



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

May 26, 2026

DIVISION MEMORANDUM

No. 315 s. 2026

**CONDUCT OF EMPOWERING LEADERS AS SHAPERS OF INSTRUCTIONAL
DESIGN FOR QUALITY PROFESSIONAL DEVELOPMENT**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Secondary
and Integrated Schools
All Others Concerned

1. Pursuant to DepEd Memorandum No. 044, s. 2023 titled "Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the National Educators Academy of the Philippines Core Programs", this office will conduct a training-workshop titled "Empowering Leaders as Shapers of Instructional Design for Quality Professional Development". The activity will be conducted on June 11-13, 2026. The venue will be announced in a separate memorandum.
2. The activity aims to:
 - a. assess the existing Professional Development Program based on the training needs of the school/district using the NEAP Quality Assurance Tool,
 - b. prepare other documents (CV of speakers, Certificates, Profile of Participants and etc.) for PRC Accreditation of the roll-out of the Grade 6, 9, and 10 Curriculum c/o Learning Area Supervisors; and
 - c. formulate recommendations to enhance the quality and effectiveness of Professional Development Programs.
3. Dr. Joven M. Madera and Dr. Rolly Ben M. Madera, Education Program Supervisors of the Human Resource Development Division, Region VI, will extend Technical Assistance (TA) in the Quality Assurance evaluation of the existing Professional Development Program of the districts.
4. What to bring:
 - a. Laptop & Extension Cord
 - b. Existing/available Professional Development Program based on the training needs of the teachers and Teaching Related Personnel in the district.
5. Attached is the breakdown of participants. The link where the participants will upload the existing PD program: https://depedph-my.sharepoint.com/:f/g/personal/johnrey_maagma_deped_gov_ph/IgCg9CH_rqltSobGJpLyds6LAYNwiUUywS87SyCEB-0ocGQ?e=g6OwX2

Población, Numancia, Aklan
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6. The PMT/TWG are expected to be in the venue on June 10, 2026 for the preparation and finalization of the documents needed for the training.
7. Expenses incurred relative to the conduct of this activity are chargeable against HRD funds while transportation and other incidental expenses of participants shall be charged against Local funds/MOOE, subject to the existing accounting and auditing rules and regulations.
8. Participants are entitled to Service Credits on June 12-13, 2026 in accordance with DepEd Order No. 53, s. 2023 titled, "Updated Guidelines on the Grant of Vacation Service Credits to Teachers". On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2024 on Non-Teaching Monetary Remuneration for Overtime Service rendered.
9. Immediate dissemination of this Memorandum is desired.


FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent *llp*

Encl.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

TRAINING-WORKSHOPS

LLP/jrgm



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SCHOOLS DIVISION OF AKLAN

| BREAKDOWN OF PARTICIPANTS | |
|---|--|
| OFFICE/DISTRICT | NUMBER OF PARTICIPANTS |
| PMT/TWG/Resource Speaker | ASDS Ramon D. Paras Jr., CESE CES Dobie P. Parohinog CES Michael T. Rapiz SEPS Leila L. Pamati-an Dr. Rolly Ben M. Madera Dr. Joven M. Madera EPSt. II John Rey G. Maagma Dr. Marife J. Matorre Dr. Melany S. Nazareta Dr. Rovie C. Abello Dr. Jennyfel R. Dinglasan Jannie P. Nagamos Jesely I. Villoriente Jerome N. Baylon Richelle Anne G. Reyes Nelieta I. Dela Cruz June R. Patricio Dr. Aichelle P. Regalado |
| Learning Area Supervisor | EPS Mary Cherry Lynn M. Tabernilla EPS Edselyn T. Biray EPS Marth S. Tropa EPS Rebecca I. Ibarreta EPS Kyzil D. Lipar EPS Mahnnie Q. Tolentino EPS Johann C. Cawaling EPS Darren N. Naelgas EPS Analyn C. Perez EPS Divina I. Barrera EPS Charlie I. Ureta |
| DISTRICT PARTICIPANTS (5 Per District) | |
| Altavas | 5 |
| Balete | 5 |
| Banga | 5 |
| Batan | 5 |
| Buruanga | 5 |
| Ibajay – East | 5 |
| Ibajay – West | 5 |
| Kalibo I | 5 |
| Kalibo II | 5 |
| Lezo | 5 |
| Libacao | 5 |
| Madalag | 5 |
| Makato | 5 |
| Malay | 5 |
| Malinao | 5 |
| Nabas | 5 |
| New Washington | 5 |



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| | |
|--------------|------------|
| Numancia | 5 |
| Tangalan | 5 |
| Total | 126 |



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