City
10:00 – 10:30 a.m.	Inauguration of the New DepEd Regional Office VI Building
	Sec. Sonny Angara Department of Education Atty. Peter Irving C. Corvera Undersecretary



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	Department of Education Hon. Arthur R. Defensor, Jr. Governor Iloilo Provincial Government <i>Lunch Break</i>
Con't. of Activity 1: Literacy and Numeracy Expo Cum Training of Trainers on the Institutionalization of Technical Assistance on Instructional Delivery	
1:00 – 2:00 p.m. 2:01 – 3:00 p.m.	PISA 2025 Stakeholders' Appreciation <i>Plenary Session 1</i> Advancing Foundational Learning: Directions for Literacy and Numeracy Dr. Carmela C. Oracion Undersecretary for Learning Systems
3:01 - 4:00 p.m.	<i>Plenary Session 2</i> Coaching and Mentoring in Early Grades Literacy and Numeracy Dr. Rosalina J. Villaneza Chief, Teaching and Learning-Student Inclusion Division Bureau of Learning Delivery
4:00 – 5:00 p.m.	<i>Plenary Session 3</i> Capability Building on TA Provision in Instructional Delivery Gerson Marvin M. Abesamis Director IV Bureau of Learning Delivery
Day 3 November 5, 2026 Con't. of Activity 1: Literacy and Numeracy Expo Cum Training of Trainers on the Institutionalization of Technical Assistance on Instructional Delivery Attire: Morning Session – <i>Executive</i> ; Afternoon LaNERRP Awarding Ceremony - <i>Modern Filipiniana/ Barong Tagalog</i>	
7:30 – 8:00 a.m.	Preliminaries
8:01 – 8:30 a.m.	<i>Plenary Session 4</i> TA in the Classroom: Rationale and Overview Dr. JUDE THADDEUS I. ILEDAN Chief Education Supervisor RO6-Field Technical Assistance Division



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8:31 – 9:30 a.m.	Simulation of Classroom Observation (<i>Literacy and Numeracy</i>)	
9:31 – 10:30 a.m.	Breakout Session 1 <i>TA in the Classroom: A Five-Phase Process for Strengthening Literacy Instruction</i> Dr. JINGKY L. DIOSO EPS-FTAD	Breakout Session 2 <i>TA in the Classroom: A Five-Phase Process for Strengthening Numeracy Instruction</i> Dr. SHERWIN P. BATILANTES EPS-FTAD
10:31 – 11:00 a.m.	Wrap-up/Synthesis	Wrap-up/Synthesis
11:01 a.m. – 1:00 p.m.	Lunch	
1:01 – 5:00 p.m.	Activity 3: Literacy and Numeracy Rewards and Recognition Program	



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**LITERACY AND NUMERACY EXPO CUM TRAINING OF TRAINERS ON
THE INSTITUTIONALIZATION OF TECHNICAL ASSISTANCE ON
INSTRUCTIONAL DELIVERY**

November 3-5, 2026

Technical Working Group

Executive Committee

Overall Chairperson – Cristito A. Eco, CESO III

Regional Director

Overall Co-Chairperson – Miguel Mac D. Aposin, EdD, CESO V

Asst. Regional Director

Member – Donald T. Genine

CES, CLMD

Committees	Names	Assignments	TOR
Awards Line	RD ARD All Functional Division Chiefs RO Unit Heads RO EPS	Members	• Ensure the organized, accurate, and timely preparation and movement of awards, certificates, plaques, trophies, and other recognition items during the awarding ceremony
Opening Program and Awarding Ceremony	Athea V. Landar Noel Donell Y. Narida Shannon Khey A. Amoyan Reyjean C. Porras Cyril D. Rayos Euliseph Alcorin	Chairperson Co- chairperson Members	• Draft and finalize the program flow and secure approval from the organizing body. • Coordinate with emcees, speakers, performers, award presenters, and concerned committees. • Conduct a technical run/practice to ensure smooth program execution. • Manage the sequence and timing of activities during the opening and awarding programs. • • Coordinate program cues, transitions, acknowledgments, and awarding protocols.



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Venue, decoration, food, and accommodation	April C. Velez Mark Anthony A. Durana Almer D. Sibonga Susan L. Orteza	Chairperson Co-chairperson	• Inspect and finalize the venue, including the seat plan, labels, signage, and activity areas. • Oversee seating arrangements and coordinate venue requirements with concerned committees. • Coordinate food requirements, meal schedules, and distribution arrangements. • Arrange accommodation for participants, facilitators, and guests, as applicable. • Provide participants with necessary venue, meal, and lodging information and assistance.
Registration and Certificates of Appearance and Participation	Richel D. Cipriano Susan O. Orteza Peter John T. Tormon John Bryan S. Tormon Stephanie Rose Abolucion Carl Jeric S. Amolar	Chairperson Members	• Handle registration of participants and maintain attendance records. • Compile and submit reports (e.g., number of participants) • Prepare, proofread, and organize certificates of participation and appearance of participants.



