



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

January 5, 2026

**DIVISION MEMORANDUM**

No. 009, s. 2025

**GUIDELINES ON THE COMMENCEMENT OF THE REGIONAL  
OFFICE/SCHOOLS DIVISION OFFICE MANAGED TRAINING ON THE  
ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENT**

To: Chief Education Supervisors  
Education Program Supervisors  
Principals In-charge of the District  
Public Schools District Supervisors  
Head Teacher In-Charge of the District  
School Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. Attached is Regional Memorandum No. 1265, s. 2025 dated December 22, 2025 titled "Guidelines on the Commencement of the Regional Office/Schools Division Office Managed Training on the Alignment of Classroom and National Assessment".
2. Immediate dissemination of this Memorandum is desired.

**FELICIANO C. BUENAFE JR., CESO VI**  
Schools Division Superintendent *after*

Enclosure: As stated  
Reference: R.M. No. 1265, s. 2025  
To be indicated in the Perpetual Index  
under the following subjects:

ASSESSMENT  
CLASSROOM  
TRAINING  
PROGRAMS



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Republic of the Philippines  
**Department of Education**  
**REGION VI – WESTERN VISAYAS**

REGIONAL MEMORANDUM  
No. 1265 s. 2025

DEC 22 2025

**GUIDELINES ON THE COMMENCEMENT OF THE REGIONAL OFFICE/SCHOOLS  
DIVISION OFFICE MANAGED TRAINING ON THE ALIGNMENT OF CLASSROOM  
AND NATIONAL ASSESSMENT**

To: OIC-Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum DM-OULS-2025-194 from the Office of the Undersecretary for Learning Systems regarding the **Guidelines on the Commencement of the Regional Office/Schools Division Office Managed Training on the Alignment of Classroom and National Assessment**.
2. Immediate dissemination of this Memorandum is desired.

  
**CRISTITO A. ECO, CESO III**  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

Encl.: As stated  
Reference: Memorandum DM-2025-OULS-0194  
To be indicated in the Perpetual Index  
under the following subject:

ASSESSMENT      CLASSROOM      TRAINING PROGRAMS

SFDS/HRDD/RM - Guidelines on the Commencement of RO/SDO Managed Training on the Alignment of Classroom & National Assessment  
257/December 19, 2025



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

HRDD, DEPED  
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BY: [Signature]

**MEMORANDUM**  
**DM-OULS-2025-194**

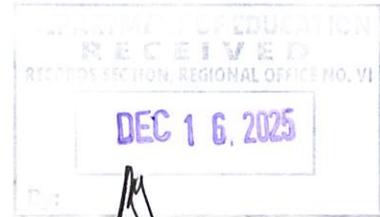
**TO : Regional Directors  
Schools Division Superintendents  
All Others Concerned**

*Carmela Oracion*

**FROM : CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge  
Undersecretary for Learning Systems

**SUBJECT : GUIDELINES ON THE COMMENCEMENT OF THE REGIONAL  
OFFICE/SCHOOLS DIVISION OFFICE MANAGED TRAINING ON  
THE ALIGNMENT OF CLASSROOM AND NATIONAL  
ASSESSMENTS**

**DATE : December 1, 2025**



The Bureau of Education Assessment (BEA), in collaboration with the National Educators Academy of the Philippines (NEAP), announces the commencement of the **Regional Office (RO)/Schools Division Office (SDO)-Managed Training on the Alignment of Classroom and National Assessments**. This memorandum is being disseminated following the successful completion of the Central Office (CO)-Managed Alignment Training series, which was conducted in an online modality.

The commencement of the RO/SDO-managed training aims to strengthen the capacity of teaching and teaching-related personnel by cascading the knowledge and skills learned by the participants in the CO-managed training to construct classroom assessment items aligned with the structure, format, and quality of those used in national and international large-scale assessments.

Further, the training managed by RO/SDO seeks to promote uniformity in classroom item development, ensuring that local assessments effectively support learner readiness for national and international measures of learning outcomes.

To ensure the standardized and effective commencement of the RO/SDO-managed training, the following guidelines are hereby issued for the information and compliance of all concerned:

**I. Training Modality**

To ensure maximum engagement and facilitate hands-on workshops, the RO/SDO-Managed Training shall be conducted through the Face-to-Face Modality.

