



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

April 22, 2026

DIVISION MEMORANDUM

No. **234**, s. 2026

MASS OATH-TAKING CEREMONY OF NEWLY PROMOTED TEACHERS AND SCHOOL HEADS UNDER THE EXPANDED CAREER PROGRESSION (ECP) SYSTEM

To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Principal/Head Teacher-In-Charge of the District
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is the copy of Regional Memorandum No. 396 s. 2026 titled, “MASS OATH-TAKING CEREMONY OF NEWLY PROMOTED TEACHERS AND SCHOOL HEADS UNDER THE EXPANDED CAREER PROGRESSION (ECP) SYSTEM”, the contents of which are self-explanatory.
2. All concerned teachers and school heads are hereby requested to confirm their attendance through this link <https://surli.cc/xjryfl> not later than 12:00 noon of **April 23, 2026** to facilitate the consolidation and submission of confirmed attendees to the Regional Office.
3. Immediate and widest dissemination of this memorandum are desired.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

Enclosures: As stated

RFD/mtb



Poblacion, Numancia, Aklan

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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

APR 22 2026

REGIONAL MEMORANDUM
No. **396** s. 2026

**MASS OATH-TAKING CEREMONY OF NEWLY PROMOTED TEACHERS AND
SCHOOL HEADS UNDER THE EXPANDED CAREER PROGRESSION
(ECP) SYSTEM**

To: Schools Division Superintendents
Regional Functional Division Chiefs and Unit Heads
All Others Concerned

1. In line with **Executive Order No. 174, s. 2022**, and **DepEd Order No. 034, s. 2025**, on the implementation of the **Expanded Career Progression (ECP) System for the Teachers and School Heads**, the Department of Education Region VI, in strong collaboration with the eight (8) Schools Division Offices, shall conduct the Mass Oath-Taking Ceremony of Newly Promoted Teachers and School Heads under the Expanded Career Progression System, including those with approved NOSCA, on April 27, 2026 (Monday), at 2:30 p.m. onwards, at the Villareal Stadium, Brgy. Tiza, Roxas City, Capiz.

2. The **Mass Oath-Taking Ceremony** aims to:

- a. Formally administer the Oath of Office to teachers and school heads promoted and reclassified under the Expanded Career Progression System;
- b. Affirm the commitment of the promotees and reclassified personnel to uphold integrity, professionalism, and excellence in the public service;
- c. Recognize and celebrate merit, competence, and career advancement of teachers and school heads as a key pillar of DepEd Region VI's human resource development program; and
- d. Strengthen institutional morale and unity in support of DepEd Region VI's reform initiatives on career progression and quality education.

3. The participants to this activity are the newly promoted and reclassified Teachers (Teacher II-VII), Master Teachers (I-V), and School Principals (I-IV), including those with approved NOSCA under the Expanded Career Progression System. To ensure inclusion in the official list of oath-takers, the SDO Human Resource Management Officers are requested to create an online pre-registration link for their respective participants to verify their attendance. Furthermore, a printed and duly signed copy of the List of Attendees shall be submitted to the Personnel Section, Administrative Services Division, on or before April 23, 2026.



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4. Attached to this memorandum as Annex A is the list of all committees and their respective Terms of Reference (TOR) for information and guidance.
5. The detailed program of activities and final administrative arrangements shall be issued through a separate communication after the completion of the final coordination meeting with the host Division Office, LGU-Province of Capiz and DepEd Central Office, to ensure a smooth and well-organized conduct of the above-mentioned activity.
6. All personnel who shall render services on April 25 and 26, 2026 in connection with the conduct of this activity shall be granted Compensatory Overtime Credits (COC) or Vacation Service Credits, whichever is applicable, subject to existing DepEd and CSC rules and regulations.
7. The operational, logistical, and other allowable expenses for the conduct of the said activity shall be charged against Central Office Funds which was downloaded to the host Division while transportation, travelling and other related expenses of RO and SDO TWG to local funds, subject to the usual accounting and auditing rules and regulations.
8. Traveling expenses amounting to P700.00 per participant shall be charged against Central Office Funds, to be downloaded to the respective SDOs, subject to the usual accounting and auditing rules and regulations.
9. For further queries, contact Erna Grace M. de la Mota, Administrative Officer IV, Personnel Section, Administrative Services Division at 09283409445.
10. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Regional Director

