



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF AKLAN**

29 June 2026

**DIVISION MEMORANDUM**

No. 366, s. 2026

**MENU OF AGENDA FOR THE PARENT-TEACHER  
ASSOCIATION (PTA) MEETINGS AND THE CONDUCT OF  
ELECTIONS FOR THE SCHOOL YEAR 2026-2027**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public School District Supervisors (PSDS) / Principals In-Charge of the  
District (PIDs) / Head Teacher In-Charge of the District (HTID)  
Senior / Education Program Specialists  
Parent-Teacher Associations

1. Attached is Regional Memorandum No. 627, s. 2026 titled, **Menu of Agenda for the Parent-Teacher Association (PTA) Meetings for the School Year 2026-2027** to serve as guide during the conduct of their meetings during the end of term block or in any PTA engagements as deemed necessary.
2. The initiative aims to:
  - a. provide guidance to schools and PTA organizations on the key topics and strategies that may be adopted in the conduct of meetings and initiating school activities;



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- b. encourage the active involvement of parents in academic support, school governance, and community initiatives through leadership training, mentoring programs, and advisory councils;
  - c. provide an avenue to foster the school-home-community relations through worthwhile undertakings; and
  - d. mobilize education stakeholders, LGUs, and NGOs to co-create child welfare programs, volunteer initiatives, and community-based learning hubs that are aligned with the **Program PaG-UBAY** (Parents and Guardians Upholding *Bayanihan* to Assist the Young) of the Region.
3. Pursuant to DepEd Order No. 013, s. 2022 titled, **Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations** and as stipulated in Section 10.4 of the said Order, all school-level PTA elections including Homeroom PTA (HPTA), Grade-level PTA (GrPTA), and the School PTA Board of Directors (SPTA-BOD) must be completed within thirty (30) calendar days from the first day of classes. With the official opening of classes on June 8, 2026, all school-level PTA elections must be conducted no later than **July 8, 2026**. The following timeline is therefore set:

<b>Activity</b>	<b>Recommended Timeline</b>
School-Level PTA Elections	June 8 to July 8, 2026
District / Municipal Federated PTA Elections (MFPTA)	July 9 to August 6, 2026
Division / Provincial Federated PTA Elections (PFPTA)	August 21, 2026

- 4. Only duly elected presidents of District or Municipal Federated PTAs are eligible to vote and run for positions in the PFPTA.
- 5. All PSDSs and concerned School Heads are directed to ensure strict compliance with the abovementioned deadlines and to submit summary reports of elections conducted at each level.



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6. Immediate dissemination and strict compliance of this Memorandum are desired.

  
**FELICIANO C. BUENAFE, JR. CESO VI**  
Schools Division Superintendent 

Enclosure and reference: as stated  
To be indicate in the Perpetual Index  
under the following subjects:

**CONVERGENCE  
EDUCATION  
LITERACY  
NUMERACY  
PARTNERSHIPS**

/mbggp



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**Department of Education**  
REGION VI – WESTERN VISAYAS

JUN 23 2026

REGIONAL MEMORANDUM  
No. 627 s. 2026

**MENU OF AGENDA FOR THE PARENT-TEACHER  
ASSOCIATION (PTA) MEETINGS FOR  
SCHOOL YEAR 2026 - 2027**

To: Schools Division Superintendents  
All Others Concerned

1. To strengthen school-home collaboration and ensure meaningful engagement of parents in school governance and student development, this Office provides the suggested **Menu of Agenda for the Parent-Teacher Association (PTA) Meetings for School Year 2026 - 2027** to serve as guide during the conduct of their meetings during the end of term block or in any PTA engagements as deemed necessary.
2. This initiative aims to:
  - a. provide guidance to schools and PTA organizations on the key topics and strategies that may be adopted in the conduct of meetings and initiating school activities;
  - b. encourage the active involvement of parents in academic support, school governance, and community initiatives through leadership training, mentoring programs, and advisory councils;
  - c. provide an avenue to foster the school-home-community relations through worthwhile undertakings; and
  - d. mobilize education stakeholders, LGUs, and NGOs to co-create child welfare programs, volunteer initiatives, and community-based learning hubs that are aligned with the **Program PaG-UBAY** (Parents and Guardians Upholding *Bayanihan* to Assist the Young) of the Region.
3. The Schools Division Offices shall ensure that PTAs are organized, and meetings are conducted in accordance with DepEd Order No. 013, s. 2022 or the Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations. The schools and the PTA may adopt the suggested agenda based on their specific needs, contexts, and priorities. Other topics and strategies that are deemed important by the school may be included in the agenda of meetings.



