



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 1, 2026

DIVISION MEMORANDUM

No. 313, s. 2026

**DEPED REGION VI FINANCE CONVERGENCE 2026: STRENGTHENING BUDGET
MONITORING AND FINANCIAL REPORTING SYSTEMS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Accountants and Budget Officers
Public Schools District Supervisors/Principals/
Head Teacher-In-Charge of the Districts
School Heads of Secondary Implementing Unit Schools (IU-Schools)
Accountants/Bookkeepers/Finance Staff of Secondary IU-Schools
Division Finance Staff
All Others Concerned

1. Attached is the Regional Memorandum No. 529 s. 2026 dated June 1, 2026, titled **“DepEd Region VI Finance Convergence 2026: Strengthening Budget Monitoring and Financial Reporting Systems”**, which is self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum are desired.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

Encl. : As stated
Reference : RM 529 s., 2026

To be indicated in the Perpetual Index
Under the following subjects:

PROGRAM	REPORTS	SYSTEM
TRAINING		

/MAJ/ARLN



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Republic of the Philippines
Department of Education
 REGION VI-WESTERN VISAYAS

JUN 01 2026

REGIONAL MEMORANDUM

No. **529** s. 2026

DEPED REGION VI FINANCE CONVERGENCE 2026: STRENGTHENING BUDGET MONITORING AND FINANCIAL REPORTING SYSTEMS

To: Schools Division Superintendents
 Division Accountants and Budget Officers
 All Others Concerned

1. In line with the Department of Education's commitment to fiscal transparency and accountability, this Office, through the Finance Division and in partnership with the National DepEd Senior Bookkeepers Association (NDSBA), Inc., will conduct the **DepEd Region VI Finance Convergence 2026: Strengthening Budget Monitoring and Financial Reporting Systems** on June 16-18, 2026 (exclusive of travel time) at the Iloilo Grand Hotel, Iloilo City.

2. This activity aims to address the training gap among newly promoted and newly hired finance personnel and to strengthen their technical proficiency in the utilization of Budget Monitoring System (BMS) and Enhanced Financial Reporting System (EFRS), which are essential tools in ensuring accurate tracking, reporting, and reconciliation of financial data across all levels.

3. Participants in this training are the following:

Participants	No. of pax per SDO/IU
Regional Office - Finance	11
Division Accountant	1
Division Budget Officer	1
Division Finance Staff	2
Administrative Assistant III (Bookkeepers) or Representative of School Implementing Units	at least 1 per Implementing Unit

4. A registration fee of **Six Thousand Five Hundred Pesos (P6,500.00)** shall be charged to each participant, including members of the Technical Working Group for this live-out training to cover expenses for venue, meals, honoraria, tokens, and training kits. The registration fee, travel and other incidental expenses shall be charged against their respective local funds, subject to the usual budgeting, accounting and auditing rules and regulations.

5. All participants are requested to bring their own laptops, extension cords, and portable internet devices for use during the training.



Address: Duran Street, Iloilo City, 5000
 Telephone Nos: (033) 337-0149
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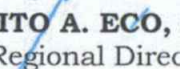


Certificate No. PHP QMS
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6. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, sexual orientation, gender identity, civil status, disability, religion, ethnicity, political affiliation, or other similar factors or personal circumstances, in accordance with the Department's equal opportunity policy.
7. All participants are hereby required to register through the provided link: **<https://forms.gle/Smv8w6n2JR7Ez8YRA>** on or before **June 8, 2026**, to confirm their attendance and ensure proper coordination of the training.
8. Furthermore, to ensure the smooth, orderly, and efficient conduct of the training, the Regional Technical Working Group (RTWG) is requested to report from June 14–18, 2026. The list of RTWG members is attached for reference.
9. For other concerns and queries, you may contact any of the following:
 - a. **DepED RO VI – Finance Division**
Accounting Unit: region6.acctg@deped.gov.ph
Budget Unit: region6.budget@deped.gov.ph
Telephone No.: (033) 337 0149 local 1020
 - b. **RONEL D. CANICULA**
President, NDSBA-IUs, Inc.
Region VI Chapter
ronel.canicula@deped.gov.ph
Cellphone No.: 09852232913
10. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Regional Director

