



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

March 02, 2026

DIVISION MEMORANDUM

No. 139, s. 2026

**MONITORING OF AND PROVIDING TECHNICAL ASSISTANCE TO SCHOOLS BY THE
LEARNER RIGHTS AND PROTECTION DIVISION FOR UNREPORTED LRP CASES
IN THE SCHOOLS DIVISION OF AKLAN FOR THE SCHOOL YEAR 2025-2026
CUM CONDUCTING SOLE ORIENTATION OF PRIVATE SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals, Head Teacher
In-Charge of the District
Heads of Public and Private Elementary/ Secondary Schools
and Integrated Schools
All Others Concerned

1. Pursuant to Department of Education Order No. 40, series of 2012, titled DepEd Child Protection Policy and Memorandum DM-OUOPS-2024-05-07998, titled Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012, the Schools Division of Aklan shall monitor and provide Technical Assistance to the schools regarding the unreported LRP Cases to the Learner Rights and Protection Division for the School Year **2025-2026** from **March 03-31, 2026**.
2. The LRP Division focal person shall provide technical assistance to schools on the importance and technicalities of reporting the cases involving learners with incidents happening inside and outside the school premises.
3. Close coordination and full cooperation with Division LRP Focal Person are expected from the School Learner Rights and Protection Committee Chairperson and Vice-Chairperson. School LRP Chairperson must prepare *Incident Report with Intervention Plan* while the Vice-Chairperson must prepare the *Enhanced Intake Sheet* of the LRP Case and submit them to the Division LRP focal person within the time frame specified above.
4. The District Supervisors shall be informed by the Division LRP Secretariat with validated LRP Cases in their respective districts.
5. Expenses of monitoring personnel and of the conduct of the above mentioned LRP activity shall be charged to LRP Fund or local fund subject to availability and to accounting and auditing rules and regulations.
6. All private schools shall conduct SOLE ORIENTATION in the month of **April 2026** regarding the *Importance of Indorsing LRP Cases to the Learner Rights and Protection Division* using the **Incident Report, Intervention Plan**, and **Enhanced Intake Sheet** to be attended by all School LRP Chairperson and Vice Chairperson.



Población, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
 Department of Education
 REGION VI – WESTERN VISAYAS
 SCHOOLS DIVISION OF AKLAN

**LEARNER RIGHTS AND PROTECTION DIVISION
 (LRPD) MONITORING TOOL**

2025-2026
 SCHOOL YEAR

 DISTRICT

 SCHOOL NAME

Instructions: Check the appropriate column corresponding to the status of the observed indicator. Write under the *Remarks* column the gaps, issues and concerns if the indicator is **Partially Met** or **Unmet**.

Goal: Safeguard the rights and protection of all learners through zero tolerance for any act of child abuse, exploitation, violence, discrimination, bullying and other forms of abuse.

Outcome: Schools and Learning Centers ensured a child-friendly and healthy learning and working environment.

INDICATORS	MOVs	MET	PARTIALLY MET	UNMET	REMARKS
I. Child Protection Committee (CPC) Organization and Coordination					
Ensured schools and learning centers have a functional Child Protection Committee (CPC)	<ul style="list-style-type: none"> Printed CPC Composition (organization chart) in accordance to DO No. 40, s. 2012 posted-on in the School Head's Office Attached List of CPC Members in accordance to the Section 10 of the said order see <i>Annex A</i> 				
II. Policies and Guidelines					
Ensured that school has established school-based Child Protection Policy (CPP) and Anti-Bullying Policy (ABP)	<ul style="list-style-type: none"> Archived files of Incident Report Submitted and labeled "CONFIDENTIAL" /Intake Sheet if the case is still in-progress labeled as "CONFIDENTIAL" Printed on paper the Seven Flowcharts in Handling LRP Cases in accordance to Regional Memorandum No. 386, s. 2025 the standardized protocols 				
III. Human Resource Development and Partnerships					
Conducted School Orientation of Child Protection related activities to teaching and non-teaching staff	<ul style="list-style-type: none"> Printed Memorandum/Most recent Advisory Activity Proposal from the Division of Aklan Prepared Attendance Sheet/Photos during the activity with indicated date of conduct 				
IV. Service Delivery					
Conducted integration of awareness inside the classroom by teachers regarding Anti-Bullying and Child Abuse	<ul style="list-style-type: none"> Printed Photos (3) of a teacher-preferably Guidance Designate in the classroom 				
V. Accountability and Performance					
Monitored by LRPD Focal/ Accomplished units I-IV	<ul style="list-style-type: none"> Printed Photos with LRPD Focal/Provided the MOVs in preceding units 				

Monitored by:

Received by:

ALLAN CARLO C. SORIANO

Division LRP Focal-Secretariat

(signature over printed name with date)



Población, Numancia, Aklan
 Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
 Website: <http://www.depedaklan.org>
 Email Address: aklan.1958@deped.gov.ph