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ATTENDANCE

PROMOTION

TEACHERS

EGD/ASD-RM-Mass Oath-Taking Ceremony ...
021/April 13, 2026



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(Enclosure to Regional Memorandum No. ³⁹⁶, s. 2026)

Annex A

MASS OATH-TAKING OF NEWLY PROMOTED TEACHERS AND SCHOOL PRINCIPALS UNDER THE EXPANDED CAREER PROGRESSION (ECP) SYSTEM

April 27, 2026

Villareal Stadium Sports Complex, Brgy. Tiza, Roxas City, Capiz

TECHNICAL WORKING COMMITTEES

COMMITTEE	REGION/SDO (OVERSIGHT)	SDO CAPIZ (HOST)	TERMS OF REFERENCE
Management Committee/ Technical Staff	<p>CRISTITO A. ECO, CESO III Regional Director</p> <p>MIGUEL MAC D. APOSIN, EdD, CESO V Assistant Regional Director</p> <p>Members:</p> <p>Atty. JESSICA S. SAPALO Chief Administrative Officer, ASD</p> <p>ERNA GRACE M. DE LA MOTA Administrative Officer IV, Mass Oath-Taking, Regional Focal Person</p>	<p>ROEL F. BERMEJO, CESO V Schools Division Superintendent</p> <p>LUZ U. BANSON, CESE Assistant Schools Division Superintendent</p>	<ul style="list-style-type: none"> • Provide overall leadership, direction, and coordination among all committees. • Ensure alignment of all preparations with DepEd policies and objectives of the activity. • Review and approve program flow, logistics plans, and technical arrangements. • Facilitate communication between regional and division implementers. • Provide guidance on decision-making, risk mitigation, and conflict resolution. • Conduct regular coordination meetings and monitor committee deliverables.



