Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

October 20, 2026

DIVISION MEMORANDUM
No. 635, s. 2026

CORRIGENDUM TO DIVISION MEMORANDUM NO. 127, s. 2026 (DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR CALENDAR YEAR (CY) 2026)

To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Integrated and Secondary Schools
All Others Concerned

1. Please be informed that there will be a **Division Management Committee (MANCOM) Meeting for November 2026.**

2. Anent this, the following schedule shall be followed.

Month Covered	Monthly Installment	Deadline of Payment
November	₱864.00	November 5, 2026

3. A separate memorandum will be issued for the succeeding months to provide updated guidelines and instructions regarding the continuation of payments.

4. Expenses incurred by participants for this activity shall be charged against the schools' MOOE and other available funding sources, subject to existing accounting and auditing rules and regulations.

5. Immediate and wide dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

LUZ U. BANSON EdD, CESO VI
Assistant Schools Division Superintendent

Enclosure: as stated
To be indicated in the Perpetual Index
Under the following subjects:

MEETING **LEADERS**