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4. The schools and their respective PTA organizations may coordinate with other government agencies and private organization for resource persons/experts to handle seminars, symposia, workshops, or school-wide talks on a particular topic of choice.
5. Attached is the suggested Menu of Agenda starting from the first term until the third term of SY 2026-2027 with corresponding theme, topics, and strategies for guidance and reference of all concerned.
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**CRISTITO A. ECO, CESO III**  
Regional Director

Encl.: As stated  
Reference: none  
To be indicated in the Perpetual Index  
under the following subjects:

LIST            MEETINGS            PARTNERSHIPS

ISM/ESSD-RM/Regional Memo on Menu Agenda PTA Meetings  
89/June 16, 2026



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**MENU OF AGENDA FOR THE PARENT-TEACHER ASSOCIATION (PTA)  
 MEETINGS for SY 2026 - 2027**

THEME	TERM	SUGGESTED TOPICS	SUGGESTED STRATEGIES
1. <b>Empowering Families, Enriching Lives</b>	1 <sup>st</sup> Term	Strengthening family-school partnerships	-Invite parent leaders to share success stories and best practices. - Organize interactive panel discussions with teachers, learners, and parents. - Launch joint school-community projects (e.g., clean-up drives, literacy campaigns).
		Parenting programs and support services	-Use breakout sessions for family engagement planning -Conduct symposia on positive parenting, digital parenting, and stress management. - Collaborate with local agencies (health, social welfare, NGOs) for integrated support services.
		Socio-emotional development at home	-Provide resource kits for home-based learning -Encourage family bonding activities (storytelling nights, family reflection journals).
2. <b>Together for Every Child: Building Safe and Supportive Schools</b>		School-based mental health programs	-Conduct a panel session with mental health professionals -Provide Psychological First Aid (PFA) training for teachers and parent representatives.
		Anti-bullying and child protection policies	-Use case studies to discuss child protection scenarios -Organize school-wide awareness campaigns (poster-making, pledge walls, storytelling). - Train peer mediators and student leaders on conflict resolution.
		Inclusive education practices	-Facilitate workshops on inclusive classroom strategies - Organize symposia to share best practices from schools successfully implementing inclusive education. - Include simulation activities in symposia to increase empathy and awareness of learners with



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			disabilities.
<b>3. Empowered Parents, Thriving Learners</b>		Parent involvement in academic support	-Host interactive sessions on parenting styles -Provide hands-on workshops on guiding learners in reading, math, and study habits. -Recognize outstanding parent involvement through simple awards or certificates.
		Emotional intelligence and resilience	-Conduct parent-child bonding workshops on managing emotions and stress. - Introduce mindfulness activities (breathing exercises, gratitude journaling) during meetings and symposia. - Invite psychologists or Registered Guidance Counselors for emotional intelligence (EI) sessions.
		Communication between home and school	-Encourage parent mentoring programs -Use digital platforms (chat groups, school apps) for constant communication. - Organize family learning days / Portfolio Day where parents can join classroom activities and check their child's class outputs.
		Communication between parents and children	-Schedule family dialogue sessions for a "family talk time" where children and parents openly share thoughts and feelings and share personal stories and reflect on lessons learned. - Train parents on active listening with empathy, avoiding interruptions, and validating their child's emotions. - Organize parent-child role-play exercises to practice conflict resolution and expressing feelings.
<b>4. Rights, Respect, and Responsibility: Raising Informed Youth</b>	2 <sup>nd</sup> Term	Student rights and responsibilities	-Conduct Role-playing activities on rights and responsibilities -Establish peer advocacy groups to monitor rights awareness.
		Civic education and youth	-Invite youth leaders to speak and share experiences in civic



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		leadership	engagement. -Launch leadership training camps or student congresses. -Facilitate project-based learning (community service, environmental drives).
		Respectful behavior and digital citizenship	-Develop school-wide campaigns on civic values and responsible online behavior. - Integrate cyber safety workshops for students and parents. - Organize poster-making or digital storytelling contests promoting digital citizenship.
5. <b>Mental Wellness Matters: Strengthening Minds, Shaping Futures</b>		Mental health literacy for students and staff	-Conduct mindfulness and wellness exercises - Provide professional development for teachers and parents on identifying early signs of mental health concerns. - Invite mental health professionals for symposium and Q&A sessions.
		Coping strategies and stress management	-Facilitate workshops on mindfulness, relaxation techniques, and healthy routines. -Facilitate peer-support groups in the school where students share coping practices. -Organize recreational and wellness activities (art, music, sports, journaling).
		Referral systems and support networks	- Partner with local health units, social workers, and NGOs for wider support services. - Organize workshops for teachers, parents, and student-leaders on recognizing “red flags” and when to refer. - Collaborate with the school on developing a communication plan to ensure students and families know where and how to seek help.
6. <b>Bayanihan for the Young: A Community’s Commitment to Care</b>		Community-based child welfare initiatives	- Organize barangay-level forums on child protection and safety. - Coordinate with the barangay LGU and community watch groups to monitor and respond to child welfare concerns.



