



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

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March 19, 2026

**DIVISION MEMORANDUM**

No. 180, s. 2026

**DIVISION-BASED TRAINING OF TEACHERS IN THE LAST MILE SCHOOLS(LMS)  
ON MULTIGRADE INSTRUCTIONS**

To: Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Principals In-charge of the District  
Head Teacher In-Charge of the District  
School Heads of Public Elementary Schools  
All Others Concerned

1. This Office, through the Curriculum Implementation Division, will conduct the Division-Based Training of Teachers in The Last Mile Schools (LMS) on Multigrade Instruction on March 22–24, 2026, at Boracay Ocean Club, Boracay, Malay, Aklan.
2. The objective of this activity is to equip new multigrade teachers with the knowledge, skills, and attitudes necessary to lead and support multigrade instruction in their schools effectively.
3. Specifically, this training aims to:
  - a. Strengthen teachers' understanding of the principles and strategies of effective multigrade instruction.
  - b. Enhance teachers' skills in lesson planning, classroom management, and differentiated instruction in a multigrade setting.
  - c. Develop teachers' competence in utilizing appropriate teaching strategies, learning resources, and assessment tools suitable for multigrade classes.
  - d. Foster collaboration and sharing of best practices among multigrade teachers in the division.
4. The participants to this activity are untrained multigrade teachers.
5. The Technical Working Group (TWG) and Learning Facilitators are as follows:
  1. Analyn C. Perez EdD, Education Program Supervisor
  2. Beauty Ann A. Zapico EdD, School Principal I
  3. Lotus F. Flores Teacher III/ TIC
  4. Cristine I. Nival Teacher III/TIC
  5. Melanie J. Nemis Teacher I/TIC
  6. Jonhbe O. Yacub Teacher III/TIC
  7. Jonas C. Ningala Head Teacher II



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8. Mark Anthony G. Atuel Teacher III/ TIC
  9. Julius Angelo A. Manigos Teacher I/TIC
  10. Jennefer Leah Z. Balinas Teacher III/TIC
6. The first meal is snacks of March 22, 2026 (Day 1), while the last meal is PM Snacks of March 24, 2026 (Day 3).
  7. All schools shall ensure that the classes of teaching personnel involved in the conduct of this activity are not disrupted through the employment of the appropriate learning delivery modality in compliance with the DepEd Order No. 9, s. 2015, titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith and DepEd Order No. 3, s. 2024, titled, Amendment to DepEd Order No. 022, s. 2023. There shall be no declaration of suspension of classes due to the conduct of this division activity.
  8. The teachers involved in the activity are entitled to Service Credits for their services during weekends and holidays but not to exceed 15 days in accordance with DepEd Order No. 53, s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers." On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
  9. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of L&D interventions on the account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principle of equal opportunities.
  10. The travel expenses are chargeable against local funds and school MOOE, subject to the existing government accounting and auditing rules and regulations.
  11. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**MICHAEL T. RAPIZ**  
Chief Education Supervisor  
Schools Governance and Operations Division  
In-charge of the Division

/ACP

Enclosure: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM

ORIENTATION

LEARNING RESOURCES

MULTIGRADE



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