Field Offices are directed to secure appropriate venues (e.g., SDO Conference Halls, Training Centers, or external venues subject to procurement rules) that can accommodate the participants and allow for workshop-style seating arrangements. The conduct of the activity must strictly adhere to existing safety and administrative protocols.

## II. Qualified Trainers (Core Trainers)

The participants who successfully completed the four-part National Training Series are hereby recognized as the **Qualified Core Trainers** for the RO/SDO-Managed Training.

Only the personnel listed in **Enclosure No. 1** are authorized to facilitate the sessions, having met the strict attendance and output requirements of the National Training of Trainers (NTOT). ROs/SDOs must utilize these qualified trainers to ensure the quality and fidelity of the cascaded information.

SDOs with an insufficient pool of qualified trainers may invite qualified resource persons from other SDOs to support their training delivery.

## III. Training Resource Package (TRP) and Submission of Outputs

To ensure standardized delivery and quality assurance, all SDOs are strictly directed to use the official Training Resource Package (TRP) developed and finalized during the national sessions.

1. **Accessing the TRP:** The complete TRP, including session guides, slide decks, and activity sheets, can be accessed and downloaded via the following **TRP Link**:  
<https://tinyurl.com/RO-SDO-Training-Package>



*Note: Access to this drive is restricted to the official DepEd email addresses.*

2. **Submission of Outputs:** A separate folder has been created for the submission of accomplishment reports and workshop outputs. ROs/SDOs are directed to upload their files to the **Submission Link** below, separate from the TRP drive:  
**SUBMISSION LINK:** <https://tinyurl.com/RO-SDO-Managed-Training-Output>



*Note: Access to this drive is restricted to the official DepEd email addresses.*

**Folder Structure Instructions:** Inside the Submission Drive, SDOs must create their own directory strictly following this structure:

- **Main Folder Name:** ( Region - Division ) (e.g., Region I – SDO Ilocos Norte)
- **Sub-folders to create inside:**
  - Participant Outputs (Inside this, create separate sub-folders for: **NAT, PISA, TIMSS, SEA-PLM**)
  - Photo Documentation (Upload a **maximum of 3 high-quality pictures per day**: e.g., 1 plenary, 1 workshop, 1 presentation)

#### IV. Program Matrix

The RO/SDO-Managed Training is allotted a total of **four (4) days** to complete. It shall strictly follow the training design of the National Training to ensure the logical progression of concepts from National Assessments to International Frameworks.

The **Indicative Program Matrix** is provided in **Enclosure No. 2**. ROs/SDOs are advised to adopt this schedule to ensure all key topics are covered within the allotted training period.

#### V. Regional Office Responsibility (Governance and Oversight)

The **Regional Offices**, through the **Human Resource Development Division (HRDD)**, **Curriculum and Learning Management Division (CLMD)** in coordination with the **Regional Testing Coordinators (RTCs)**, are hereby designated as the **Oversight and Quality Assurance Body** for the RO/S DO-Managed Trainings within their respective jurisdictions.

Further guidance on the duties, roles, and collaborative arrangements expected from all concerned offices is comprehensively outlined in Enclosure No. 3, which stipulates the complete terms of reference (see Enclosure 3).

#### VI. Fund Utilization and Financial Guidelines

To support the conduct of this activity, funds have been allocated under the **National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF)** (see Enclosure 4).

1. **Downloading of Funds:** The Program Support Funds have been downloaded to the Regional Offices (ROs) via Sub-Allotment Release Order (Sub-ARO).
2. **Eligible Expenses:** The funds shall be utilized to cover eligible expenses relative to the conduct of the alignment training, in accordance with the approved budget and guidelines.
3. **Compliance:** The utilization of funds shall be subject to the existing government budgeting, accounting, and auditing rules and regulations.

For immediate dissemination and strict compliance.

