



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 4, 2026

DIVISION MEMORANDUM

No. 320s. 2026

**MONITORING FOR THE OPENING OF CLASSES AND ACTIVITIES
FOR SCHOOL YEAR 2026-2027**

To: **Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principal/Head Teacher In-charge of the District
Senior/Education Program Specialists
School Heads of Public and Private Elementary,
Secondary and Integrated Schools, and
Community Learning Centers
All Others Concerned**

1. In reference to DepEd Order No. 009, s. 2026 titled *Guidelines on the Implementation of the Three-Term School Calendar in Basic Education*, stating that the School Year 2026-2027 shall start on June 8, 2026, this Office shall conduct monitoring for the opening of classes and activities for School Year 2026-2027 on **June 8-11, 2026**.
2. This activity aims to:
 - assess the readiness of schools;
 - ensure compliance with DepEd policies and standards;
 - gather issues/ concerns related to the opening of classes; and
 - provide technical assistance.
3. The following Division Office Personnel with the Public Schools District Supervisors/Principal and Head Teacher In-charge of the District shall monitor and extend technical assistance, to wit:



Poblacion, Numancia, Aklan
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District	Division Personnel Assigned	PSDS/PID
All Districts	SDS FELICIANO C. BUENAFE JR. CESO VI	
	ASDS RAMON D. PARAS JR. EdD	
	CES DOBIE P. PAROHINOG PhD	
	CES MICHAEL T. RAPIZ	
ALTAVAS	SEPS LEILA L. PAMATI-AN	PSDS APOLONIO C. PAYBA PhD
BALETE	EPS DARREN N. NAELGAS PhD	HTID MA. ROWENA L. BIROL
BANGA	EPS MARY CHERRY LYNN M. TABERNILLA EdD	PSDS LUCITA P. RECIDORO PhD
BATAN	SEPS MIKKO JAN D. LOPEZ PhD	PSDS LOUIE B. ZOROLLA PhD
BURUANGA	EPS CHARLIE I. URETA	PID ROSA R. SUALOG
IBAJAY EAST	EPS DIVINA I. BARRERA	PSDS IDY R. PEDRITA
IBAJAY WEST		
KALIBO I	EPSt II HAJJI S. TROPA PhD	PSDS MARCELLE I. BRIONES PhD
KALIBO II		
LEZO	EPSt II MARIA TERESA L. LAO	PSDS KENNETH B. REVESTIR
LIBACAO	SEPS MAR BIEN GREGORY G. PAREL UAP	PSDS JUDE ULYSSES V. RUIZ
MADALAG	SEPS JUNE R. PATRICIO	PID WILMA N. CASTRO
MAKATO	EPS JOHANN C. CAWALING	PID ANA S. ANDRADA
MALAY	EPS KYZIL D. LIPAR PhD	PID DEMOCRITO BARRIENTOS II
MALINAO	EPS EDSELYN T. BIRAY PhD	PID JIM I. REGNO
NABAS	EPS MAHNNIE Q.N TOLENTINO	PSDS JESSIE S. FLORES
NEW WASHINGTON	EPS ANALYN C. PEREZ EdD	PSDS ARIEL Z. ZUBIAGA
NUMANCIA	EPS REBECCA R. IBARRETA	PSDS JOYCE M. TORIAGA PhD
TANGALAN	EPS MARTH S. TROPA	PID MARK T. DAROY

- Enclosed for your guidance is the **Monitoring Tool for the Opening of Classes SY 2026-2027**. All Public and Private Schools and community learning centers shall accomplish the tool in 2 copies, 1 copy for school file and the other copy for the monitor.
- All Public and Private schools and community learning centers shall accomplish the online M&E tool **on or before June 11, 2026. Link will be sent later.**
- Division Office Personnel Monitors shall have feedback giving activity **on June 15, 2026**, 9:00 AM, at Conference Room, Division Office, Poblacion, Numancia, Aklan.
- The participants of this activity shall strictly adhere to the health protocols (Refer to D.O. No. 14, s. 2020 – Guidelines on the Required Health Standards in Basic Education Offices and Schools).



