



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

April 13, 2026

DIVISION MEMORANDUM

No. **214**, s. 2026

SUBMISSION OF SWORN STATEMENTS OF ASSETS, LIABILITIES and NET WORTH (SALN) AND DISCLOSURE OF BUSINESS INTEREST AND FINANCIAL CONNECTION FOR CALENDAR YEAR 2025

To: **Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principal/Head Teacher-In-Charge of the District
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned**

1. Pursuant to Civil Service Commission Memorandum Circular No. 14, s. 2025 titled **“Omnibus Rules on the Statement of Assets, Liabilities, and Net Worth (SALN)”** and DepEd Memorandum No. 25, s. 2013 titled **“Amendment to the Review and Compliance Procedure in the Filing and Submission of Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Conditions”**, ALL permanent Teaching, Related-Teaching and Non-Teaching personnel are hereby directed to submit a copy of their SALN for Calendar Year 2025 using the 2025 SALN Form as per CSC Resolution No. 2500632 dated June 25, 2025.
2. Using the attached format, every school must submit to the District Office the following:
 - 2.1. **three (3) copies of the summary list of employees who have filed their SALN for CY 2025;**
 - 2.2. **two (2) copies of SALN 2025 per employee;**
3. Employees who **failed** to file and submit their SALN must be included in the summary list.
4. The District Office shall consolidate the submitted file per school and submit the same to the Division Office on or before **April 24, 2026**.
5. A soft copy (*in excel file*) of the consolidated summary list per district must be submitted through email address depedaklan.saln@gmail.com on or before **April 24, 2026**.
6. For your information, guidance and strict compliance.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

RFD/mtb