Encl.: As Stated
Reference: As Stated
To be indicated in the Perpetual Index
under the following subjects:
PROGRAM
REPORTS
SYSTEM
TRAINING

MIARRE_FIN/RM-Training BMS/eFRS
2026-594/May 25, 2026



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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

DepEd Region VI Finance Convergence 2026: Strengthening Budget
Monitoring and Financial Reporting Systems
June 16-18, 2026
Iloilo Grand Hotel

Regional Technical Working Group (RTWG)

NAME	DIVISION	SCHOOL
RONEL D. CANICULA	SDO-ILOILO	DUMANGAS NATIONAL HIGH SCHOOL
IMEE L. MATUNDING	SDO-ILOILO	LAMBUNAO NATIONAL HIGH SCHOOL
PETER R. DE PEDRO	SDO- AKLAN	AKLAN NATIONAL HIGH SCHOOL FOR ARTS AND TRADES
DREM ROSE S. VILLALUZ	SDO- ANTIQUE	ANTIQUE NATIONAL HIGH SCHOOL
RANDY A. DE JUAN	SDO- CAPIZ	MAMBUSAO NATIONAL HIGH SCHOOL
IRENE GRACE V. CABALDE	SDO- GUIMARAS	BUENAVISTA NATIONAL HIGH SCHOOL
PEARLY JOY A. FANTILANAN	SDO- ILOILO	ABANGAY NATIONAL HIGH SCHOOL
NIKKI S. LIBO-ON	SDO-ILOILO	BOTONG CABANBANAN NATIONAL HIGH SCHOOL
CHONA B. BASINILLO	SDO- CAPIZ	MARCIANO M. PATRICIO NATIONAL HIGH SCHOOL
JEN ROSE G. GALLEGO	SDO- GUIMARAS	SAN LORENZO NATIONAL HIGH SCHOOL
JAYE MYRENE M. ZARRAGOSA	SDO- ILOILO	ROBERTO TIROL NATIONAL HIGH SCHOOL
JESSICA DISTURA	SDO-ILOILO CITY	MELCHOR S. NAVA NATIONAL HIGH SCHOOL
BELTESHAZAR TUANGTUANG	SDO-ILOILO	ESTANCIA NATIONAL HIGH SCHOOL
DINO RAOUL GERVAICIO B. LUBIO	SDO- CAPIZ	COMM. LUIS R. ASIS NATIONAL HIGH SCHOOL



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Department of Education

National DepEd Bookkeepers Association of Implementing Units, Inc.

Sagrada National High School Compound, Sagrada, Iriga City 4431, Cam. Sur, Philippines
S.E.C. Reg. No. CN201916295 Non-VAT Registered T.I.N.: 010-407-316

To: **CRISTITO A. ECO, CESO III**
Regional Director
DepEd Regional Office V

Thru: **MARTHA I. AMPIG, CPA, MBA**
Chief Administrative Officer- Finance Division

Training Proposal: Regional Seminar-Workshop on the Budget Monitoring System (BMS) and Enhanced Financial Reporting System (EFRS)

NDSBA-Ius Inc Region VI Chapter

RONEL D. CANICULA
President, SDO- Iloilo Province

IMEE L. MATUNDING
Executive Vice President, SDO- Iloilo Province

PETER R. DE PEDRO
Vice President for Aklan, SDO- Aklan

DREM ROSE S. VILLARUZ
Vice President for Antique, SDO- Antique

RANDY A. DE JUAN
Vice President for Capiz, SDO- Capiz

IRENE GRACE V. CABALDE
Vice President for Guimaras, SDO- Guimaras

PEARLY JOY A. FANTILANAN
Vice President for Iloilo, SDO- Iloilo

NIKKI S. LIBOON
Secretary, SDO- Iloilo

CHONA B. BASINILLO
Asst. Secretary, SDO- Capiz

JEN ROSE G. GALLEGO
Treasurer, SDO- Guimaras

JAYE MYRENE M. ZARRAGOZA
Asst. Treasurer, SDO- Iloilo

JESSICA DISTURA
Auditor, SDO- Iloilo City

BELTESHAZAR TUANGTUANG
P.I.O, SDO- Iloilo

DINO RAOUL GERVACIO B. LUBIO
P.I.O, SDO- Capiz

I. Rationale

The **National DepEd Senior Bookkeepers Association**, in its commitment to supporting the Department of Education's mandate for fiscal transparency, recognizes that the integrity of financial reporting rests on the technical proficiency of its front-line finance personnel. The **Budget Monitoring System (BMS)** and the **Enhanced Financial Reporting System (EFRS)** are critical tools that ensure every peso intended for learners is tracked, accounted for, and reported with precision.

