



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF AKLAN**

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April 23, 2026

**DIVISION MEMORANDUM**

No. **239**, s. 2026

**DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

To: Chief Education Supervisor  
Education Program Supervisors  
Senior/Education Program Specialists  
Public School District Supervisors  
Principals/Head Teacher-in-Charge of the District  
Heads of Public & Private Elementary, Secondary, & Integrated Schools  
All Others Concerned

1. Attached is Regional Memorandum No. 340, s. 2026, regarding the **Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and Regional Events**, which is self-explanatory.
2. Immediate dissemination of this Memorandum is desired.

  
**FELICIANO C. BUENAFE JR., CESO VI**  
Schools Division Superintendent

Enclosure: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

**OFFICIALS    CONSUMER EDUCATION    POLICY    BUREAUS AND OFFICES**

CIU/jpsb



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Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS

APP 06 2026


REGIONAL MEMORANDUM

No. 340, s. 2026

**DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE  
TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF  
SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is the Memorandum dated March 13, 2026 titled **Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and Regional Events**, which is self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**CRISTITO A. ECO, CESO III**  
Regional Director

Encl.: As stated

To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS    CONSUMER EDUCATION    POLICY    BUREAUS AND OFFICES

PBC/CAO-RM- Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and Regional Events  
032/March 26, 2026



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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY



**MEMORANDUM**

**TO :** Regional Directors  
School Division Superintendents  
School Heads  
All Others Concerned

**FROM :** **ATTY. FATIMA LIPP D. PANONTONGAN** *FLP*  
Undersecretary and Chief of Staff  
Office of the Secretary

**SUBJECT :** **DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

**DATE :** March 13, 2026



In line with Memorandum Circular No. 114 of the Office of the President, titled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols", all Field Offices are strongly enjoined to ensure a streamlined and reasonable composition of delegations participating in the following national and regional events:

1. **2026 National Schools Press Conference** on April 13-17, 2026 in Ormoc City, Leyte, and its corresponding regional counterparts;
2. **2026 National Festival of Talents** on April 18-22, 2026 in Roxas City, Capiz, and its corresponding regional counterparts; and
3. **2026 Palarong Pambansa** on May 24 - 31, 2026 in the Province of Agusan del Sur, and its corresponding regional counterparts.

Accordingly, all Regional Offices, Schools Division Offices, and schools concerned shall maintain a **lean and strictly need-based delegation**. Only essential participants whose presence is directly necessary for the conduct of the event and the welfare of learner-participants shall form part of the official delegation.

For this purpose, essential participants may include the following:

- a) Learner-participants (e.g., writers, performers, athletes, competitors);
- b) Coaches and assistant coaches;

- c) Trainers ;
- d) Medical personnel; and
- e) Such limited number of officials and chaperons whose attendance is strictly necessary for delegation management, safety, and supervision.

For emphasis, the inclusion of observers, guests, ceremonial companions, non-essential personnel, and other persons without direct and necessary functions in relation to the event is strongly discouraged and shall not be charged to government funds nor form part of the official delegation.

Moreover, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa shall no longer be conducted. These include, but are not limited to, contests for best billeting quarters, best in uniform, and other similar non-core activities.

Correspondingly, expenditures related solely to such ancillary activities, including decorations, non-essential materials, additional uniforms, awards, and similar items, shall likewise be discontinued.

This directive is issued in support of government energy conservation measures, fiscal prudence, and responsible resource management, while ensuring the safe, orderly, and effective participation of learners in these events.

**For strict compliance.**