



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

DIVISION ADVISORY NO. 023 S. 2026

May 2, 2025

In compliance with D.O. No. 08, s. 2013

This advisory is issued not for indorsement per DO 28, s. 2001
but only for the Information of DepEd SDO Aklan
officials, personnel/staff, and all others concerned
(Visit: www.depedaklan.online)

**CONDUCT OF 10-DAY ICT SKILLS TRAINING FOR TEACHER I
APPLICANTS 2026**

This is to announce the conduct of a **10-Day ICT Skills Training for Teacher I** Applicants in partnership with the Department of Information and Communication Technology (DICT) on February 9 - 13 and 16-20, 2026 from 8:00 AM to 5:00 PM to be conducted online via MS Teams.

This training aims to introduce basic to advance digital skills that are needed to be productive citizens in the 21st century workforce. This also aims to enhance the ability of our incoming digital teachers to identify, find, evaluate and use digital information safely and effectively.

Participants to this training are Teacher I Applicants. They are requested to register at <https://forms.office.com/r/qmtypXYBAP> on or before February 8, 2026.

They may join through this MS Teams link: <https://tinyurl.com/huhxadkc>

FOR MORE INQUIRIES PLEASE CONTACT:

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10 DAY ICT SKILLS TRAINING FOR TEACHER APPLICANTS
FEBRUARY 9-20, 2026 | 64 HOURS
ONLINE MODE

RESOURCE PERSONS: DICT AKLAN PROVINCIAL FIELD OFFICE

DATE	ACTIVITY	REMARKS	Duration
DAY 1 (February 9, 2026)	Opening Program & Orientation DAY	Hosted by DICT - Opening Remarks Welcome Message Orientation	
DAY 2 (February 10, 206)	Google Workspace	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 3 (February 11, 2026)	Microsoft Office	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 4 (February 12, 2026)	Microsoft PowerPoint	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 5 (February 13, 2026)	Microsoft Excel	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 6 (February 16, 2026)	Microsoft Excel	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 7 (February 17, 2026)	Graphic Design Using Canva	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 8 (February 18, 2026)	Continuation of GDUC	Resource Person: Hadasa Manalili	8 Hours (4 hours demo, 4 hours activity)
DAY 9 (February 19, 2026)	Cybersecurity Awareness Startup Awareness	Resource Person: AJ Tomco Resource Person: Fave Mirasol/ Marvin Manuel	8 Hours (4 Hours Cyber, 4 Hours Startup)
DAY 10 (February 20, 2026)	Closing Program	Hosted by DICT - Message - Awarding of certificates - Testimonials - Closing Remarks	



For Compliance of the Participants:

Task	Remarks
Attendance	10 Attendance
Evaluation	6 Forms
Activities	5 Activities
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