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Protocol Officers	Oversight: Donald T. Genine <i>Chief Education Supervisor, CLMD</i> Chairperson: Dr. Jingky Dioso Education Program Supervisor, FTAD	Chairperson: LUZ U. BANSON, CESE Assistant Schools Division Superintendent Members: <ol style="list-style-type: none"> 1. Darwin D. Brillo, AO V SDO Capiz 2. Jose Marie T. Bedro, AO V SDO Iloilo 3. Marlyn T. Bereber AO IV SDO Aklan 4. Miracle Faith C. Senario AO V SDO Antique 5. Charise D. Castellano, AO V SDO Iloilo City 6. Mikee M. Recto, AO IV SDO Iloilo 7. Rona P. Borbon, AO IV SDO Passi City 8. Cherry E. Miranda, AO IV SDO Guimaras 9. Eugene P. Estolano, AO IV SDO Roxas City HRMO Partners: <ol style="list-style-type: none"> 10. Anaveh Gumogda, AO II (Roxas City) 11. Mark Louie Ortencio, AO II (Aklan) 12. Vanissa Ann Falayas, AO II (Guimaras) 13. Hannah Rose Palmes, AO II (Iloilo) 14. Racel Jewel Aguirre, AO II (Iloilo City) 15. Christine Villaruz, AO II (Capiz) 16. Jamie Rose Magsila, ADA I (Capiz) 17. Melissa Bolido, AO II (Passi City) 18. Mary Joy Agase, AO II (Antique) 	<ul style="list-style-type: none"> • Manage participant reception and ushering. • Handle registration, attendance, and verification. • Assist in seating arrangements. • Coordinate VIP welcoming procedures. • Address participant inquiries and concerns.
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		<p>Additional personnel per SDO (to be deployed at the designated entrance gate and parking area):</p> <p>SDO Aklan</p> <ol style="list-style-type: none">1. Wilbert V. Florencio, ADAS III2. Jerald B. Dela Cruz, AO II3. Cindy B. Panganiban, AO II4. Vena Angelen J. Oquendo, AO II5. Mary Jean P. Sim, ADAS III <p>SDO Antique</p> <ol style="list-style-type: none">1. Ma. Nerissa V. Cabilugan, AO IV <p>SDO Guimaras</p> <ol style="list-style-type: none">1. John Rey Monte, AO II2. Fred Angelo Segovia, ADAS II3. Earl Albason, ADAS III <p>SDO Iloilo</p> <ol style="list-style-type: none">1. Argel May Porras- AO II2. Nilo Terania- AO II3. Reah Ellamil – AO II4. Carine Azuelo – ADA II5. Rosemarie Tibi – AO II <p>SDO Iloilo City</p> <ol style="list-style-type: none">1. Christine Joeremaine Galia ADAS III2. Maria Irish Mendoza, ADAS III3. Jessica Macitas ADAS III4. Primrose Jaleco ADA VI5. Marianito De la Cruz, Jr. Driver <p>SDO Passi City</p> <ol style="list-style-type: none">1. Maregie T. Cargason, AO II2. Clerjoy O. Abunyan, AO II <p>SDO Roxas City</p>	<ul style="list-style-type: none">• To provide assistance to PNP personnel in the verification of attendees' identities and in directing attendees to their respective parking areas
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		<p>1. Ailyn F. Dorado, AO IV 2. Arcel F. De Matias, ADAS III</p> <p>SDO Capiz 1. Beau Teryll Salarda, AO II 2. Roberto Jaravelo, AO II 3. Paul Marcelo, AO II 4. Jonas Aninacion, AO II</p>	
<p>Meeting, Venue, Physical Arrangement, LED Wall, TV Sets</p>	<p>OVERSIGHT: <i>Adonis A. Mosquera, CESE</i> <i>Schools Division Superintendent</i></p> <p>Chairperson: Noel Donell Y. Narida RITO</p> <p>Member: John Mark Gegantoni, CMT</p>	<p>Chairperson: Dr. Edna Azcarraga Chief Education Supervisor SGOD</p> <p>Co-Chairperson: Mr. Cerelo Villagracia, ADA VI</p> <p>Members: 1. Romar Jaravelo, SEPS 2. Marlon Clarito, EFU 3. Francis Librando, EPS 4. Joel Borce, HT III 5. Raymond Deocampo, HT I 6. Ronnel Bechayda, T III 7. Adrian Galono, AO II 8. Liezel Bundalan, JO</p>	<p>Meeting Venue</p> <ul style="list-style-type: none"> Identify, inspect, and secure an appropriate venue that meets the requirements of the event (capacity, accessibility, safety, and comfort) Ensure cleanliness, proper ventilation, lighting, and