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Certificates of Recognition and Letters	Mary Hazel Vivien P. Pineda Mark Anthony A. Durana Reyjean C. Porras Peter John T. Tormon Robert Francis M. Deles	Chairperson Members	• Prepare official letters, invitations, acknowledgments, and related communications required for the activity. • Prepare, proofread, and organize certificates of recognition, and other required certificates and letters • Coordinate with the program committee to verify names, designations for letters • Arrange certificates according to the sequence of presentation or distribution. • Maintain soft and printed copies of finalized certificates and letters for documentation.
Plaques and Awards	Shannon Khey A. Amoyan Almer D. Sibonga Gloria E. Tiwana Mark Anthony A. Durana Jackielyn S. Cabangal Stephanie Rose F. Abolucion	Chairperson Co-chairperson Members	• Prepare plaques and awards according to approved categories and recipients. • Verify names, titles, categories, and inscriptions before production or distribution. • Coordinate with the Certificates of Recognition and Program Committees for consistency and sequencing. • Arrange plaques and awards in proper order for smooth distribution during the awarding ceremony. • Coordinate procurement and turnover of awards and related materials.



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Technical Operations Committee (Led Wall, Lights and Sound, Presentations)	Noel Donell Y. Narida Jhon Mark Gegantoni Jan Remar T. Arquelada Fren Caesar Dayaday	Chairperson Members	• Prepare and test ICT equipment • Provide technical support during presentations. • Assist in saving, transferring, and securing digital files • Troubleshoot hardware and software problems during the event. • Report on ICT support provided, including issues encountered and solutions applied.
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Lay-out and Creatives	Noel Narida Almer D. Sibonga Cheno S. Pollan Ernie V. Diocos Frank Andreus Janagap	Chairperson Members	•Design and prepare layouts •Create posters, banners, and digital graphics for event use. •Develop stage backdrops, signage, and other visual materials for the venue.
Health and Safety	Medical Officer (SDO Iloilo/Iloilo City Jonalyn Lizada	Chairperson Members	• Ensure availability of emergency desk • Monitor participants for signs of fatigue, dehydration, or illness. • Respond promptly to accidents, injuries, or emergencies.
Media/ Documentation	Hernani Escullar Jr. Gio Tresvalles Einice Ferrer Cheno S. Pollan Frank Andreus Janagap	Chairperson Members	•Take photos and videos of the opening program, sessions, and awarding ceremony. • Document key activities, including orientation, and announcements. • Prepare official written reports and press releases, if required.
Monitoring & Evaluation	Mary Grace M. Jomoad Ruby T. Llave	Chairperson Member	•Prepare appropriate monitoring and evaluation tools aligned with the objectives and major components of the activity. • Facilitate the administration and collection of evaluation forms or feedback from participants, as applicable. • Consolidate and analyze evaluation results to identify strengths, issues, and areas for improvement.



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Booth and Exhibits Management	Mark Anthony C. Durana Reyjean C. Porras Shannon Khey A. Amoyan Athea V. Landar April C. Velez	Chairperson Members	• Provide specifications and requirements for the booth • Coordinate the preparation, installation, labeling, and organization of booth displays and materials to SDOs. • Oversee the dismantling, inventory, and proper turnover or storage of booth materials after the activity.
Booth and Exhibit Set-up by SDO	SDS ASDS/s CID Chief SGOD Chief SDO TWG	Chairperson Co-Chairpersons Members	• Oversight the development of a coherent booth concept highlighting the SDO's literacy and numeracy initiatives and accomplishments which includes the following: • Set up of exhibit within the assigned booth space. • Arrange materials in an organized, accessible, and visually coherent manner. • Ensure that displays do not obstruct pathways, neighboring booths, entrances, exits, or other designated activity areas. • Properly secure all displays, equipment, and exhibit materials. • Complete booth preparation before the scheduled inspection or opening of the exhibit area.



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Protocol Officers	Maydelyn R. Antoquia Jingky Dioso Sherwin Batilantes	Chairperson Members	•Receive and welcome guests and officials upon arrival at the venue. •Escort guests and officials to the holding room, designated seats, stage, or other assigned areas. •Maintain proper coordination with the Program Manager/Stage Manager regarding the readiness and movement of guests. •Provide appropriate assistance to guests and officials regarding venue directions and activity schedules.
Security and Safety	Sanny Tubalinal Wilmer de la Cruz	Chairperson Members	•Ensure a safe, secure, orderly, and accessible environment for participants, guests, and officials, throughout the conduct of the expo. •Monitor and manage crowd movement during the events.
Transportation and Traffic Controller	Jepnie Jan Barrido Mikko Setias Roy Orteza	Chairperson Members	•Manage the smooth entry of vehicles into designated areas. •Direct vehicles to the appropriate drop-off, unloading, and parking areas. •Assist in preventing congestion at venue entrances and major access points. •Designate vehicles for transporting officials, guests, exhibit materials, and equipment.
Corsage/Lei Usher/Usherettes	Nueva Mangaoang Gloria E. Tiwana Jonalyn Lizada Cherry Lou Albeza	Chairperson Members	•Prepare, organize, and properly label corsages/leis according to the approved list. •Designate personnel who will assist in presenting the corsages/leis, •Assist guest in going up and down the stage.



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Parallel Sessions	Reyjean C. Porras Almer C. Sibonga Richel D. Cipriano Gloria Tiwana John Bryan S. Tormon	Chairperson Members	• Monitor the implementation of parallel sessions and provide necessary assistance to facilitators and participants. • Coordinate with resource speakers, facilitators, and moderators regarding session requirements.
Tokens/ Giveaways	Martha I. Ampig Trichelle Joy J. Gregorio Resureccion Puljanan	Chairperson Members	• Ensure the timely preparation and availability of appropriate tokens and giveaways. • Provide meaningful tokens of appreciation to resource speakers, guests, and other designated individuals.