Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

07 October 2026

To: **Office of the Assistant Schools Division Superintendent**
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary/Secondary/Integrated Schools Concerned
Division/District Science Coordinators

Dear Sirs/Mesdames:

1. In preparation for the 2026 Division SciMathlympics, please be informed that there will be a **Planning Workshop of all District Science and Mathematics Coordinators** on **Saturday, October 10, 2026,** from 8:00 AM to 5:00 PM. The venue for the Science Group is **KPES DLRC, Kalibo Pilot Elementary School, Kalibo, Aklan** and venue for the Mathematics Group is **Kalibo Elementary School Conference Hall, Kalibo, Aklan.**

2. The meeting shall focus on the following agenda:
   a) Planning and coordination for the 2026 Division SciMathlympics (events, rules, judging criteria, schedules);
   b) Assignment of roles and responsibilities of district and school science /mathematics coordinators;
   c) Strategies for promoting wider participation of schools and learners;
   d) Presentation of science-related innovations and best practices;
   e) Other matters.

3. All Division/District Science and Mathematics Coordinators are required to attend the said meeting.

4. Teaching and non-teaching personnel who shall perform duties relative to the conduct of the activity during Saturdays, Sundays, and Holidays shall be entitled to Service Credits for services rendered as per DepED Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 2, s. 2004.

5. Travel, incidental and other related expenses incurred by the participants in attending this activity shall be charged against local funds and/or School MOOE, subject to the availability of funds and to the usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of the content of this Memorandum to all concerned is strongly desired.

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Schools Division Superintendent

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/MCLMT

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