



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

May 4, 2026

**DIVISION MEMORANDUM**

No. 253, s. 2026

**ADOLESCENT JOB AID (AJA) 2.0 SKILLS ENHANCEMENT TRAINING (ASET) FOR  
HEALTHY LEARNING INSTITUTION**

- To: Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Senior/Education Program Specialists  
Public Schools District Supervisors  
Principals/Head Teacher-In-Charge of the District  
Heads of Public Elementary, Secondary, and Integrated Schools  
All Others Concerned
- Attached is a letter from **Dr. Helen D. Tobias, MPA, MDM, CESE**, Director IV, Regional Director of Department of Health, Region VI-Western Visayas, regarding the **Adolescent Job Aid (AJA) 2.0 Skills Enhancement Training (ASET) for Healthy Learning Institution** on **May 12-15, 2026** at **Punta Villa Resort, Arevalo, Iloilo City**.
  - The expected participants for the training are listed below:

NAME	POSITION	STATION
Mark Jayson T. Leyson	Nurse II	Division Office
Pearl Marie I. De la Cruz	Nurse II	Division Office
Jose Matt Anthony A. Sevilla	Nurse II	Division Office
Pearl Anne S. Jurado	Nurse II	Libacao National Forestry Vocational High School
Renato I. Ilin	Nurse II	Buruanga Vocational High School

- Travel and other relevant expenses of the participants are chargeable against Division/School MOOE and other local funds subject to usual accounting and auditing rules and regulations.



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

---

4. Immediate dissemination of this Memorandum is desired.

  
**FELICIANO C. BUENAFE JR. CESO VI**  
Schools Division Superintendent

Enclosure: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

**HEALTH**

**PROGRAM**

**TRAINING**

*RMF/mjtl*



Poblacion, Numancia, Aklan  
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)  
Website: <http://www.depedaklan.org>  
Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)



Republic of the Philippines  
Department of Health  
**WESTERN VISAYAS**  
Center for Health Development



April 23, 2026

**CRISTITO A. ECO, CESO III**  
Regional Director  
Department of Education VI

Attention: **MELCHOR KIM KWAN, MD**  
Medical Officer IV

**DR. MARK LOUIE C. LIWA**  
Education Program Supervisor  
DepEd Regional HLI Focal

**FELICIANO C. BUENAFE JR., CESO IV**  
Schools Division Superintendent  
SDO Aklan

Dear **Director Eco**:

Greetings!

We are pleased to formally invite the following personnel to attend the **Adolescent Job Aid (AJA) 2.0 Skills Enhancement Training (ASET)** for Healthy Learning Institution, which will be held on **May 12-15, 2026 at Punta Villa Resort, Arevalo, Iloilo City**.

**Registration** will be from **8:00 to 10:00 A.M.**, and the training will officially start at **10:30 A.M.** on the first day.

The invited participants are as follows:

1. Mark Jayson T. Leyson
2. Pearl Marie I. De la Cruz
3. Pearl Anne S. Jurado
4. Jose Matt Anthony A. Sevilla
5. Renato I. Ilin

By this time, all nominated participants should have completed the **Foundational course**, either through face-to-face training or via the **DOH Academy**, as well as the **pre-training survey**, prior to attending the ASET.

In this regard, we kindly request all participants to fill out the google form and upload the required **pre-requisite documents** through the links provided below:

- Foundational Course <https://tinyurl.com/HLIcertificates>
- Pre-Training Survey <https://tinyurl.com/HLIPreTrainingSurvey>



Republic of the Philippines  
Department of Health  
**WESTERN VISAYAS**  
Center for Health Development



Attached to this letter are the following reference materials for your guidance:

- **AJA 2.0 Handbook:** <https://tinyurl.com/ManualAJA>
- **ASET Study Guide:** <https://tinyurl.com/AJAstudyguide>

Participants are strongly encouraged to study these materials in advance. Please be informed that **completion of the ASET is contingent upon the submission of all required individual and group outputs.**

Furthermore, we highly recommend that participants **secure access to a laptop computer** for use throughout the duration of the training.

We look forward to your cooperation and participation in this important capacity-building activity.

Should you have any questions or concerns, please do not hesitate to contact Dr. Fritzi Ann Suzette Jeroso-Dequito at [hpu@dohwv.com](mailto:hpu@dohwv.com) or call our landline at (033) 500-1030, local 1024.

Thank you and have a great day.

Very truly yours,

**DR. HELEN D. TOBIAS, MPA, MDM, CESE**  
Director IV