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8. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of L&D interventions on the account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principles of equal opportunities.
9. Travel and other expenses relative to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.
10. Immediate dissemination of and compliance with this Memorandum are desired.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

Enclosure: As stated
Reference: DepEd Order No. 009, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

POLICY

PUPILS

SCHOOLS

STUDENTS

SUPERVISION



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MONITORING TOOL FOR THE OPENING OF CLASSES
SY 2026-2027

Part I. SCHOOL PROFILE

District:	
School:	
School Address:	
School ID:	
School Head:	
Contact Number:	
Classification:	<input type="checkbox"/> Public School <input type="checkbox"/> Private School
Type of School:	<input type="checkbox"/> Central <input type="checkbox"/> Non-central <input type="checkbox"/> Integrated
School Category:	<input type="checkbox"/> Kindergarten only <input type="checkbox"/> Primary <input type="checkbox"/> Elementary
	<input type="checkbox"/> Secondary <input type="checkbox"/> Integrated <input type="checkbox"/> Stand alone
Class Shift:	<input type="checkbox"/> Single Shift <input type="checkbox"/> Double Shift <input type="checkbox"/> Triple Shift
School Offerings:	<input type="checkbox"/> Elementary <input type="checkbox"/> JHS <input type="checkbox"/> SHS
Other School Special Offerings (Multiple response)	<input type="checkbox"/> IPED <input type="checkbox"/> Madrasah <input type="checkbox"/> Others (Please Specify)
Mode of Teaching Delivery:	<input type="checkbox"/> Face-to-Face <input type="checkbox"/> Online <input type="checkbox"/> Blended
	<input type="checkbox"/> Modular <input type="checkbox"/> Others (Please Specify)
SHS Offerings: (Please Specify)	

DO 19, s. 2008 Implementation of No Collection Policy in all Public Elementary and Secondary Schools	<input type="checkbox"/> Compliant <i>Reasons for Non-Compliance:</i>	<input type="checkbox"/> Not Compliant
DO 13, s. 2017 Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices	<input type="checkbox"/> Compliant <i>Reasons for Non-Compliance:</i>	<input type="checkbox"/> Not Compliant
DO 10, s. 2016 Policy and Guidelines for the Comprehensive Water, Sanitation, and Hygiene in Schools (WinS) Program	<input type="checkbox"/> Compliant <i>Reasons for Non-Compliance:</i>	<input type="checkbox"/> Not Compliant



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DO No. 009, s. 2026 Guidelines on the Implementation of the Three-Term School Calendar in Basic Education	<input type="checkbox"/> Compliant <i>Reasons for Non-Compliance:</i>	<input type="checkbox"/> Not Compliant
DM No. 012, s. 2026 Full Implementation of the Strengthened Senior High School Curriculum in School Year 2026-2027	<input type="checkbox"/> Compliant <i>Reasons for Non-Compliance:</i>	<input type="checkbox"/> Not Compliant

PART II: Supply the following details as required.

The school opened classes on June 8, 2026 <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(if "No" state the date)</i> _____	Reasons for the Early/Late Opening of Classes
Oplan Balik Eskwela Client Assistance Service Desk <input type="checkbox"/> Yes <input type="checkbox"/> No	Findings that Need Technical Assistance from the Division Office

PART III: Do A QUICK COUNT on the following:

	MALE	FEMALE	TOTAL
Local School Board			
Volunteer			
Teacher I			
Teacher II			
Teacher III			
Teacher IV			
Teacher V			
Teacher VI			
Teacher VII			
Master Teacher I			
Master Teacher II			
Master Teacher III			
Master Teacher IV			
Head Teacher I			
Head Teacher II			
Head Teacher III			
Principal I			
Principal II			



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Principal III			
Principal IV			
Non-Teaching Personnel			
Others (Please Specify)			

AS OF DATE OF MONITORING	MALE	FEMALE	TOTAL
	Kindergarten		
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11			
Grade 12			
Non-Graded			

Level	Alternative Learning System Actual Headcount		
	Male	Female	Total
Basic Literacy Program			
ELEM			
JHS			
SHS			



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Programs, Projects, Activities	Kindly check YES if the PPAs is implemented and check NO if not.	Data (Total)	Remarks
Conducted Literacy Remediation Program (LRP)	<input type="checkbox"/> Yes <input type="checkbox"/> No	M: F: T:	
Conducted Summer Academic Remediation Program (SARP)	<input type="checkbox"/> Yes <input type="checkbox"/> No	M: F: T:	
Conducted Kindergarten-ECD Checklist	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Conducted MFAT	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Conducted CRLA	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Conducted RMA	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Conducted Phil IRI	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Implemented Brigada Eskwela	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total Number of Volunteers: Total Donations (Php):	
Implemented Oplan Balik Eskwela	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Conducted Flag Ceremony	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Updated Learners Information System	<input type="checkbox"/> Yes <input type="checkbox"/> No		

PART IV: School Readiness Assessment-Please check "**EVIDENT**" or "**NOT EVIDENT**" if the following areas are observed in the school. Supply details in the "**REMARKS/OBSERVATION**" for further evaluation/validation.

