



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

April 8, 2026

**DIVISION MEMORANDUM**

No. 210, s. 2026

**SUBMISSION OF SY 2025-2026 ANNUAL ACCOMPLISHMENT REPORTS AND  
HEALTH PERSONNEL RECORDS**

To: Education Program Supervisors  
Public Schools District Supervisors  
Principals/Head Teacher In-charge of the District  
Heads of Public Elementary, Secondary and Integrated Schools  
School Health and Nutrition Section Personnel  
Secondary School Nurses/School - Based Nurses  
District/School Oplan Kalusugan (OK) sa DepEd Focal Persons  
District/School Adolescent and Reproductive Health (ARH) Focal Persons  
District/School Mental Health Program (SMHP) Focal Persons  
District/School National Drug Education Program (NDEP) Focal Persons  
All Others Concerned

1. Attached is the Regional Memorandum No. 348, s. 2026 dated April 8, 2026 regarding the **Submission of SY 2025-2026 Annual Accomplishment Reports and Health Personnel Records**, which is self-explanatory.
2. The official submission of the data must be done online through this link: <https://bit.ly/SY25-26-Annual-Accomplishment-Reports-and-Health-Personnel-Records> on or before May 15, 2026. To be consolidated by District Oplan Kalusugan (OK) sa DepEd focal Persons.
3. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**RAMON D. PARAS, JR., CESE**  
Asst. Schools Division Superintendent  
In - Charge of the Division

Enclosure: None.

Reference: Regional Memorandum No. 083, s. 2026

To be indicated in the Perpetual Index

Under the following subjects:

PROGRAM

SCHOOLS

SURVEY

RMF/pmc



Poblacion, Numancia, Aklan

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Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

A7 07 2026

REGIONAL MEMORANDUM

No. 348 s. 2026

**SUBMISSION OF SY 2025-2026 ANNUAL ACCOMPLISHMENT REPORTS  
AND HEALTH PERSONNEL RECORDS**

To: All Schools Division Superintendents  
All Others Concerned

1. Attached is a Letter from **Anna Mae M. Sotto, Rpm**, Technical Assistant, Bureau of Learner Support Services, School Health Division, dated March 13, 2026 regarding the **Submission of SY 2025-2026 Annual Accomplishment Reports and Health Personnel Records**, which is self-explanatory.
2. Immediate dissemination of this Memorandum is desired.

  
**CRISTITO A. ECO, CESO III**  
Regional Director

Enclosure: As Stated

Reference: Email dated: March 13, 2026

To be indicated in the Perpetual Index  
under the following subjects:

HEALTH EDUCATION  
RECORDS  
SCHOOLS

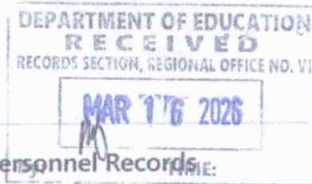
REB/ESSD-RM-SUBMISSIONOFACCOMPLISHMENT...  
11/March 31, 2026



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Certificate No. PHP QMS  
24 93 0184



**Submission of SY 2025-2026 Annual Accomplishment Reports & Health Personnel Records**

From School Health Division <blss.shd@deped.gov.ph>

Date Fri 3/13/2026 5:39 PM

To DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>; DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>; DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED III CENTRAL LUZON <region3@deped.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>; MIMAROPA REGION <mimaropa.region@deped.gov.ph>; DEPED V BICOL REGION <region5@deped.gov.ph>; DepEd VI Western Visayas <region6@deped.gov.ph>; DepEd Region VII Central Visayas <region7@deped.gov.ph>; REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>; DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>; DEPED XI DAVAO REGION <region11@deped.gov.ph>; DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>; DEPED REGION XIII CARAGA <caraga@deped.gov.ph>; Negros Island Region (NIR) <nir@deped.gov.ph>

Cc Raymond Damoslog <raymond.damoslog@deped.gov.ph>; Mae Lavern Sibayan <maelavern.sibayan@deped.gov.ph>; Kae Kryzzl Paragas <kaekryzzl.paragas@deped.gov.ph>; Jose Ezra Rostrata <jose.rostrata@deped.gov.ph>; Pearl Oliveth Intia <pearl.intia@deped.gov.ph>; Maria Anna Irene San <mariaannairene.san@deped.gov.ph>; Israel Parra <israel.parra@deped.gov.ph>; MELCHOR KIM KWAN <melchorkim.kwan@deped.gov.ph>; Rogelio Villamor <rogelio.villamor@deped.gov.ph>; Mark Jason Mendoza <markjason.mendoza05@deped.gov.ph>; AHMAD AMEENKAR WATA III <ahmadameenkarii.wata@deped.gov.ph>; Myra Yee <myra.yee@deped.gov.ph>; Edelyn Grace Jamila <edelyngrace.jamila@deped.gov.ph>; Jumer Carlon <jumer.carlon@deped.gov.ph>; Stephen Mark Castres <stephenmark.castres@deped.gov.ph>; Angelica Rodriguez <angelica.rodriguez001@deped.gov.ph>; Connie Gapanayao <connie.gapanayao@deped.gov.ph>; Lilibeth Gonzales <lilibeth.gonzales006@deped.gov.ph>; Cynthia Coronado <cynthia.coronado@deped.gov.ph>; Girlie Azurin <girlie.azurin@deped.gov.ph>

Dear Colleagues,

Good day! Thank you for your patience as we finalized the reporting tools and resources for this school year. Please ensure this information is disseminated promptly to your respective **SDO Focals** to initiate the reporting process.

Please find the essential links and instructions regarding the **SY 2025-2026 Annual Accomplishment Reports** and related health personnel records below:

**1. Presentation**

**Slides:** <https://docs.google.com/presentation/d/1whUdrpUBjxN3lh8DVFHEFSUrCxPLIYigozT4AcUj9dc/edit?usp=sharing> Note: Links for Unified Tools and the Learner Support Center room mapping can be found on **slides #27 and #28**, respectively.

**2. Technical Assistance Meeting Recording (March 10, 2026) :** <https://tinyurl.com/TA-Meeting-on-SHD-Tool> **3. SHD Unified Tool for SY 2025-2026 Annual Accomplishment**

**Reports:** <https://bit.ly/UnifiedSHDTool> **IMPORTANT REMINDERS:**

To ensure a smooth submission process, please follow these guidelines

- a. **Access:** Use your **official DepEd email address** to access all shared links and drives.
- b. **Initial Steps:** Upon opening the Google Drive, please **read the [00] README Instructions & FAQs first**. You can find this file located below or after the Region 12 folder.
- c. **Components:** Familiarize yourself with the four main components in the drive:
  - **Health Report:** Contains individual and regional folders.
  - **[01] School Health Personnel Directory**
  - **[02] Personnel Monitoring Template**
  - **[03] PPAs Monitoring Template FY 2025**

d. **Compliance:** Carefully read the specific instructions within each component's template and stay mindful of the **submission timelines**.

Thank you for your continued dedication and hard work. God bless!

Best regards,

Anna Mae M. Sotto, RPh  
*Technical Assistant*

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**Department of Education**  
**Bureau of Learner Support Services**  
**School Health Division**  
Rm. 302, 3rd Floor, Mabini Bldg.  
DepED Complex, Meralco Avenue  
Pasig City 1600  
(02) 6329935

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