



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

July 20, 2026

Division Memorandum
No. **391** , s. 2026

**CAPACITY BUILDING ON PLANNING AND RESEARCH: LEVERAGING DATA STORY
TELLING, DESIGN THINKING AND ARTIFICIAL INTELLIGENCE FOR EVIDENCE-
BASED DECISION MAKING**

**To: Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialists
Senior Education Program Specialists
Public Schools District Supervisors/ Principals/ Head Teacher-in-
Charge of the Districts
School Heads of Public Schools
All Others Concerned**

1. In line with the Department of Education's commitment to strengthening evidence-based planning, research, innovation, and data-informed decision-making, this Office, through the School Governance and Operations Division (SGOD) – Planning and Research Section (PRS), announces the conduct of the ***Capacity Building on Planning and Research: Leveraging Data Storytelling, Design Thinking, and Artificial Intelligence for Evidence-Based Decision Making*** on **July 22–24, 2026** at the **Old Division Office, ASJ Hall, Kalibo, Aklan**.
2. This activity aims to:
 - a. Strengthen the competencies of planning officers, researchers, and/or school heads in utilizing data for evidence-based planning, policy formulation, and decision-making through effective data storytelling techniques.
 - b. Enhance participants' knowledge and skills in applying design thinking principles to develop innovative, learner-centered, and context-responsive solutions to educational challenges.
 - c. Enhance participants' capacity to responsibly and effectively integrate Artificial Intelligence (AI) tools in planning, research, data analysis, interpretation, visualization, and technical writing while adhering to the Department's AI guidelines.
3. Attached is the list of participants. All participants are requested to **bring their laptops and extension cord** to be used during the workshop sessions.
4. Food expenses shall be chargeable against the Division MOOE while the travelling expenses of participants shall be chargeable against School MOOE or local funds, subject to the usual accounting and auditing rules and regulations.
5. A certificate of participation will be awarded to participants who complete at least 90% of the total training hours and meet all the requirements such as submission of required outputs. Those who do not meet the required minimum attendance of



Población, Numancia, Aklan
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- 90% will instead be issued a Certificate of Appearance, reflecting only the training hours equivalent to the sessions actually attended.
6. In line with the Department's Equal Opportunity Principle, all qualified proponents, regardless of age, sex, sexual orientation, gender identity, civil status, disability, religion, ethnicity, or political beliefs, shall have fair and equal access to the evaluation processes. Discrimination at any stage of submission, evaluation, or recognition is strictly prohibited.
 7. For inquiries, contact **Dr. Mikko Jan D. Lopez**, Senior Education Program Specialist or **Mrs. Milgie C. Villareal**, Planning Officer III for Planning and Research.
 8. Immediate and wide dissemination of this Memorandum to all concerned is directed.