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		<p>9. John Mark Bonsato, T I 10. Gerryl Diestro, T III</p>	<p>overall readiness of the venue before, during, and after the meeting</p> <ul style="list-style-type: none">• Oversee venue setup <p>Physical Arrangement</p> <ul style="list-style-type: none">• Design and implement the approved floor layout, including seating arrangements for officials, members, secretariat, and guests.• Ensure proper placement of tables, chairs, stage/podium, lectern, flags, and other physical fixtures.• Ensure compliance with protocol, order of precedence, and accessibility requirements (including PWD-friendly arrangements, if applicable).• Maintain orderly arrangement throughout the meeting and promptly address any layout adjustments as needed <p>LED Wall</p> <ul style="list-style-type: none">• Coordinate with the technical service provider for the installation,
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			<p>testing, and operation of the LED wall.</p> <ul style="list-style-type: none">• Ensure that the LED wall specifications (size, resolution, brightness, and visibility) are appropriate for the venue.• Facilitate timely uploading and display of presentations, videos, backdrops, and other required visual materials.• Conduct technical rehearsals and final testing prior to the meeting to ensure seamless operation.• Ensure availability of technical personnel during the meeting for troubleshooting and real-time support. <p>TV Sets</p> <ul style="list-style-type: none">• Determine the number and strategic placement of TV sets to ensure clear viewing for all participants.• Coordinate installation, cabling, and connection of TV sets to the main presentation or LED wall feed.• Ensure proper functioning, synchronization,
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			<p>and sound settings (if applicable) of all TV units.</p> <ul style="list-style-type: none">• Assign personnel to monitor TV set operation throughout the meeting. <p>Coordination and Reporting</p> <ul style="list-style-type: none">• Coordinate closely with the Secretariat, Program Committee, ICT/Technical Committee, and Protocol Committee to ensure alignment with the overall meeting requirements.• Prepare and submit a readiness checklist and status report prior for the conduct of Mass Oath-Taking• Document issues encountered and submit post-activity recommendations for future meetings <p>Deliverables</p> <ul style="list-style-type: none">• Venue layout and technical plan• Daily technical readiness checklist• Inventory of equipment used
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Food and Accommodation	<p>OVERSIGHT: LEO B. DEDOROY <i>Chief Education Supervisor PPRD</i></p> <p>Chairperson: <i>Maydelyn R. Antioquia</i> <i>EPS, PPRD</i></p> <p>Members: Regina B. Peña, AO IV, ASD Elvie A. Betia, ADAS III, ASD</p>	<p>Chairperson: Ma. Sharon Barrientos, AO V</p> <p>Co-Chairperson: Immaculada Amores, SEPS</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Glory Jane Borerros, ADAS III 2. Glenda Cabantug, ADAS III 3. Felorda Aguilos, ADA VI 4. Ivan Vito, AO II 5. Victor Enezario, AO II 	<p>Planning & Coordination</p> <ul style="list-style-type: none"> • Determine food and beverage requirements based on the event program, number of participants, and schedule. • Coordinate with the overall organizing committee, secretariat, and program committee on meal times and breaks. • Prepare a food plan or menu proposal for approval. <p>Procurement & Catering Arrangements</p> <ul style="list-style-type: none"> • Assist in the procurement process in accordance with government procurement rules (if applicable) • Ensure contracts or purchase orders clearly specify quantity, quality, and other necessary items. <p>Menu & Dietary Considerations</p> <ul style="list-style-type: none"> • Ensure meals are appropriate,



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			<p>nutritious, and culturally acceptable.</p> <ul style="list-style-type: none"> • Consider special dietary needs (e.g., halal, vegetarian, diabetic, or allergy-related concerns). • Ensure adequate food portions for all participants, guests, and staff. <p>Meal Service Management</p> <ul style="list-style-type: none"> • Supervise timely delivery and serving of meals, snacks, and beverages • Ensure orderly distribution of food during meal times • Address food-related concerns or complaints immediately <p>Logistics and Setup</p> <ul style="list-style-type: none"> • Coordinate with the logistics or venue committee on dining area setup, tables, utensils, and waste disposal • Ensure availability of drinking water, cups, napkins, and other necessities • Oversee proper cleanup after meal service
<p>Security and Traffic</p>	<p>OVERSIGHT: Ernesto F. Servillon, Jr., CESO VI <i>Schools Division Superintendent</i></p> <p>Dr. Mark Louie Liwa Education Program Supervisor HRDD</p>	<p>Chairperson: Zaldy Caalam, PSDS</p> <p>Co-Chairperson: Ronilo Tu, P IV</p> <p>Members:</p> <p>1. Emmanuel Grant Bertuldo, TII</p>	<p>Event and Venue Security</p> <ul style="list-style-type: none"> • Assess security risks for official events, meetings, and programs.



