



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

October 26, 2026

DIVISION MEMORANDUM

No. 652 s. 2026

FUN BIKE FOR A CAUSE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors/Principals in Charge of the District
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. The Department of Education, Schools Division of Aklan, in cooperation with the Aklan School Sports Council, will conduct a **Fun Bike for a Cause** in the spirit of sharing during the Christmas season on December 5, 2026. This is for the benefit of Matabana Elementary School, Matabana, Nabas, Aklan.
2. This activity aims to:
 - a. develop the physical well-being of all DepEd personnel in Aklan through biking;
 - b. inculcate values of service, sacrifice, and sharing in the spirit of Christmas;
 - c. foster friendship and fellowship among DepEd families;
 - d. rekindle/strengthen relationships among stakeholders; and
 - e. value a fun-filled break from our tasks and obligations.
3. The Schools Division Office teaching and non-teaching staff, their families, and friends who are bikers are encouraged to participate in this activity. Stakeholders who are bike enthusiasts and willing to join are also welcome.
4. The assembly is at Nabas Elementary School Grounds and will take a route to Toledo Elementary School, going to Toledo Takas, straight to Nagustan, taking the streets of Buensuerte, traversing Barangay Buenafortuna, and finally, to Matabana Elementary School.
5. A registration fee of Php100.00 will be collected from all the participants, which will defray the purchase of goods to be distributed to all recipients of the school beneficiary. Public Schools District Supervisor/Principals in charge of the District shall assign personnel to take charge of the registration within the district.
6. Attached are the following enclosures:
 - a. Enclosure No. 1 - Schedule of Activities
 - b. Enclosure No. 2 - Working Committees
7. Teaching and Non-teaching participants of this activity are entitled to service credits in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to Teachers and Compensatory Time Off (CTO) as per Civil



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Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004, or Non-Monetary Remuneration for Overtime Service Rendered.

8. Immediate and wide dissemination of this Memorandum is earnestly desired.

FELICIANO C. BUENAFE Jr., CESO V
Schools Division Superintendent *AK*

Enclosure: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

CELEBRATION

SCHOOLS

SPORTS

TEACHERS

CIU



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Enclosure No. 1 to the Division Memorandum No. 652, s. 2026

Fun Bike for a Cause
Matabana Elementary School
December 5, 2026

SCHEDULE OF ACTIVITIES

PART I: 5:00 - 7:00 A.M.

- ☐ Registration (Pre-registration is encouraged)

PART II: 7:00 A.M.

- ☐ Departure from Nabas Elementary School Grounds
- Marshall/Motorcade
- Bikers
- Medical Team
- PDRRM/ MDRRM

PART III: 9:00 A.M.

- ☐ Arrival at Matabana Elementary School
- ☐ Short Program and distribution of goods to the school
- ☐ Return ride to Nabas Elementary School



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Enclosure No. 2 to the Division Memorandum No. 652, s. 2026

Fun Bike for a Cause
Matabana Elementary School
December 5, 2026

WORKING COMMITTEE

A. Committee on Route

Chairman: Joseph V. Sion

Members: 1. Benjamin S. Candari
2. Queen I. Ancita
3. Marlon O. Tamayo

B. Committee on Food

Chairman: Renalyn S. Fugoso

Members: 1. Hazel D. Salinog
2. Sarah D. Bogoy
3. Marilyn Gilongos

C. Committee on Documentation

Chairman: Mary May S. Lachica

Members: 1. Junry C. Timbas
2. Rogel Paul Cadiente
3. John Loyd L. Aguelo

D. Committee on Certificates

Chairman: April C. Calizo

Members: 1. Jay Anne S. Mortel
2. Tonie Rose Y. Santilan
3. Ma. Kriselle Gelito

E. Committee on Technical Secretariat

Chairman: Wynette M. Noble

Members: 1. Yanyan Lie M. Lachica
2. Vivirlie Ainne P. Casidsid
3. Lynzell O. Pelayo

F. Committee on Ways and Means

Chairman: Ar. Mar Bien Gregory G. Parel

Co-Chairman: Julius S. Calizo

Members: 1. Maricris I. Villaruel
2. Mayorie C. Colindres
3. Salve L. Bautista