*Enclosure No. 1: List of Qualified Trainers*

*Enclosure No. 2: Program Matrix*

*Enclosure No. 3: Terms of Reference for RO/SDO Alignment Training*

*Enclosure No. 4: Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct the Training for Alignment of Classroom and National Assessments*

**Enclosure 1****ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS****QUALIFIED TRAINERS****Session 1: BASICS OF ASSESSMENT LITERACY AND THE NATIONAL ACHIEVEMENT TEST (NAT)**

	FULL NAME	Region	SDO	Designation
1.	LAURO CABRITO MALVECINO	Region I	ALAMINOS CITY	MASTER TEACHER I
2.	CRISTY GRACE WUO BAUTISTA	Region I	ALAMINOS CITY	MASTER TEACHER III
3.	LAARNI MARQUEZ EWITAN	Region I	CANDON CITY	MASTER TEACHER II
4.	LOVELY JANE LAGMAY DURANTE	Region I	CITY OF BATAC	MASTER TEACHER I
5.	MARY ANN GRACE DULAY	Region I	CLMD	EPS
6.	LHOWELA TACLA RIBUCA	Region I	ILOCOS SUR	MASTER TEACHER II
7.	IRENE ARELLANO JAVILLONAR	Region I	ILOCOS SUR	MASTER TEACHER II
8.	EFREN GALANG ORCAS	Region I	LA UNION	MASTER TEACHER I
9.	RODERICK ESTONILO LLOREN	Region I	LA UNION	MASTER TEACHER II
10.	DRANREB S. RESNGIT	Region I	SAN CARLOS CITY	MASTER TEACHER I
11.	MINERVINA VALDEZ JIMENEZ	Region I	CANDON CITY	MASTER TEACHER II
12.	JONALD Q. FABIA	Region I	PANGASINAN	MASTER TEACHER I
13.	CARMELA GALLARDO DOYDORA	Region I	SAN FERNANDO CITY	MASTER TEACHER II
14.	BENEDICT AMIGABLE MARAMBA	Region I	DAGUPAN CITY	MASTER TEACHER I
15.	MICHELLE MINA FELSTEAD	Region I	DAGUPAN CITY	MASTER TEACHER I
16.	ARJAY MACARANAS BANIQUED	Region I	PANGASINAN I	MASTER TEACHER I
17.	ANALYN GONZALES CRUZ	Region I	PANGASINAN II	MASTER TEACHER I
18.	GEROME IBARRA BOTON	Region I	ILOCOS SUR	MASTER TEACHER I
19.	NEVA ANCHETA MANDING	Region I	LAOAG CITY	MASTER TEACHER I
20.	MARY LUCENA DE GUZMAN TAGAMA	Region I	PANGASINAN II	MASTER TEACHER II
21.	MELISSA B. GAGUJAS	Region I	PANGASINAN II	MASTER TEACHER II
22.	EMILY N. TAMONDONG	Region I	SAN CARLOS CITY	MASTER TEACHER I
23.	ANGELINE ALUDINO RAFANAN	Region I	VIGAN CITY	MASTER TEACHER I
24.	KAREN C. CALIM	Region I	URDANETA CITY	MASTER TEACHER II
25.	MARITES P. INIBA	Region I	VIGAN CITY	MASTER TEACHER II
26.	MARY JANE TAGUINOD MARTIN	Region II	CAUAYAN CITY	Master Teacher II
27.	MAURICE YVONNE BONIOR GALUT	Region II	CAUAYAN CITY	Master Teacher I
28.	PRINCE DONNIERICH CABOTE BUGAOISAN	Region II	ISABELA	MASTER TEACHER I
29.	GEORGE M. VIBA	Region II	SANTIAGO CITY	MASTER TEACHER II
30.	JESEN JAMES PARANIS TOVERA	Region II	NUEVA VIZLAYA	MASTER TEACHER I
31.	MARIVIC CASTILLO	Region II	CAGAYAN	MASTER TEACHER II
32.	RACHAEL SALES DIFUNTORUM	Region II	CITY OF ILAGAN	MASTER TEACHER I
33.	ARIEL LOPEZ MACADANGDANG	Region II	ISABELA	MASTER TEACHER I
34.	GEMMA URABA PACAMALAN	Region II	TUGUEGARAO CITY	MASTER TEACHER II