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		2. Zelpreshanki Benliro, P I 3. David De Ado, HT III 4. Noel Luna, T I 5. Eleazar De Ado 6. Almera Distajo, T III 7. Leony Veedor, HT III 8. Dalmacio Albason 9. Arnel Gervero, MT I 10. Ariel Sarbues, T III 11. Conrey Deistro, T II 12. Reynaldo Palangre, MT I 13. Ricky Martin Delfin, SPST I 14. Geroe Odicta, P IV 15. Elphege Paclibar, P I 16. Raylin Dayang, T III	<ul style="list-style-type: none"> Deploy security personnel to key locations, entrances, and parking areas. Coordinate with law enforcement, if needed. <p>Access Control</p> <ul style="list-style-type: none"> Monitor and regulate entry points for guests and VIPs. Ensure compliance with security protocols during official activities <p>Deliverables</p> <ul style="list-style-type: none"> Security plan Deployment matrix Incident and security situation reports
<p>Program</p>	<p>OVERSIGHT: Ma. Luz M. de los Reyes, CESO V <i>Schools Division Superintendent</i></p> <p>Chairperson: Noel Donell Y. Narida RITO I ICT Unit</p>	<p>Chairperson: Yzarda Claudette Ballera, PDO II</p> <p>Co-Chairperson: Darwin D. Brillo, AO IV Ann Marie Villamor, EPS II</p> <p>Members: Dorislyn Bellosillo, MT I Javic Olivare, T-I Buddy E. Alvarez, P-I Aileen May Isiderio, HT III</p>	<ul style="list-style-type: none"> Ensure a logical sequence of sessions, activities, or presentations, including the opening program. Choose an Emcee for the Opening Program. Prepare and send invitations to those who are involved in the opening program. Facilitate the printing of materials needed for the Mass Oath-Taking, if necessary. <p>Deliverables</p>



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			<ul style="list-style-type: none"> • Final program flow • Emcee script <p>Cue sheets</p>
Communication & Secretariat	<p>OVERSIGHT: Renato T. Ballesteros, CESO V <i>Schools Division Superintendent</i></p> <p>Chairperson: Jose Marie T. Bedro, AO V SDO Iloilo</p> <p><i>Members:</i> Arnie D. Gimeno, AO II, ASD Elsa Q. Labrillaso ADAS I ASD</p> <p>Ma. Joy E. Sandoval, ADA VI ASD</p>	<p>Chairperson: Yzarda Claudette Ballera, PDO I</p> <p>Member: Darwin D. Brillo, AO IV Ann Marie Villamor, EPS II</p>	<p>Pre-Event Preparations</p> <ul style="list-style-type: none"> • Coordinate with event organizers for the list of invited participants or expected attendees. • Set up a registration desk or online registration system. • Prepare labels for chairs per SDO <p>Registration Management</p> <ul style="list-style-type: none"> • Provide participants with necessary materials (e.g., program agenda, event kits, IDs). • Assist participants with registration-related inquiries. <p>Attendance Monitoring</p> <ul style="list-style-type: none"> • Record attendance accurately at the start and end of the Mass Oath-Taking. • Maintain updated attendance logs for reporting purposes. • Coordinate with other committees to ensure all participants are accounted for



