



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

August 25, 2026

DIVISION MEMORANDUM

No. 511 s. 2026

JOSEFA LLANES ESCODA (JLE) CONFERENCE

- To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals In-Charge of the District
Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public/Private Elementary, Secondary and Integrated Schools
All Others Concerned
1. Attached is the Council Circular No. 12, s. 2026 from the Girl Scouts of the Philippines – Aklan Council dated August 20, 2026, regarding the conduct of **Josefa Llanes Escoda (JLE) Conference** on September 12, 2026, at Kalibo Pilot Elementary School (KPES) – School Covered Court.
 2. Participation of learners from public and private schools shall be purely voluntary.
 3. The host-school of the event must set-up “LRP Help Desk” or Learner Rights and Protection – Help Desk and designate a personnel on-duty while the activity is on-going.
 4. Parental Consent Form must be secured prior to the conduct of the activity. (See attachment for reference).
 5. Teachers/Adult Leaders of participants are entitled to Service Credits for their services rendered during weekends and holidays but not to exceed 30 days per year in accordance with DO No. 13, s. 2024 titled "Revised Guidelines on the Grant of Vacation Service Credits for Teachers. On the other hand, Non-Teaching personnel shall be granted with Compensatory Overtime Credits (COC) for their services rendered during weekends and holidays as per Civil Service Commissions (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

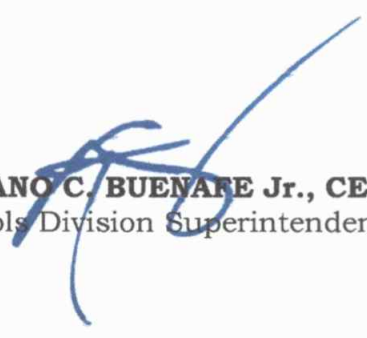


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SCHOOLS DIVISION OF AKLAN

6. Travel and other expenses incurred of all participants relative to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Full support, cooperation and immediate dissemination of this memorandum is required.


FELICIANO C. BUENA Jr., CESO V
Schools Division Superintendent

Encl.: As Stated

Reference: GSP Aklan Council Circular No. 12, s. 2026

To be indicated in the Perpetual Index

Under the following subjects:

LEARNERS

PERSONNEL

SCOUTING

ACCS



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GIRL SCOUTS OF THE PHILIPPINES

Visayas Region
Aklan Girl Scout Council

Council Circular No. 12
Series 2026

To : Public Schools District Supervisor
Public and Private Secondary and Integrated School Heads, GSP District
Field Adviser (DFA), Secondary School Coordinators (SSC), and Troop
Leaders (Junior GS, Senior GS & Cadet GS)
All Other Concerned

Re : JOSEFA LLANES ESCODA (JLE) CONFERENCE

Date : August 20, 2026

Greetings!

As we celebrate the 128th birth anniversary of the GSP Founder Josefa Llanes Escoda, the Girl Scouts of the Philippines Aklan Council will be having a 1-day Josefa Llanes Escoda (JLE) Conference on Saturday, September 12, 2026, at Kalibo Pilot Elementary School (KPES), School Covered Court.

The purpose of conducting this conference is to give honor the legacy built on courage, service, unity, sisterhood and steadfast commitment to the advancement of girls – a vision first championed by our founder Josefa Llanes Escoda (JLE) and also to showcase the key women leaders in the community, and to increase awareness of GSP and Girl Scouting.

Number of participants per age level for this year's conference:

(Take note: First come, first serve basis total of 100 Girls)

<u>Age Level</u>	<u>No. of Participants</u>	<u>Adult Leader</u>
Senior GS	70	1 adult per school
Cadet GS	30	

Registration Fee : **P 200.00/girl** (to cover for badges, token, certificates, materials, Session Resource Persons & other miscellaneous expenses)

SSC/Adult Leaders- Free

Food : **Girls FREE of one (1) PM Snacks only**
Bring your **One (1) AM packed snack & lunch**, water container & writing/art materials

Attire : **Girls** - GSP Official Uniform
SSC/Adult – GSP Black Polo T-shirt & Black Pants

Qualification of Participants:

