



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

September 28, 2026

DIVISION MEMORANDUM

No. 570, s. 2026

**ADMINISTRATIVE ARRANGEMENT FOR THE CONDUCT OF THE
NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL**

- To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals In-Charge of the District
Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public and Private Elementary/Integrated/Secondary Schools
All Others Concerned
1. Attached are the Regional Memorandum No. 940, s. 2026 and the Advisory from Dir. Felino O. Castro, Director IV, Disaster Risk Reduction and Management Service, dated September 8, 2026, regarding the Administrative Arrangement for the Conduct of the National Simultaneous School Safety Drill (NSSD), which is self-explanatory.
 2. All schools that have not yet conducted the NSSD shall conduct the activity not later than September 30, 2026. Schools that have already conducted the drill on September 3, 2026 shall submit their activity report following the Schedule below:

Schools That Have Already Conducted the NSSD on September 3, 2026:	
Date	Submission
On or before September 18, 2026	School to Division Office
On or before September 22, 2026	Division Office to Regional Office
On or before September 24, 2026	Regional Office to Central Office
Schools to Conduct the NSSD beyond September 3, 2026 until September 30, 2026	
On or before October 6, 2026	School to Division Office
On or before October 8, 2026	Division Office to Regional Office
On or before October 12, 2026	Regional Office to Central Office



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SCHOOLS DIVISION OF AKLAN

3. Immediate dissemination and compliance with this Memorandum are desired.

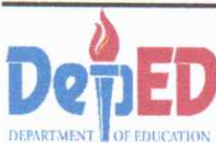
FOR THE SCHOOLS DIVISION SUPERINTENDENT:

LUZ U. BANSON, EdD, CESO VI
Assistant Schools Division Superintendent
In-charge of the Division

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

NSATM/

ASSESSMENT DATA REPORTS SAFETY EDUCATION SCHOOLS



Población, Numancia, Aklan
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Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

SEP 16 2026

REGIONAL MEMORANDUM

No. g 4 0, s. 2026

**ADMINISTRATIVE ARRANGEMENT FOR THE CONDUCT OF THE
NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL**

To: Schools Division Superintendents
All Others Concerned

1. Attached is an Advisory from **Dir. Felino O. Castro, Director IV, Disaster Risk Reduction and Management Service**, dated September 8, 2026, regarding the **Administrative Arrangements for the Conduct of the National Simultaneous School Safety Drill (NSSD)**, which is self-explanatory.
2. All schools that have not yet conducted the NSSD shall conduct the activity **not later than September 30, 2026**. Schools that have already conducted the drill on September 3, 2026 shall submit their activity report following the schedule below:

Schools That Have Already Conducted the NSSD on September 3, 2026:	
Date	Submission
on or before September 18, 2026	School to Division Office
on or before September 22, 2026	Division Office to Regional Office
on or before September 24, 2026	Regional Office to Central Office
Schools to Conduct the NSSD beyond September 3, 2026 until September 30, 2026:	
on or before October 6, 2026	School to Division Office
on or before October 8, 2026	Division Office to Regional Office
on or before October 12, 2026	Regional Office to Central Office



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3. All Schools Division Offices (SDOs) shall submit the consolidated activity report through the link: <https://bit.ly/3SGeFoB> using the prescribed template attached as Annex A to this Memorandum.

4. For queries and clarification, contact **Wendyl Mae N. Villaprudente, Project Development Officer II, Education Support Services Division** at mobile number 0963-614-6454 or email at region6.essd@deped.gov.ph.


CRISTITO A. ECO, CESO III
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
DATA
REPORTS
SAFETY EDUCATION
SCHOOLS

WMV/ESSD-RM/ Administrative Arrangements for the Conduct...
147/September 10, 2026

Annex A

DIVISION CONSOLIDATED ACTIVITY REPORT ON THE CONDUCT OF THE NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL (NSSD)

DIVISION			
ADDRESS			
	Elementary	Secondary	Integrated
No. of Schools			
Number of Schools that have Conducted the NSSD on September 3, 2026			
Number of Schools that will conduct the NSSD beyond September 3, 2026 but not later than September 30, 2026			
The current report includes: (choose one only)			
☐ Schools that have conducted NSSD on September 3, 2026			
☐ Schools that have conducted NSSD beyond September 3, 2026 until September 30, 2026			
☐ Schools that have conducted NSSD before September 3, 2026			

Area	Indicator	Actual Accomplishment
A. SCHOOL OPERATIONAL READINESS	Number of schools that conducted the school safety drill on the prescribed date/time	
	Number of schools with available and contextualized Contingency Plan	
	Number of schools that identified and communicated safe areas, lockdown/concealment areas, evacuation routes, and emergency contact to concerned personnel	
Area	Indicator	Actual Accomplishment
B. LEARNERS PROTECTION AND SAFEGUARDING MECHANISMS	Number of schools that provided advance notice to learners, personnel, and parents/guardians of the activity	
	Number of schools that secured required parental/guardian consent and appropriate learner assent before participation	
	Number of schools that conducted the NSSD without prohibited hyper-realistic or fear-inducing elements, including	