FELICIANO C. BUENAFE Jr., CESO V
Schools Division Superintendent 

Encl.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

TRAINING- WORKSHOPS

MJDL/mcv



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LIST OF PARTICIPANTS

No.	NAME OF PARTICIPANTS	POSITION	STATION	ROLE
1	Feliciano C. Buenafe Jr, CESO V	SDS	Division Office	Executive Committee
2	Ramon D. Paras Jr Edd, CESO V	ASDS	Division Office	Executive Committee
3	Michael T. Rapiz	CES-SGOD	Division Office	Executive Committee
4	Charlie I. Ureta	EPS-SGOD	Division Office	Executive Committee
5	Mikko Jan D. Lopez, EdD	SEPS-PRS	Division Office	Chairman, TWG
6	Milgie C. Villareal	PO III	Division Office	Co- Chairman, TWG
7	Richelle Ann G. Reyes	ADAs III	Division Office	Member, TWG
8	Nelieta I. Dela Cruz	ADA I	Division Office	Member, TWG
9	Deseree Retiro	Registrar	Aklan National High School For Arts And Trades	Member, TWG
10	Dr. Rovie Abello	SP II	Laguinbanua Integrated School	Member, TWG
11	Feb John Geronimo	HT I	Anselmo P. Legaspi National High School	Member, TWG
12	Aljon I. Arevalo	HT III	Kalibo Integrated Special Education Center	Resource Speaker
13	Dr. Reginald C. Venancio	SP III	Linayasan NHS	Participant
14	Jee-Ann G. Rodriguez	SP I	Feliciano Es	Participant
15	Dr. Mark Kynan R. Loveras	HT I	Polocate Es/Dingle Es	Participant
16	Juzallie S. Sioco	HT-III	Mambuquiao Is	Participant
17	Rosa R. Sualog	SP II	Buruanga ES	Participant
18	Luzvi V. Mangilaya	SP III	Unat-Bagacay Elementary School	Participant
19	Dr. Vivian T. Iquina	SP III	Laguinbanwa Es	Participant
20	Anema C. Cualing	HT III	Briones ES	Participant
21	Helena A. Bacyan	HT-III	Sta. Cruz Biga-A Es	Participant
22	Dyarlyn Z. Saldivia	SP II	Ortega Integrated School	Participant
23	Wilma N. Castro	SP II	Madalag Es	Participant
24	Jemina A. Bonifacio	SP I	Cayangwan Elementary School	Participant
25	Democrito V. Barrientos II	PID/P1	Malay ES	Participant
26	Dr. Rita Hilda T. Feliciano	SP III	San Roque Is	Participant
27	Faith Marie S. Villaruel	SP I	Laserna Is	Participant



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28	Ma.Theresa Leonora A. Ismael	SP1	Jugas Es	Participant
29	Jannie P. Nagamos	SP1	Bulwang Integrated School	Participant
30	Nerie Ann B. Sodusta	T6/TIC	Dapdap Elementary School	Participant
31	Engeline G. Perlas	HT III	Cabangila Elementary School	Participant
32	Gilvert B. Dy	MT1/TIC	Bangbang Elementary School	Participant
33	Leonelyn D. Monleon	HT III	Daja Norte Es/ Tinapuay Ps	Participant
34	Jocyl Phillip Lauron	MT-I/TIC	Nicolas R. Delgado Es	Participant
35	Dr. Arman Rogel O. Cabangon	HT I	Habana Integrated School	Participant
36	Gracia Celeste M. Samson	SP III	Ibajay Central School	Participant
37	Rodnie P. Gubaton	SP I	Ondoy Es	Participant
38	Vedasto Z. Nabor III	HT 1	Aklan National School For Arts And Trades	Participant
39	Jennyfel R. Dinglasan	SP 1	Uldario P. Custodio Es	Participant
40	Renan N. Nacor	SP 1	Manika Elementary School	Participant
41	Dr. Terry John I. Naldoza	SP 1	San Jose Elementary School	Participant
42	Roji S. Tojolosa	HT I	Cajilo Elementary School	Participant
43	Niña Khrisna C. Gumboc	TIC/MT1	Kabulihan-Dumlog Elementayr School	Participant
44	Dr. Arjienila I. Baldomero	HT I	Dangcalan Es	Participant
45	Jan Ernie Nepomuceno	MTI/Asst. School Head	Roledo National High School	Participant
46	Melany S. Nazareta	SP2	New Washington Nchs	Participant
47	Antonino F. Tolentino	HT 1	Camanci Sur Elementary School	Participant
48	Jonathan O. Tapispisan	SP 1	Buruanga Vocational High School	Participant
49	Norman Nalaunan	HT III	Bacyang Elementary School	Participant
50	Dr. Lovelyn I. Rodulfo	SP 1	Lilo-an National High School	Participant
51	Dr. Joy S. Isaran	SP III	Kalibo Elementary School	Participant
52	Rodolfo Q. Dela Cruz	SP II	Linabuan Norte Elementary School	Participant
53	Jennifer C. Javier	SPI	Tagas Elementary School	Participant



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