Girls & Leaders : must be registered Girl Scouts & adult leaders SY 2025-2026

PROGRAM SCHEDULE

TIME	ACTIVITY	SESSION IN-CHARGE
6:30 am – 7:30 am	Arrival, Registration & Getting to know your activity	Council Staff, Cdt. GS TJ Reynaldo, Core Team & SCPB
7:30 am – 8:30 am	Preliminaries Entrance of Colors National Anthem Panunumpa sa Watawat Rededication to the GS Promise & Law Doxology GSP Hymn Opening Remarks Presentation of Participants & Guests	*Selected Aklan GS Core Team * * * Sr. GS Julianna Marie T. Meren * Recorded Music * Council President Hon. Sol P. Molo & SBM Mun. of Tangalan * Joy D. Repiedad, Comm. on Program
8:30 am – 9:00 am	Session 1 – What is Girl Scout? An overview of the Girl Scouting of the Philippines' Key Program	Glenda Lyn G. Ignacio Certified Trainer & Comm. on Training
9:00 am – 9:30 am	Session 2 – GSP Through The Years: A Brief History of the Girl Scouts of the Philippines	Staff Attached: Core Team/SCPB
9:30 am – 10:00 am	Session 3 – Truth, Liberty, and Service: The life of Josefa Llanes Escoda (JLE)	Joy D. Repiedad Comm. on Program Staff Attached: Core Team/SCPB
10:00 Am – 11:00 Am	Session 4 – Break The Silence: Stop the Violence (STV), Protect Your Mental Health session with activity	Ms. Psyche Mae Villorente-Ruiz
11:00 am – 12:00 noon	Session 5 – Plenary Session with Outstanding Woman & Girl Scout in the Community Theme: “Lead On: Girl Scouts Carrying Our Legacy, Leading the Future”	Atty. Christine C. Dela Cruz SBM, Mun. of Kalibo & VP for Field
12:00 noon – 1:00 pm ===== LUNCH BREAK =====		
1:00 pm – 1:30 pm	Session 6 – Surf Smart Program (Responsible Use of social media) - with activities	Lyn Q. Nepomuceno Staff Attached: Core Team/SCPB
1:30 pm – 2:00 pm	Session 7 – Free Being Me (FBM)/Action on Body Confidence (ABC) Program - with activities	Virginia Cuarentas, Grecilda Pinos & Gabbie Penalosa Staff Attached: Core Team/SCPB/GR
2:00 pm – 3:00 pm	Session 8 – Girl Powered Nutrition (GPN) Program - with activities	Hanna Lou Vasquez & Cdt. GS Everosary Dela Pena, Staff Attached: Core Team/SCPB
3:00 pm – 3:30 pm	Activity – Commitment Wall Theme: “Lead On: Girl Scouts Carrying Our Legacy, Leading the Future”	All participants will write their Commitment to the Girl Scout Movement Facilitators: Vaneza Joy Bito-on, Marivic Villaruel, Mila Andrade, Jennifer Rentillo Staff Attached: Core Team/SCPB
3:30 pm – 4:00 pm	ESCODA CEREMONY	
4:00 pm – 4:30 pm	Closing Program GS Prayer Closing Remark Distribution of Certificates, Badge & Patch Friendship Circle End of Conference Program Host/s	* * CE Ferdielyn Abayon *

Expenses incurred by the participants shall be charged against Local Funds/School MOOE's/SEF subject to the usual accounting and auditing rules and procedures.

Troop Leaders who will participate in the said activity are entitled to Service Credits where they apply in accordance with Deped Order No. 53, 2003 entitled "*Updated Guidelines on the Grant of Vacation Service Credits to Teachers*".

We look forward to a 100% attendance to this event.

Thank you for your continued support to the Scouting movement of Aklan.


FERDIELYN M. ABAYON
Council Executive


HON. SOL ANTARAN PANAGSAGAN-MOLO
Council President



INFORMATION SHEET FOR GIRLS

COUNCIL: AKLAN		REGION: VISAYAS	
PERSONAL DATA			
Name:			
Last		First	Middle
Date of Birth:			
Home Address:		Phone No.:	
School:		Year:	
Parents/Guardian:			
Person to notify in case of emergency:			
Relationship:			
Address:		Phone No.:	
Special Interest/Hobbies:			
Religious Affiliation:			
Food Prohibition:			
Special Awards/Recognition Received:			
GIRL SCOUTING DATA			
Date of Last Registration:			
Troop No.:		Troop Name:	
GIRL SCOUTING EXPERIENCE			
Patrol Leader's Camp Permit Course		Date Attended:	
Patrol Leader's Camp Permit Certificate		Date Awarded:	
BADGES EARNED AS SENIOR OR CADET GIRL SCOUT			
TROOP/PATROL/COUNCIL/REGIONAL CAMPS ATTENDED		VENUE/DATE	
Signature of Participant			
Endorsed by:			
Troop Leader			
Date			
Approved by:			
School Principal			
Date			



GIRL SCOUTS OF THE PHILIPPINES

Visayas Region
Aklan Girl Scout Council

PARENTAL CONSENT AND WAIVER FORM

ACTIVITY DETAILS

Activity: _____
Venue: _____
Date(s): _____

PARENT/GUARDIAN CONSENT

I, _____, the parent/legal guardian of _____, voluntarily allow my child to participate in the above-mentioned Girl Scouts of the Philippines – Aklan Girl Scout Council activity.

I UNDERSTAND AND AGREE THAT:

1. **VOLUNTARY PARTICIPATION** - My child's participation is voluntary. I have been informed about the nature, objectives, schedule, and venue of the activity.
2. **HEALTH AND SAFETY** - My child is physically fit and in good health to participate. I will not allow my child to attend if she is sick or shows symptoms of any contagious illness. I will immediately inform the troop leader or organizers if my child becomes ill before the activity. I understand that the organizers will implement reasonable safety measures throughout the activity.
3. **RULES AND CONDUCT** - I understand that my child is expected to follow the rules, safety guidelines, and instructions of the Girl Scout leaders and activity staff. I will encourage my child to behave responsibly and respectfully at all times.
4. **PHOTO AND VIDEO CONSENT** - I give permission to the Girl Scouts of the Philippines - Aklan Girl Scout Council to take photographs, videos, or recordings of my child during the activity and to use these for reports, newsletters, social media, publications, presentations, and other official GSP materials. ☐ **YES** ☐ **NO**
5. **PRIVACY** - I understand that my child's personal information will be handled responsibly and in accordance with the Data Privacy Act of 2012 (RA 10173).
6. **WAIVER** - I understand that while the Girl Scouts of the Philippines will take reasonable precautions to ensure the safety of all participants, accidents or unforeseen incidents may still occur. I agree not to hold the Girl Scouts of the Philippines - Aklan Girl Scout Council, its officers, volunteers, staff, and partners

liable for injuries, loss, or damages resulting from circumstances beyond their reasonable control, except in cases of negligence or willful misconduct.

7. **DECLARATION**, I have read and understood this Parental Consent and Waiver Form. I voluntarily give my permission for my child to participate in this activity.

PARENT/GUARDIAN INFORMATION

Parent/Guardian: _____

Signature: _____

Mobile Number: _____

Name of Girl Scout: _____

School: _____

Troop/Age Level: _____

Date Signed: _____



School: _____
District: _____

[illegible]

SSC/Troop Leader

Principal