

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION:

MARLYN T. BEREBER  
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HRMO  
Date: February 23, 2026

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	Teacher I (Senior High School Teacher I - Sports Track)	OSEC-DECSB-TCH1-424797-2017	11	31705	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track	None required	None required	RA 1080, as amended (Teacher-Secondary) for permanent appointments  None required for provisional <sup>1</sup> and contractual appointments 1 must pass the LET within 5 years after the date of first hiring	Career Stage 1 or Beginning Teachers based on PPST	Division of Aklan-Senior High School

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2	Teacher I (Senior High School Teacher I - Arts and Design Track)	OSEC-DECSB-TCH1-424407-2017	11	31705	Bachelor's degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses plus 18 professional units in Education; or any Bachelor's degree plus Diploma/Certificate of Completion in any of the relevant fields, and 18 professional units in Education  Bachelor's degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses; or any Bachelor's degree plus Diploma/Certificate of Completion in any of the relevant fields	None required	None required	RA 1080, as amended (Teacher-Secondary) for permanent appointments  None required for provisional1 and contractual appointments 1must pass the LET within 5 years after the date of first hiring	Career Stage 1 or Beginning Teachers based on PPST	Division of Aklan-Senior High School
3	Teacher I (Secondary)	OSEC-DECSB-TCH1-423893-2018	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	None required	None required	RA 1080, as amended (Teacher-Secondary)	Career Stage 1 or Beginning Teachers based on PPST	Patrocinio A. Lachica Integrated School
4	Teacher I (Secondary)	OSEC-DECSB-TCH1-420253-2002	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	None required	None required	RA 1080, as amended (Teacher-Secondary)	Career Stage 1 or Beginning Teachers based on PPST	Union National High School
5	Teacher I (Elementary)	OSEC-DECSB-TCH1-424126-2018	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	None required	None required	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 1 or Beginning Teachers based on PPST	Division of Aklan

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6	Teacher III (Elementary)	OSEC-DECSB-TCH3-427685-1998	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Division of Aklan
7	Teacher III (Elementary)	OSEC-DECSB-TCH3-420376-2014	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Division of Aklan
8	Teacher II (Secondary)	OSEC-DECSB-TCH2-420010-2025	12	33947	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Malay National High School

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9	Master Teacher II (Elementary)	OSEC-DECSB-MTCHR2-420867-1998	19	59153	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan
10	Master Teacher II (Elementary)	OSEC-DECSB-MTCHR2-420857-1998	19	59153	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan

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11	Master Teacher II (Elementary)	OSEC-DECSB-MTCHR2-420839-1998	19	59153	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan
12	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-424211-1998	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan

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13	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-424104-1998	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan
14	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-424078-1998	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan

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15	Master Teacher I (Secondary)	OSEC-DECSB-MTCHR1-420068-2001	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Buruanga Vocational School
16	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-420029-2015	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan

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17	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-420048-2015	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 3 or Highly Proficient Teachers based on PPST	Division of Aklan
18	Teacher III (Elementary)	OSEC-DECSB-TCH3-427569-1998	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Division of Aklan
19	Teacher III (Elementary)	OSEC-DECSB-TCH3-421382-2016	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Division of Aklan

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20	Teacher III (Secondary)	OSEC-DECSB-TCH3-420182-2009	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Bay-Ang Magpag-Ong National High School
21	Teacher III (Secondary)	OSEC-DECSB-TCH3-430691-1998	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Libacao National Forestry Vocational High School
22	Teacher III (Secondary)	OSEC-DECSB-TCH3-420565-2019	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Libacao National Forestry Vocational High School
23	Teacher III (Secondary)	OSEC-DECSB-TCH3-421283-2016	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Naisud National High School

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24	Teacher III (Secondary)	OSEC-DECSB-TCH3-420088-2021	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Unidos National High School
25	Teacher III (Secondary)	OSEC-DECSB-TCH3-420236-2000	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Lilo-an National High School
26	Teacher III (Secondary)	OSEC-DECSB-TCH3-420381-2018	13	36125	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Bacan National High School
27	Administrative Officer II	OSEC-DECSB-ADOF2-420019-2020	11	31705	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Second Level Eligibility		Office of Schools Division Superintendent
28	Administrative Officer I (Cashier I)	OSEC-DECSB-ADOF1-420063-2004	10	26917	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility		Numancia National School of Fisheries

