



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

April 30, 2026

DIVISION MEMORANDUM

No. 251, s. 2026

**UPDATING OF YOUTH FORMATION COORDINATORS IN SCHOOLS AND DISTRICTS
FOR THE SCHOOL YEAR 2026-2027**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals, Head Teacher
In-Charge of the District
Heads of Public and Private Elementary/ Secondary Schools
and Integrated Schools
All Others Concerned

1. The Youth Formation Division will be having a data gathering to update the coordinators in schools and districts for the school year 2026-2027.
2. District Supervisors shall designate two District YF Coordinators; (1) Elementary and (1) Secondary, by accomplishing the **Annex A. See Enclosure 1.**
3. School Heads shall designate School YF Coordinator per level; (1) Elementary and (1) Secondary, if applicable, by accomplishing the **Annex B.**
4. Data shall be gathered through, encoded to, and uploaded to the QR/Link:
Deadline: Districts May 22, 2026, 23:59h/Schools May 29, 2026 23:59h

<https://forms.gle/c4P3FAzYbQ75Abn38>



5. Widest dissemination of and compliance with this Memorandum are desired.

FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

Encl.: As Stated

Reference: Department of Education Order Number 02, series of 2024

To be indicated in the Perpetual Index

Under the following subjects:

LEARNER	PERSONNEL	YOUTH FORMATION
ACCS		



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ENCLOSURE 1 to Division Memorandum No 251, Series of 2026

Guidelines in Designating District Youth Formation Coordinators

1. School Districts must follow in accordance with Department of Education Order Number 02, series of 2024 in designating district coordinators.
2. The Designated District Youth Formation Coordinators must be School Heads: Principal/Head Teacher or other Non-Teaching Personnel: Project Development Officers from the jurisdictional public schools.
3. Two District Coordinators must be designated per level: one for Elementary and one for Secondary.
4. Accomplish Annex B.
5. Upload and submit the signed Annex B.
6. Designated District Youth Formation Coordinators shall establish a Facebook Group Messenger/ Group Chat per district administered by the YF JHS-Designated Coordinator for quick information dissemination named as follows: **District YF (Name of District) 2026-2027**
7. Designated District Youth Formation Coordinators shall maintain connections with the Youth Formation Division Focal Person through FB Messenger or other related applications.



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ANNEX A

DESIGNATED DISTRICT YOUTH FORMATION COORDINATORS

2026-2027
 School Year

 DISTRICT

 DISTRICT OFFICE ADDRESS

NAME	POSITION	SCHOOL
Elementary YF		
Secondary YF		

Conforme:

 Designated District YF Coordinator for Elementary

 Designated District YF Coordinator for Secondary

Designated by:

 District Supervisor

Validated by:

ALLAN CARLO C. SORIANO
 PDOI- Division Youth Formator



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ANNEX B

DESIGNATED SCHOOL YOUTH FORMATION COORDINATORS

2026-2027

School Year

 DISTRICT

 SCHOOL NAME

**for primary/elementary school only*

NAME	POSITION	SCHOOL
Elementary YF		

**for secondary school only*

NAME	POSITION	SCHOOL
Secondary YF		

**for integrated school only*

NAME	POSITION	SCHOOL
Elementary YF		
Secondary YF		

Conforme:

 Designated School YF Coordinator for Elementary

 Designated School YF Coordinator for Secondary

Designated by:

 School Head

Validated by:

FIRST M. LAST
 District Youth Formation Coordinator



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