



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

July 6, 2026

Division Memorandum  
No. 371, s. 2026

**SUBMISSION OF BERF COMPLETED RESEARCH FOR FUNDING YEAR 2026**

**To: Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors/Specialists  
Senior Education Program Specialists  
Public Schools District Supervisors/ Principals/ Head Teacher-in-Charge of the Districts  
School Heads of Public Schools  
All Others Concerned**

1. Pursuant to the implementation of the Basic Education Research Fund (BERF) of the Department of Education and Regional Memorandum No. 599, s. 2026, titled "Submission of BERF Completed Research for Funding Year 2026," all concerned are hereby informed of the schedule for the submission of completed BERF-funded research in the Schools Division of Aklan.
2. The deadline for the submission of completed Action Research is July 24, 2026, while the deadline for completed Basic Research is January 22, 2027.
3. All submissions shall strictly adhere to the prescribed format and standards stipulated in DepEd Order No. 16, s. 2017 and shall include the following requirements:
  - a. Final research manuscript (soft copy).
  - b. Financial Liquidation Report.
4. The submission link will be shared through the official group chat (GC).
5. For inquiries and other concerns, please contact Dr. Mikko Jan D. Lopez, Senior Education Program Specialist for Planning and Research.
6. Immediate and wide dissemination of this Memorandum to all concerned is directed.

**FELICIANO C. BUENAFE Jr., CESO VI**  
Schools Division Superintendent

Encl.: None  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

MJDL                      GRANT.                      REQUIRMENT                      RESEARCH



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