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<i>(Inspired by PaG-UBAY Program          (Parents and Guardians Upholding Bayanihan to Assist the Young))</i>			<ul style="list-style-type: none"> <li>- Partner with faith-based groups and civic organizations to support vulnerable children.</li> </ul>
		Volunteerism and inter-agency collaboration	<ul style="list-style-type: none"> <li>- Conduct orientation highlighting the <b>PaG-UBAY Program</b> initiatives and impact</li> <li>- Mobilize parents, alumni, and community members as volunteer tutors, mentors, or teacher assistant.</li> <li>- Organize joint initiatives with LGUs, NGOs, and government agencies (e.g., health missions, literacy campaigns).</li> </ul>
		Local success stories in youth development	<ul style="list-style-type: none"> <li>- Organize talks/symposium inviting the successful alumni or young leaders to speak and mentor learners.</li> <li>- Initiate the creation of a “Wall of Inspiration” in school featuring local youth role models.</li> </ul>
<b>7. Safe Spaces, Strong Voices: Advocating for Student Well-being</b>		Creating safe and inclusive school environments	<ul style="list-style-type: none"> <li>- Conduct school-wide campaigns promoting respect, kindness, and inclusivity.</li> <li>- Coordinate with the school in establishing “safe spaces” (wellness corners, peer counseling areas) in schools.</li> </ul>
		Student-led advocacy and peer support	<ul style="list-style-type: none"> <li>- Host student forums where learners can voice issues and propose solutions.</li> <li>- Organize training of peer mentors to provide guidance and emotional support to schoolmates.</li> </ul>
		Reporting mechanisms and feedback systems	<ul style="list-style-type: none"> <li>- Coordinate with the school on setting-up a monitoring team (school + parent + student reps) to evaluate reporting effectiveness.</li> </ul>
<b>8. Healthy Bodies, Healthy Minds: Nurturing Holistic Growth</b>	3 <sup>rd</sup> Term	Nutrition and physical activity programs	<ul style="list-style-type: none"> <li>- Organize family sports fests and cooking demonstrations on affordable, healthy meals.</li> <li>- Organize school-based feeding programs with the support of parents, LGUs, and other stakeholders.</li> </ul>
		School health services and coordination	<ul style="list-style-type: none"> <li>- Coordinate with multi-sectoral partners (DOH, LGUs, NGOs) for the conduct of health campaigns</li> </ul>



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			(immunization, deworming, mental health awareness). - Collaborate with the school in setting up a health monitoring system to track student health data and follow-ups.
9. <b>Digital Dangers and Online Discipline: Guiding the Next Generation</b>		Cyber safety and responsible tech use	- Collaborate with law enforcement or ICT experts for the conduct of cyber safety workshops - Conduct awareness sessions on online risks (cyberbullying, scams, data privacy).
		Digital literacy and online etiquette	- Facilitate symposium and role-playing activities to practice respectful online communication. - Organize parent-led seminars for teachers and learners on fact-checking and avoiding fake news.
		Managing screen time and online behavior	- Organize seminars to provide parents with knowledge and guidance on healthy screen time for different age groups. - Organize school-wide talks to encourage family digital detox activities (game nights, outdoor play, reading time).
10. <b>Listen, Learn, Lead: Parents as Partners in Student Success</b>		Parent leadership and school governance	- Organize capacity-building seminar for parents on leadership, decision-making, and school governance roles. - Initiate recognition for parent leaders as co-champions of education initiatives. - Develop leadership mentoring programs where experienced parent-leaders guide new ones.
		Feedback mechanisms and consultations	- Conduct focus group discussions with parents on specific issues (curriculum, safety, learner support). - Share updates during PTA meetings to show how parents' feedback influenced school actions. - Involve parents in evaluation committees for school programs and projects.
		Celebrating parent	- Organize an annual "Gabi sang



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		contributions	Ginikanan <sup>o</sup> / Parents' Appreciation Day to honor their efforts. - Collaborate with the school to feature parent success stories in school newsletters, bulletin boards, or social media. - Initiate the awarding of certificates, tokens, or recognition for volunteer parents and advocates on <b>Program PaG-UBAY</b> and other school initiatives. - Coordinate with the school on establishing a Wall of Gratitude in the school highlighting parent's significant contributions in the school
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