



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

October 14, 2026

DIVISION MEMORANDUM

No. 616, s. 2026

**REITERATION OF THE INSTRUCTION FOR THE DESIGNATION OF LEARNER
FORMATION OFFICER (LFO) AND THE PROVISION OF HANDHELD METAL
DETECTORS TO ALL PUBLIC SCHOOLS AS PART OF THE
REQUIREMENTS UNDER DO 006, S. 2026 –
ENSURING SAFE AND MOTIVATING
LEARNING ENVIRONMENT
(ESMLE)**

- To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals In-Charge of the District
Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public and Private Elementary/Integrated/Secondary Schools
All Others Concerned
1. In compliance with Memorandum from Malcolm S. Garma Undersecretary for Governance and Operations of the Office of the Undersecretary for Governance and Operations regarding the Reiteration of the Instruction for the Designation of Learner Formation Officer (LFO) and the Provision of Handheld Metal Detectors to all Public Schools as Part of the Requirements Under DO 006, s. 2026 – Ensuring Safe and Motivating Learning Environment, which is self-explanatory.
 2. Immediate dissemination and compliance with this Memorandum are desired.

FELICIANO C. BUENAFE Jr. CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

LEARNERS

SCHOOLS

SAFETY

PRERAREDNESS

NSATM/



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

FOR : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC SCHOOL HEADS

FROM



MALCOLM S. GARMA
Undersecretary for Governance and Operations

SUBJECT : **REITERATION OF THE INSTRUCTION FOR THE DESIGNATION OF LEARNER FORMATION OFFICER (LFO) AND THE PROVISION OF HANDHELD METAL DETECTORS TO ALL PUBLIC SCHOOLS AS PART OF THE REQUIREMENTS UNDER DO 006, S. 2026 - ENSURING SAFE AND MOTIVATING LEARNING ENVIRONMENT (ESMLE)**

DATE : October 13, 2026

With reference to the previous instruction for the designation of Learner Formation Officer (LFO) and in line with the Department's continuing efforts to strengthen school safety and security and ensure the protection of all learners under DO,006, 2026 or ESMLE, all Regional Directors are hereby directed to ensure the compliance of their respective Schools Division Offices (SDOs) and schools with the following requirements:

1. **Designation of a Learner Formation Officer** - Ensure that every school designates a Learner Formation Officer who shall oversee and coordinate learner formation initiatives and related learner development and protection activities, consistent with existing DepEd policies and guidelines. The designation shall be formalized through an appropriate issuance, and the designated personnel shall be properly informed of their roles and responsibilities. Based on the latest result of School Safety and Security Audit, only 76% of schools have designated LFOs.
2. **Provision of at Least One (1) Handheld Metal Detector per School** - Ensure that

For guidance and strict compliance.

For inquiries or further coordination, you may contact the Office of the Assistant Secretary for Governance and Operations - Education Governance and Support Services via email at oaaseg@deped.gov.ph or via our active telephone line at 8632-1368.