**DIVISION CONSOLIDATED ACTIVITY REPORT ON THE CONDUCT OF
THE NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL (NSSD)**

	weapons, simulated casualties, simulated gunfire, or pyrotechnics	
	Number of schools that ensured age-appropriate and trauma-informed simulation exercises	
	Number of schools that clearly communicated and distinguished the incident/drill from routine fire/earthquake alarms	
	Number schools that safely and appropriately practiced classroom lockdown/concealment procedures	
Area	Indicator	Actual Accomplishment
C. COORDINATION WITH LOCAL SECURITY AUTHORITIES AND OTHER RELEVANT STAKEHOLDERS	Number of schools that established coordination with the local PNP or relevant local authorities	
	Number of schools where participants demonstrated appropriate behavior when encountering designated responders, including keeping hands visible and following instructions	
	Number of Schools where School Heads and other personnel coordinated with the local authorities as to the proper evacuation, clearance on safety and facilitation of learning continuity	
Area	Indicator	Actual Accomplishment
D. EMERGENCY AND RESPONSE PROTOCOLS	Number of schools that tested and demonstrated their school's emergency communication/notification procedure	
	Number of schools where learners and personnel followed the designated routes and proceeded orderly to the designated assembly area where evacuation is part of the localized activity	
	Number of schools where learners, teaching personnel, non-teaching personnel, and other participants were accounted for	
Issues/Concerns Identified		Recommended Actions

**DIVISION CONSOLIDATED ACTIVITY REPORT ON THE CONDUCT OF
THE NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL (NSSD)**

Submitted by:

Division DRRM Coordinator

Noted by:

Chief, SGOD

Approved by:

Schools Division Superintendent

Date of Submission to the Regional Office VI:



Republika ng Pilipinas
Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE

DEPARTMENT OF EDUCATION
RECEIVED
RECORDS SECTION, REGIONAL OFFICE NO.

SEP 09 2026

By: 

TIME:

ADVISORY

FOR : ALL REGIONAL DIRECTORS AND SCHOOLS DIVISION SUPERINTENDENTS

SUBJECT : ADMINISTRATIVE ARRANGEMENTS FOR THE CONDUCT OF THE NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL

DATE : September 8, 2026

In reference to Official Memorandum No. **OM-OUGOPS-2026-01-03307** dated August 28, 2026, the Department of Education (DepEd), through the Disaster Risk Reduction and Management Service (DRRMS), conducted the **National Simultaneous School Safety Drill** in all public and private elementary and secondary schools nationwide on **September 3, 2026**.

In this regard, the DRRMS reiterates the following administrative arrangements:

1. **Evaluation Form.** All schools that conducted the drill shall accomplish the School Safety Drill Evaluation Form through <https://bit.ly/4iwrXhO>, which shall be answered by the **designated external school evaluator** during the conduct of the activity. The corresponding activity report shall be submitted to the Division DRRM Coordinator.
2. **Prohibition of Hyper-Realistic Elements.** Schools shall strictly prohibit hyper-realistic elements during the drill to protect the mental health and well-being of learners. The following are prohibited:
 - Mock attackers/shooters or active aggressor role-playing;
 - Blank gunfire, fake blood, graphic imagery, and similar simulations; and
 - Any activity intended to create fear, panic, or distress.

The drill shall adopt a **trauma-informed approach**, focusing on preparedness, calm response, and operational confidence.

3. **Advance Notice and Consent.** Schools shall provide advance notice to learners, personnel, and parents or guardians; conduct age-appropriate orientations; and secure **informed written parental/guardian consent and learner assent**, as applicable.



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Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE

4. **Online Posting.** Photos and videos shared online shall not contain hyper-realistic elements. Any content containing such elements shall be **immediately taken down**. Schools and personnel are encouraged to use **#SchoolSafetyDrill** for drill-related posts.

Roles of Regional and Division DRRM Coordinators

To ensure consistent monitoring and documentation, the following responsibilities shall apply:

Division DRRM Coordinators	Regional DRRM Coordinators
• Monitor school-level implementation, including rescheduled drills and submission of reports, and provide technical assistance, as needed.	• Oversee implementation across divisions, and provide technical assistance, as needed.
• Consolidate school reports and documentation.	• Receive consolidated records from the divisions.
• Monitor compliance with safety and online posting guidelines.	• Consolidate and maintain regional records for submission to the Central Office.

All Regional and Division DRRM Coordinators shall ensure the dissemination and proper implementation of these arrangements within their respective areas of responsibility.

For coordination and inquiries, please contact drms@deped.gov.ph, or reach us via Viber at 0968 499 0866.

FELINO O. CASTRO V
Director IV

Disaster Risk Reduction and Management Service