



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

May 18, 2026

**DIVISION MEMORANDUM**  
No. 280, s. 2026

**GRANT OF SERVICE CREDITS TO THE PARTICIPANTS OF CYBER SMART  
TEACHERS: CYBER-HYGIENE FOR PROTECTING STUDENT DATA**

To: Chief Education Supervisors  
Education Program Supervisors  
Principals In-charge of the District  
Public Schools District Supervisors  
Head Teacher In-Charge of the District  
School Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. Attached is Regional Memorandum No. 459, s. 2026 dated May 07, 2026 regarding the Grant of Service Credits to the Participants of Cyber Smart Teachers: Cyber-Hygiene for Protecting Student Data.
2. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**MICHAEL T. RAPIZ**  
Chief Education Supervisor  
Schools Governance and Operations Division  
In-charge of the Division

Enclosure: As stated  
Reference: R.M. No. 459, s. 2026  
To be indicated in the Perpetual Index  
under the following subjects:

TEACHERS  
PROGRAMS



Poblacion, Numancia, Aklan  
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)  
Website: <https://depedaklan.online>  
Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM  
No. 459, s. 2026

MAY 07 2026

**GRANT OF SERVICE CREDITS TO THE PARTICIPANTS OF CYBER SMART  
TEACHERS: CYBER-HYGIENE FOR PROTECTING STUDENT DATA**

To: OIC-Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Attached is an Advisory dated April 30, 2026 regarding the **Grant of Service Credits to the Participants of Cyber Smart Teachers: Cyber-Hygiene for Protecting Student Data.**
2. Immediate dissemination of this Memorandum is desired.

  
**CRISTITO A. ECO, CESO III**  
Regional Director

Encl.: As stated  
Reference: Advisory dated April 30, 2026  
To be indicated in the Perpetual Index  
under the following subjects:

TEACHERS

PROGRAMS

*RGG/HRDD-Grant of Service Credits:  
63/May 5, 2026*



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

---

**MEMORANDUM**  
**DM-OULS-2026-141**

**TO :** Regional Directors  
Schools Division Superintendents  
School Heads  
All Others Concerned

**FROM :** *Carmela Oracion*  
**CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Learning Systems

**SUBJECT :** **CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:  
CYBER HYGIENE FOR PROTECTING STUDENT DATA**

**DATE :** 13 April 2026

---

1. In alignment with the Department of Education's commitment to educational transformation, this initiative directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our educational spaces are safe, functional, and supportive for both students and teachers, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology, protecting the digital identity and personal information of our learners is fundamental to maintaining a secure and trusting environment. Strengthening the digitalization of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.
  2. In line with this, the HABI Education Lab, in coordination with the National Educators Academy of the Philippines (NEAP), will conduct the **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data** from **May 5 to 19, 2026**, via Microsoft Teams and the DepEd Learning Management System (LMS). This 20-hour program strengthens educators' capacity to protect student data and practice responsible digital behavior, equipping them with strategies to address cyber threats and comply with the Data Privacy Act and Code of Ethics. The program matrix (**Enclosure 1**) for this professional development program is enclosed for reference.
  3. Each Regional Office (RO) is requested to endorse a **total of forty-five (45) participants**, ensuring representation from all Schools Division Offices (SDOs) within the region. These participants shall specifically be **ICT School Coordinators or teachers handling student data and facilitating online**
-

**learning.** Endorsements must use the prescribed template (**Enclosure 2**) and be submitted through the following link: [forms.office.com/r/JQwVfb2zge](https://forms.office.com/r/JQwVfb2zge).

4. Furthermore, to confirm their participation in the program, all officially endorsed participants are required to register individually through this link: [projectteachneap.my.canva.site/cybersmartteachers](https://projectteachneap.my.canva.site/cybersmartteachers). The **deadline of the registration** is on **30 April 2026**. The Town Hall meeting link, the LMS access link, and other clickable resources for the program will also be made available through the same site.
5. Should you require more information, please contact the NEAP-Professional Development Division (PDD) via email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or through landline **(02) 8715-9919**.
6. For immediate dissemination and appropriate action. *cc*



Republika ng Pilipinas  
**Department of Education**  
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

**Enclosure 1**

**PROGRAM MATRIX**

Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data  
 May 5 – May 19, 2026

Date	Time	Duration	Title	Resource Person / Facilitator
May 5, 2026	8:00 am - 12:00 noon	4 hours	Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data <ul style="list-style-type: none"> <li>• Data Safe or Data Delikado</li> <li>• Data Privacy for Schools</li> <li>• How's My Cyber Hygiene</li> <li>• Everyday Cyber Hygiene</li> <li>• Incident Reporting</li> </ul>	Jenny Flor S. Baclor, Habi  Aron Jayson L. Garchitorena, Habi  Resty C. Collado, Habi
May 5, 2026	1:00 pm - 5:00 pm	4 hours	Learning Assessment on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data	Jenny Flor S. Baclor, Habi  Aron Jayson L. Garchitorena, Habi  Resty C. Collado, Habi
May 6, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: Digital Integrity Audit: Evaluating Practice Against Legal Standards	Jenny Flor S. Baclor, Habi  Aron Jayson L. Garchitorena, Habi  Resty C. Collado, Habi
May 12, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: Collective Vigilance: Validating the School's Cyber Landscape	Jenny Flor S. Baclor, Habi



Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

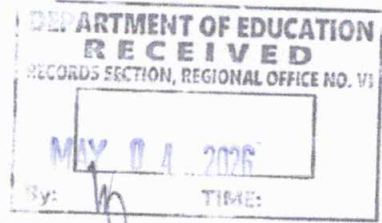
				Aron Jayson L. Garchitorena, Habi  Resty C. Collado, Habi
May 19, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: The Cyber Smart Blueprint: Strategic Action for Data Protection	Jenny Flor S. Baclor, Habi  Aron Jayson L. Garchitorena, Habi  Resty C. Collado, Habi





Republika ng Pilipinas  
**Department of Education**

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES



**ADVISORY**  
**April 30, 2026**

*Grant of Service Credits to the participants of Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data*

In reference to **Memorandum DM-OULS-2026-141** entitled Call for Participation Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data (dated April 13, 2026), the National Educators Academy of the Philippines (NEAP) announces Grant of Service Credits.

“To ensure seamless participation of to our professional development program, **Pursuant to DepEd Order No. 013, s. 2024**, teachers whose attendance in these officially authorized activities falls on class suspensions/cancellations, weekends, holidays, or during the vacation period **shall be entitled to vacation service credits**, subject to existing rules and regulations.”

For further details and clarifications, please contact National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) via email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or through the landline no. (02) 8715-9919.

For information, guidance and compliance.

*Ana Kristelle Garcia-Ortiz*  
**ANA KRISTELLE GARCIA-ORTIZ**  
Director III

National Educators Academy of the Philippines