AREAS OF CONCERN	EVIDENT	NOT EVIDENT	REMARKS/OBSERVATION
A. School Head			
1. Present onsite			
2. Conducted orientation for the opening of classes including the new calendar structure with minutes of the meeting			<ul style="list-style-type: none"> Accomplished Attendance Sheets Minutes of the Meeting



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3. Have school calendar and class program aligned with the three-term calendar with ARAL Program Integration			<ul style="list-style-type: none"> School Calendar Class Programs
4. Teaching loads finalized and class programs completed			<ul style="list-style-type: none"> Posted schedule of classes
5. Prepared teachers load in compliant with D.O # 002, s. 2024 (No teachers shall be subjected to administrative work)			<ul style="list-style-type: none"> Summary of Teachers' Load
6. Provided a designated area for the conduct of ongoing enrollment (to be monitored starting 08 June 2026).			<ul style="list-style-type: none"> OBE Help Desk with assigned non-teaching personnel
7. Prepared School Improvement Plan/ AIP/WFP			<ul style="list-style-type: none"> School Improvement Plan/ AIP/WFP
8. Ensured updated Transparency Board			<ul style="list-style-type: none"> Updated Transparency Board
9. Coordination with the community for security and safety			<ul style="list-style-type: none"> Communication Letters Coordination Meeting
10. Ensured the regular classes are going on in all grade levels			
B. Teachers			
1. Have Curriculum Guides			<ul style="list-style-type: none"> CG
2. Present on-site			
3. In their appropriate school uniform and school ID			
4. Stood at the back of the students/pupils during the flag ceremony			
5. Started classes on time			
6. Ensured that the books/learning materials have been distributed			
7. Lesson Plans/Daily Lesson Logs prepared			
8. Instructional Materials organized and classroom displays and bulletin boards prepared			
9. Assessment tools prepared			
10. Class lists finalized Learners properly sectioned and School forms prepared			
C. Classrooms/Facilities/School Environment			



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1. Available safe classrooms (Note: No. of classrooms and Learners - Classroom Ratio)			
2. Clean			
3. Ventilated			
4. Well-lighted			
5. With clean comfort rooms			
6. With segregated waste bins			
7. Ensured that the school environment is safe, clean, with peace and order, and smoke-free.			
D. Learning and other Resources			
1. Completeness of SLMs for Quarter I (K to Grade 12) (<i>Please take note of the Learner-SLM Ratio</i>)			
2. Distribution of SLMs was done prior to the opening of opening of classes (K to Grade 12)			
3. Availability of eSLMs/RBI/TBI learning episodes to support the preferred modality in case of emergency			
4. Existing functional ICT gadgets and internet connectivity in schools			
E. Ancillary Services			
1. Canteen compliant with D.O No. 13, s.2017			
2. School Clinic			
3. Guidance Clinic			
4. Functional Library			
F. DRRM			
1. With basic safety signages			
2. Safe pathways			
3. With emergency response plan			
4. Available DRRM IEC Materials			



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G. Learner Rights and Protection (LRP)			
1. Functional Child Protection Committee (CPC)			
2. Established school-based Child Protection Policy (CPC) and Anti-bullying Policy (ABP)			
H. Health and Safety Protocols			
1. Adherence of school to minimum health standards (<i>Please take note of the facilities and practices</i>).			

Issues and Concerns and Agreement (Opening of Classes)			
Issues and Concerns	Agreement	Responsible Person	Target Date

Suggestions/Recommendations (Opening of Classes):

Best Practices/Initiatives (Opening of Classes):



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Please attached Accomplishment Report with MOVs (pictures, etc.) Use another sheet if

Monitored by:

Name, Position, and Signature over printed name

Date Accomplished

Conforme:

School Head



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NOTE:

The school will prepare the accomplished ***MOC Tool*** for the monitor to validate.



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