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29	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-420596-2016	8	22423	Completion of 2 years of studies in college (prior to 2018), or Completion of Grade 12/Senior High School (starting 2016)*	Four (4) hours of relevant training	one (1) year relevant experience	Career Service (Sub-Professional); First Level Eligibility		Division of Aklan - Senior High School
30	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-420613-2016	8	22423	Completion of 2 years of studies in college (prior to 2018), or Completion of Grade 12/Senior High School (starting 2016)*	Four (4) hours of relevant training	one (1) year relevant experience	Career Service (Sub-Professional); First Level Eligibility		Division of Aklan - Senior High School
31	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-420626-2016	8	22423	Completion of 2 years of studies in college (prior to 2018), or Completion of Grade 12/Senior High School (starting 2016)*	Four (4) hours of relevant training	one (1) year relevant experience	Career Service (Sub-Professional); First Level Eligibility		Division of Aklan - Senior High School
32	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-420029-2007	8	22423	Completion of 2 years of studies in college (prior to 2018), or Completion of Grade 12/Senior High School (starting 2016)*	Four (4) hours of relevant training	one (1) year relevant experience	Career Service (Sub-Professional); First Level Eligibility		Ondoy National High School
33	Dentist II	OSEC-DECSB-DENT2-420072-1998	17	49562	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080, as amended, (Dentist)		School Governance and Operations Division

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34	Dentist II	OSEC-DECSB-DENT2-420075-1998	17	49562	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080, as amended, (Dentist)		School Governance and Operations Division
35	Administrative Aide III (Clerk I)	OSEC-DECSB-ADA3-420233-2004	3	16486	Completion of 2 years of studies in college (prior to 2018), or Completion of Grade 12/Senior High School (starting 2016)*	None required	None required	Career Service (Sub-Professional); First Level Eligibility		Office of Schools Division Superintendent
36	Security Guard I	OSEC-DECSB-SECG1-420345-1998	3	16486	High School Graduate	None required	None required	Security Guard License (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. IV)		Office of Schools Division Superintendent
37	Teacher II (Elementary)	OSEC-DECSB-TCH2-426613-1998	12	33947	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 2 or Proficient Teachers based on PPST	Division of Aklan
38	Teacher I (Elementary)	OSEC-DECSB-TCH1-420121-2003	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	None required	None required	RA 1080, as amended (Teacher-Elementary/Secondary)	Career Stage 1 or Beginning Teachers based on PPST	Division of Aklan

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39	Teacher I (Elementary)	OSEC-DECSB-TCH1-464701-1998	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 Professional units in Education	None required	None required	RA 1080, as amended (Teacher- Elementary/Secondary)	Career Stage 1 or Beginning Teachers based on PPST	Division of Aklan

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than **March 5, 2026**

1. Letter of intent addressed to the Head of Office, or to the highest human resource officer;
2. Duly accomplished PDS (**CS Form No. 212, Revised 2025**) with Work Experience Sheet which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Photocopy of valid and updated PRC License/ID 1, if applicable;
4. Photocopy of Certificate of Eligibility /Rating2, if applicable;
5. Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/ degrees, if available;
6. Photocopy of Certificate/ s of relevant specialized trainings or professional development programs, if applicable;
7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/ are applicable;
8. Photocopy of latest appointment, if applicable;
9. Photocopy of valid Technical Education and Skills Development Authority (TESDA) National Certificate (NC) II, Trainers Methodology Certificate (TMC), if applicable;
10. Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
11. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012), using the attached form (Annex C-1), notarized by authorized official; and
12. Other documents as may be required by the HRMPSB, including but not limited to portfolio for the assessment of identified PPST non-classroom observable indicators. (for Teaching Positions)
13. Other documents as may be required by the HRMPSB for comparative assessment, including but not limited to (for School Administration):
  - a. Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment; and
  - b. Photocopy of the Performance Rating obtained from the relevant work experience, if Performance Rating in Item 20(i) is not relevant to the position to be filled, if applicable.

*This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.*

*This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

**FELICIANO C. BUENAFE JR. CESO VI**

Schools Division Superintendent

Poblacion, Numancia, Aklan

(026) 265-3737 / application.depedaklan@gmail.com

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APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.