



Republic of the Philippines
Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OF AKLAN

May 11, 2026

DIVISION MEMORANDUM
 No. 268 s. 2026

**DEVELOPMENT OF OFFLINE LEARNING RESOURCES USING THE
 MORE (MOBILE OFFLINE RESOURCES FOR EDUCATION) STANDARD**

**To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors/Principals In-Charge of the Districts/Head Teachers
 In-Charge of the Districts Concerned
 Heads of Elementary, Secondary and Integrated Schools Concerned
 All Others Concerned**

1. This is to inform the field on the implementation of **MORE (Mobile Offline Resources for Education) Standard** in the development of offline learning resources.
2. Teachers are encouraged to develop offline learning resources for mobile phones using the said standard to substantially minimize the time, effort, and expenses consumed for printing and logistics. The said standard can be viewed at <https://more.depedaklan.online>. Instructions to use it are attached to this memorandum.
3. In addition, the district and school **LR Coordinators, IT Coordinators, ADM Coordinators, and Last Mile School Heads** are encouraged to attend an **online orientation to the use of the MORE standard on May 18, 2026, 10 AM-12 NN** through MS Teams via this link: <https://bit.ly/aklan-MORE-2026>.
4. Expenses incurred in the conduct of this activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination and compliance of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

RAMON D. PARAS Jr., EdD, CESE
 Assistant Schools Division Superintendent
 In-Charge of the Division

Enclosure: As stated
 Reference: None
 To be indicated in the Perpetual Index
 under the following subjects:

**DISTANCE LEARNING
 ORIENTATION**

**INSTRUCTIONAL MATERIALS
 SCHOOLS**

**LEARNING RESOURCES
 TEACHERS**

/mqt



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MORE Studio – Teacher Quick Guide

What is MORE Studio?

MORE Studio converts your lesson document into an offline learning file that can be opened in compatible learning apps.

You only need:

- A lesson document (.docx)
- Questions inside the lesson
- Images if needed

No internet is required after the lesson is created.

Step 1 — Prepare Your Lesson

Create your lesson in Microsoft Word.

Organize Your Lesson

Use Font Styles (Heading 1-5) for nesting chapter titles.

Example:

```
Chapter 1: Introduction
Lesson content here...

Chapter 2: Activity
More lesson content...
```

Step 2 — Add Questions

Place all questions inside a [QUIZ] section. Use * to mark the correct answer.

```
[QUIZ]

[MCQ]
What is 2 + 2?
A. 3
B. 4*
C. 5
D. 6
[/MCQ]

[/QUIZ]
```

*Note: The system supports True/False [TF] and Identification [SHORT] questions.

Step 3 — Save Your File

Save your lesson as a .docx file.

Step 4 — Upload to MORE Studio

1. Open MORE Studio.
2. Enter:
 - Lesson Title
 - Subject
 - Teacher Name
3. Upload your .docx file.
4. Click Process Material.

The system will automatically:

- detect chapters
- detect questions
- collect images
- create the offline lesson

Step 5 — Download Your Lesson

When processing is complete:

1. Click Download Package.
2. Save the file to your device.

Your lesson is now ready for offline use.

Step 6 — Open in MORE App

1. Open the MORE learning app.
2. Locate your downloaded lesson.
3. Open and use it offline.

Tips

- Keep formatting simple.
- Use clear headings.
- Avoid copying from websites directly.
- Use only .docx files.
- Make sure quiz tags are complete.

Common Problems

Questions not detected:

- Check [QUIZ] tags are complete
- Check question tags are correct
- Check answers are properly marked

Images missing:

- Make sure images are inserted directly into the Word document.

File rejected:

- Save the document again as .docx before uploading.