Currently, Region VI is experiencing a significant transition in its human resource landscape. Due to the **fast-paced promotion of previous Bookkeepers to Administrative Officer II (AO2) positions**, a substantial number of new Bookkeepers and Accountants have entered the service. While these promotions reflect the professional growth within the Department, they have also created a critical training gap. Many of these newly appointed personnel are handling the BMS and EFRS platforms for the first time and require immediate, specialized technical guidance.

By partnering with **DepEd Regional Office VI**, this Association aims to facilitate a unified learning environment to bridge this gap. This seminar-workshop is designed to fast-track the technical onboarding of our new personnel, ensuring they evolve into strategic partners in financial management who provide accurate, real-time data for informed regional decision-making.

II. Objectives

In partnership with the Regional Finance Division, this activity aims to:

- **Standardize System Application:** Align the use of BMS and EFRS across all Schools Division Offices (SDOs) in Region VI to ensure regional data consistency.
- **Onboard New Personnel:** Provide intensive, hands-on training for newly promoted and newly hired bookkeepers and accountants on system fundamentals and recent updates.
- **Enhance Technical Competency:** Establish troubleshooting protocols for common synchronization errors and data entry discrepancies.
- **Improve Audit Readiness:** Reduce regional audit findings by ensuring that generated financial reports are accurate, timely, and compliant with current COA and DBM standards.



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III. Target Participants

For Regional Office Level:

Accountant, Budget Officer, Administrative Assistant III and/or other related finance personnel connected in the preparation of reports.

For Division Office Level:

Accountant, Budget Officer, Administrative Assistant III, District Bookkeepers and/or other related finance personnel connected in the preparation of reports.

For School Office Level:

Accountants, Senior Bookkeeper, Administrative Assistant II and/or other related finance personnel connected in the preparation of reports.

Total of 230 target participants

NDSBA-Ius Inc Region VI Chapter

RONEL D. CANICULA
President, SDO- Iloilo Province

IMEE L. MATUNING
Executive Vice President, SDO- Iloilo Province

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Vice President for Aklan, SDO- Aklan

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Vice President for Antique, SDO- Antique

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P.I.O, SDO- Capiz

IV. Proposed Matrix of Activities

	Session Topic	Key Outputs
Day 1	BMS Deep Dive: Allotment vs. Obligation tracking; Real-time monitoring of SAFs and ORS/BURS.	Updated Budget Registry
Day 2	EFRS Mastery: Integration of Trial Balances; Generating Financial Statements; Troubleshooting sync errors.	Trial Balance Validation
Day 3	Data Reconciliation: Synchronizing BMS and EFRS data; Open Forum with Technical Support.	Consolidated Financial Report

V. Technical Framework

The workshop will focus on the interplay between budget execution and accounting reporting to ensure "one version of the truth" in our financial books.

VI. Resource Requirements

- **Venue:** GRAND XING IMPERIAL HOTEL, ILOILO CITY
- **Technical Needs:** High-speed internet, individual laptops, and the latest BMS/EFRS installers.
- **Funding Source:** Regional MOOE for Regional Office Participants, Division MOOE for Division Office Participants and School MOOE for school based participants.

Registration fee of P6,500 pesos (live-out-seminar) to cover the expenses for venue, meal of participants and speakers, honorarium, tokens and training kits.



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VII. Expected Outcome

The primary output is a **100% Reconciliation Rate** across all SDOs in Region VI. This will significantly reduce the turnaround time for the submission of regional consolidated reports to the DepEd Central Office and the Commission on Audit (COA), reinforcing our commitment to "Matatag" financial management.

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Prepared by:

RONEL D. CANICULA
National Vice President for Visayas
National DepEd Senior Bookkeepers Association

Recommending Approval:

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MARTHA I. AMPIG, CPA, MBA
Chief Administrative Officer
Finance Division DepEd Regional Office VI

Approved by:

CRISTITO A. ECO, CESO III
Regional Director