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			<p>during the meeting</p> <p>Communication & Coordination</p> <ul style="list-style-type: none">• Inform participants about registration requirements and deadlines before the event.• Coordinate with the logistics and protocol committees for smooth entry and seating arrangements.• Communicate attendance data to organizers for certificates of participation or other acknowledgments• Compile attendance reports and submit them to the event organizers or secretariat.• Ensure proper documentation of the event's registration and attendance records <p>Deliverables</p> <ul style="list-style-type: none">• Master attendance list• Certificates of participation <p>Registration summary</p>
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Budget and Finance/Token	<p>OVERSIGHT:</p> <p>Roel F. Bermejo, CESO V Schools Division Superintendent</p> <p>Chairperson: Martha A. Ampig Chief Administrative Officer, FD</p> <p>Co-Chairperson: Trichelle J. Gregorio Accountant III, FD</p>	<p>Chairperson: Cecil Joy D. Diocson, AO V</p> <p>Co-Chairperson: Denmark Llanera, Accountant III</p> <p>Members: Viene Dee D. Calizo, ADAS III</p> <p>Token: Marjorie Bayhon, AO IV May Evan Dela Cruz, AO IV Miselyn Layno, ADAS II</p>	<ul style="list-style-type: none"> • Coordinate with the event organizing team to determine the type, quantity, and budget for tokens or giveaways. • Propose cost-effective, meaningful, and appropriate tokens that align with the theme of the event. • Ensure tokens are of good quality, durable, and properly branded if needed. • Confirm delivery schedules to align with the event timeline. • Oversee the customization of tokens, such as engraving names, logos, or event dates. • Maintain an accurate inventory of all tokens received. • Safely store tokens prior to distribution to prevent loss or damage. • Keep track of token counts to ensure there are enough for all recipients. • Develop a systematic plan for token distribution (e.g., at registration, at the closing ceremony, or during special recognition segments). • Ensure tokens are given to the intended recipients accurately and efficiently.
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			<ul style="list-style-type: none"> • Work closely with other committees such as Registration, Program, and Protocol to ensure smooth integration of token distribution with event activities. • Prepare a report on token expenses, procurement, and distribution after the event.
M&E	<p>Chairperson: Dr. Leilani F. Sindingan Chief Education Supervisor QAD</p> <p>Co-Chairperson: Dr. Jude Thaddeus I. Iledan Chief Education Supervisor FTAD</p>	<p>Chairperson: Ronald Dile, SEPS-M&E</p> <p>Member: Mary Grace Atinon, EPS II, M&E</p>	<p>Pre-Implementation</p> <ul style="list-style-type: none"> • Constitute the M&E Committee and define scope (coverage, tools, reporting lines) • Develop M&E Framework (objectives, KPIs, indicators, data sources, frequency) • Prepare data collection tools (checklists, rubrics, surveys, interview guides, attendance) • Develop Monitoring Plan & Fieldwork Schedule (who/where/when) • Train Monitors & Documenters (orientation on tools, ethics, data quality) • Dry-run digital systems (forms, dashboards, data storage, comms channels)



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			<ul style="list-style-type: none"> • Prepare Risk assessment & mitigation plan (weather, crowding, health, data loss) • Conduct Pre-event stakeholder briefing/ Solidarity Meeting (regional focal persons, judges, facilitators) <p>Implementation</p> <ul style="list-style-type: none"> • Monitor competition events (process flow, fairness, timeliness, inclusion, compliance) • Capture real-time data and syncing (participants, scores snapshot, incidents) • Conduct Key Informant Interviews (organizers, judges, host LGU) • Conduct debriefing & rapid feedback to Secretariat after the activity (what worked/what to fix) <p>Post-Implementation</p> <ul style="list-style-type: none"> • Prepare Preliminary results dashboard (KPIs, participation, timeliness, satisfaction)- in
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			<p>coordination with the Central Office</p> <ul style="list-style-type: none"> • Draft Evaluation Report (findings, lessons, recommendations) • Prepare Management presentation & After-Action Review (AAR) • Finalize & disseminate report (RO, SDOs, schools, partners) • Archive datasets & tools; handover to next host/RO
<p>Health & Wellness</p>	<p>OVERSIGHT: Leonerico E. Barredo <i>Chief Education Program Supervisor, ESSD</i></p> <p>Chairperson: Melchor Kim S. Kwan MD <i>Medical Officer IV, ESSD</i></p>	<p>Chairperson: Dionirose Llorito-Duron, MD <i>Medical Officer III</i></p> <p>Co-Chairperson: Lourdelyn Fuentes, DMD <i>Dentist II</i></p> <p>Members:</p> <ol style="list-style-type: none"> 1. Monna Liza Eribal, Nurse 2. Andy Van Artates, Nurse II 3. Candelaria Talabucon, Nurse II 4. Rolendy De Pedro 5. Rene Hortillas Jr 6. Alvin Braulio 7. Rechie Bayhon 8. Joanne Dequina 	<ul style="list-style-type: none"> • Set up a medical help desk in the designated area. • Ensure that first aid kits, medical equipment, and emergency supplies are available and functional. • Serve as the point of contact for health-related concerns. • Facilitate referrals to hospitals, clinics, or specialized health services when necessary. <p>Deliverables</p> <ul style="list-style-type: none"> • Medical emergency plan • Daily medical logbook • Post-activity medical report



