



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF AKLAN

May 25, 2026

DIVISION MEMORANDUM

No. 293, s. 2026

**DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING FOR THE MONTH OF JUNE 2026**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Integrated and Secondary Schools
Unit Heads
All Others Concerned

1. Please be informed that the Division Management Committee (MANCOM) Meeting will be on June 4, 2026, Thursday at Kalibo Pilot Elementary School Covered Court, Poblacion, Kalibo, Aklan from 8:00 AM to 5:00 PM. This activity will be hosted by Malinao District.
2. Participants to this activity are the selected Division Office Personnel, Public Schools District Supervisors, Principals/Head Teacher In-Charge of the District, and Public Elementary, Secondary, and Integrated School Heads. **NO PROXY ALLOWED.**
3. Travel and other relevant expenses of the participants are chargeable against school MOOE and local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MICHAEL T. RAPIZ
Chief Education Supervisor
Schools Governance and Operations Division
In-charge of the Division

Enclosure: As Stated
To be indicated in the Perpetual Index
under the following subjects:

MEETINGS

POLICY

RULES AND REGULATIONS



Poblacion, Numancia, Aklan
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DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

STEERING COMMITTEE

FELICIANO C. BUENAFE, JR., CESO VI
Schools Division Superintendent

RAMON D. PARAS, JR., EdD
Assistant Schools Division Superintendent

DOBIE P. PAROHINOG, PhD
Chief Education Supervisor – CID

MICHAEL T. RAPIZ
Chief Education Supervisor – SGOD

ROLAND F. DEMOCRITO
Administrative Officer V

Working Committees

Program

Chair: EPSt II Hajji S. Tropa
T VI/TIC Rowel R. De Tomas
Members: EPSt II John C. Marciales
T V/TIC Jocelyn S. Francisco
AO II Madelyn T. Prado

Invitations/Communications

Chair: EPS Kyzil D. Lipar
HT III Mylah L. Renacido
Members: SEPS June R. Patricio
ADAs III Wilbert V. Florencio
AO II Matthew P. Escalona

Finance/Budget

Chair: AO V Ann Rayshelle L. Nadua
HT II Jonas C. Ningala
Members: Acct III Marissa A. Jizmundo
AO IV Feby D. Moleta
AO II Floramie R. Gregorio
ADAS III Maribelle M. Kimpo

ICT

Chair: ITO I Floradel P. Jamero
HT I Marlon Brian B. Ighan
Members: EPS Mahnnie Q. Tolentino
JO Jules Liancarlo P. Jamero
AO II Armand U. Ijalo

Attendance/Registration

Chair: AO IV Marlyn T. Bereber
SP II Alma N. Rotil
Members: AO II Cindy B. Panganiban
JO Dawna May S. Carisma
ADAs III Mary Jean P. Sim
SP III Josephine C. Nabor

Medical and First Aid

Chair: Rhoby M. Fernandez, MD
Members: School Health and Nutrition Section

Hall/Stage Decorations

Chair: SP III Joseph Neil E. Carmen
SP III Erwin B. Rogelio
Members: SP I Lovelyn I. Rodulfo
HT I Belinda I. Paroginog
T VI/TIC Mary Ann R. Nalaunan

Documentation

Chair: SEPS Mikko Jan D. Lopez
T III/TIC Jonhbe O. Yacub
Members: PO III Milgie C. Villareal
ADA I Nelieta I. Dela Cruz
AO II Luz Mary P. Rufon
AO II John William B. Fuentes

Venue, Tables, Chairs, Sounds

Chair: EPS Johann C. Cawaling
SP I Joven I. Iledan
Members: AO IV Keneth G. Iglesias
EPSt II Hajji S. Tropa
EPSt II Maria Theresa L. Lao
ADA VI Rommel B. Zante
ADA I Rafael B. Nagamos
ADA I Kenette H. Manares
HT I Joselito I. Villones
AO II John William B. Fuentes
AO II Dale L. Ureta

Meals, Refreshments, Cleanliness

Chair: EPSt II Maria Theresa L. Lao
T VI/TIC Emmalyn Y. Reloj
Member: ADA VI Rommel B. Zante
T III/TIC Sarah A. Iledan
All AOs II of the District of Malinao