



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF AKLAN

August 20, 2026

DIVISION MEMORANDUM
No. 471, s. 2026

**DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING FOR THE MONTH OF SEPTEMBER 2026**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Integrated and Secondary Schools
Unit Heads
All Others Concerned

1. Please be informed that the Division Management Committee (MANCOM) Meeting will be on September 3, 2026, Wednesday from 8:00 AM to 5:00 PM. The exact venue will be announced in the separate memorandum. This activity will be hosted by Tangalan District.
2. Participants to this activity are the selected Division Office Personnel, Public Schools District Supervisors, Principals/Head Teacher In-Charge of the District, and Public Elementary, Secondary, and Integrated School Heads. **NO PROXY ALLOWED.**
3. Travel and other relevant expenses of the participants are chargeable against school MOOE and local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


MICHAEL T. RAPIZ
Chief Education Supervisor,
School Governance and Operations Division
In-Charge of the Division

Enclosure: As Stated
To be indicated in the Perpetual Index
under the following subjects:

MEETINGS

POLICY

RULES AND REGULATIONS

DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

STEERING COMMITTEE

FELICIANO C. BUENAFE, JR., CESO VI
Schools Division Superintendent

LUZ U. BANSON, CESO VI
Assistant Schools Division Superintendent

DOBIE P. PAROHINOG, PhD
Chief Education Supervisor – CID

MICHAEL T. RAPIZ
Chief Education Supervisor – SGOD

ROLAND F. DEMOCRITO
Administrative Officer V

MARK T. DAROY
Principal in Charge of the District, Tangalan

Working Committees

Program

Chair: EPSt II Hajji S. Tropa
Members: EPSt II John C. Marciales
T VI/TIC Nerie Ann B. Sodusta
T III/TIC Arvy Malou M. Perolina

Invitations/Communications

Chair: EPS Kyzil D. Lipar
Members: SEPS June R. Patricio
ADAs III Wilbert V. Florencio
HT III Evelyn T. Eleserio
HT III Juvy P. Trinidad

Finance/Budget

Chair: AO V Ann Rayshelle L. Nadua
Members: Acct III Marissa A. Jizmundo
AO IV Feby D. Moleta

ICT

Chair: ITO I Floradel P. Jamero
Members: EPS Mahnnie Q. Tolentino
JO Jules Liancarlo P. Jamero
MT I Kenneth Cyril T. Teñoso

Attendance/Registration

Chair: AO IV Marlyn T. Bereber
Members: AO II Cindy B. Panganiban
JO Dawna May S. Carisma
ADAs III Mary Jean P. Sim
SP I Juvy C. Dela Rosa
SP I Jennifer C. Javier

Medical and First Aid

Chair: Rhoby M. Fernandez, MD
Members: School Health and Nutrition Section

Hall/Stage Decorations

Chair: SP III/PID Mark T. Daroy
Members: SP II Joni T. Antaran
SP I Amancio I. Basister, Jr.
HT III Jayron T. Valderas
MT I Eddie Boy F. Tabios

Documentation

Chair: SEPS Mikko Jan D. Lopez
Members: PO III Milgic C. Villareal
ADA I Nelieta I. Dela Cruz
AO II Ju Liya C. Taligatos
AO II Zyra Eleanor Custodio

Venue, Tables, Chairs, Sounds

Chair: EPS Johann C. Cawaling
Members: AO IV Keneth G. Iglesias
EPSt II Hajji S. Tropa
EPSt II Maria Theresa L. Lao
ADA VI Rommel B. Zante
ADA I Rafael B. Nagamos
ADA I Kenette H. Manares
HT I Sannen J. Tajaran
HT I Hector S. Sulbod

Meals, Refreshments, Cleanliness

Chair: EPSt II Maria Theresa L. Lao
Member: ADA VI Rommel B. Zante
HT III Rowena I. Barraca
HT I Ruby T. Timbas
MT I/TIC Joey T. Tumbagahan
All AO II of the District of Tangalan