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 REGION VI-WESTERN VISAYAS

<p>Media, Documentation, and Public Assistance</p>	<p>OVERSIGHT: Ruby Therese P. Almencion, CESE <i>Schools Division Superintendent</i></p> <p>Chairperson: Hernani Escullar Jr., AOV, PAU</p> <p>Member: Jonalyn S. Lizada, ADAS III ORD</p>	<p>Chairperson: Yzarda Claudette D. Ballera PDO I-YF</p> <p>Co-Chairperson Elna Grace Aducal-T-1</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Hannah GardoseTI 2. Eunice Gale Frio 3. Rhey James Poticar 4. Coleen Mae Dumosdos 5. Jason Portada, PDO I 6. Jhean Mae Grace Lingco, PDO I 	<p>Roles and Responsibilities</p> <ul style="list-style-type: none"> • Document the entire event through photos, videos, and written reports. • Provide information and assistance to participants and visitors. • Manage announcements, publicity, and media relations. <p>Deliverables</p> <ul style="list-style-type: none"> • Photo and video documentation • Press releases • Public assistance summary report
<p>Transportation</p>	<p>OVERSIGHT: Feliciano C. Buenafe, Jr., CESO VI <i>Schools Division Superintendent</i></p> <p>Chairperson: Jepnie Jan G. Barrido Supervising Administrative Officer, ASD</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Jesus A. Suarez, ADA III 2. Arnie A. Castellano, ADA IV 3. Ian Christopher Suarez, ADA IV 4. Denmark G. Barrido, Casual 	<p>Chairperson: Francis Librando, EPSA</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Chovyl Gloria, T-I 2. Adrian Galono, AO II 3. Alexander Lenard Dollete, AO II 4. Wayne Saludes, AO II 5. Jonel Araneta, AO II 6. Francis Embucado, ADA IV 7. Rey Bernaldes, ADA I 8. Jim Duenas, COS 9. Christian Czar Bartocillo, COS 	<p>Before:</p> <ul style="list-style-type: none"> • Secure the list of the participants • Coordinate with the Protocol Committee on their ETA and ETD • Provide the participants with service vehicles and rent vehicles (If needed) • Plan the routes and vehicle schedules • Publish pick-up and drop-off points <p>During:</p>



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			<ul style="list-style-type: none"> • Ensure standby vehicles at the venue. • Provide transportation to the participants from the venue to their departure area. <p>After:</p> <ul style="list-style-type: none"> • Gather and submit feedback as needed.
<p>DRRM Committee</p>	<p>Chairperson: Wendyl Mae N. Villaprudente PDO II-DRRM</p>	<p>Chairperson: Glenda Marie Botin, PDO II-DRRM</p> <p>Members:</p> <ol style="list-style-type: none"> 1. Calvin Calinao, COS 2. Lynette Agabao, HT III 3. John Gabrielle Gimeno, COS 4. Ralph Quejada, COS 	<ul style="list-style-type: none"> • Plan and prepare disaster risk reduction measures, including hazard assessments and emergency plans. • Coordinate with internal committees and external agencies (PNP, BFP, LGU DRRMO, EMS). • Respond to emergencies such as medical incidents, fire, earthquake, or crowd-related risks. • Manage safety equipment, evacuation routes, medical stations, and communication lines.



Address: Duran Street, Iloilo City, 5000
 Telephone Nos: (033) 337-0149
 Email Address: region6@deped.gov.ph



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			<ul style="list-style-type: none">• Ensure crowd control and monitor onsite safety conditions during the event.• Document and report incidents and procedures after the event.
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