35.	ANELYN LICO DUASO	REGION III	AURORA	MASTER TEACHER I
36.	ELENA SOLIS BANZON	REGION III	BALANGA CITY	MASTER TEACHER II
37.	LORENA LAROZO GAZA	REGION III	BALANGA CITY	HEAD TEACHER VI
38.	RYAN IAKF FIRMETA BARIACON	REGION III	RATAAN	HEAD TEACHER III
39.	ROY IVAN MANUEL REYES	REGION III	BULACAN	TEACHER III
40.	UBALDO AVELINO SORIANO JR.	REGION III	CABANATUAN CITY	SCHOOL PRINCIPAL I
41.	VERONICA CRUZ MARANCA	REGION III	BALIWAG	MASTER TEACHER II
42.	RESSEL MORONIA MENDOZA	REGION III	MEYCAUAYAN	MASTER TEACHER I
43.	CHERRIE ANN DAVID BASILIO	REGION III	SAN FERNANDO	MASTER TEACHER II
44.	RICARDO, INGAL, MALLARI	REGION III	SAN FERNANDO	MASTER TEACHER I
45.	HAYDEE LIZA NICOLAS TORRES	REGION III	SAN JOSE DEL MONTE	MASTER TEACHER I
46.	RHEA S. POLICARPIO	REGION III	BULACAN	HEAD TEACHER III
47.	MERCY MANARANG CANLAS	REGION III	ANGELES CITY	HEAD TEACHER III
48.	MA. ANDREA C. SOLIMAN	REGION III	GAPAN CITY	MASTER TEACHER II
49.	EDWARD RECITIS SAN AGUSTIN	REGION III	OLONGAPO CITY	PRINCIPAL I
50.	MICHAEL Q. MANANSALA	REGION III	PAMPANGA	TEACHER III/TIC
51.	IRENIO ANTOLIN BUCSIT JR.	REGION III	SCIENCE CITY MUÑOZ	MASTER TEACHER I
52.	FRITZIE SANGUYU LUGTU	REGION III	ANGELES CITY	MASTER TEACHER I
53.	MARY GRACE MANIPON GATCHALIAN	REGION III	AURORA	MASTER TEACHER II
54.	JUDY ANN DELA ROSA OLMO- RIBANO	REGION III	BALANGA CITY	HEAD TEACHER II
55.	BERNADETTE SAPIVOT GONZAGA	REGION III	BATAAN	TEACHER III
56.	KAHRYZ DE JESUS MANINANG	REGION III	BULACAN	PRINCIPAL I
57.	KEVIN DELA CRUZ LAO	REGION III	CABANATUAN CITY	SCHOOL PRINCIPAL I
58.	LORNA P. IGNACIO	REGION III	BALIWAG	MASTER TEACHER II
59.	PAULINE KAREN MACAISA CONCEPCION	REGION III	MEYCAUAYAN	MASTER TEACHER I
60.	RENNIER M. ARELLANO	REGION III	GAPAN CITY	MASTER TEACHER I
61.	DIANA S. AGUILAR	REGION III	MEYCAUAYAN CITY	MASTER TEACHER I
62.	CHARLENE ANTONIO ZENG	REGION III	PAMPANGA	MASTER TEACHER I
63.	FERNANDO FLORES DOSONO JR.	REGION III	PAMPANGA	HEAD TEACHER III
64.	EDMOND NAVARRO BAKING	REGION III	TARLAC CITY	HEAD TEACHER 1
65.	LORIE LAXAMANA MACATULA	REGION III	ANGELES CITY	HEAD TEACHER III
66.	LEONEIL MANIQUIZ CASTRO	REGION III	CABANATUAN CITY	PRINCIPAL I
67.	DINA DELA CRUZ DIVINA	REGION III	MALOLOS	MASTER TEACHER I
68.	MARIE JOSEPHINE, BALECHA, ANDRADE	REGION III	TARLAC	MASTER TEACHER I
69.	MARK RUSTOM C. VALENTIN	REGION III	TARLAC PROVINCE	MASTER TEACHER I
70.	MA. RIZA VILLAFLORES ROMASANTA	CALABARZON	ANTIPOLO	MASTER TEACHER I
71.	RUBIE D. MENDIOLA	CALABARZON	ANTIPOLO CITY	MASTER TEACHER II
72.	JASPER D. TABUADA	CALABARZON	BACOR CITY	MASTER TEACHER I
73.	AIDA M. OÑA	CALABARZON	CABUYAO	MASTER TEACHER I

74.	MYRA MAYARI ABSIN	CALABARZON	BATANGAS PROVINCE	MASTER TEACHER II
75.	ROSALIE E DELOS SANTOS	CALABARZON	BIÑAN CITY	MASTER TEACHER I
76.	GINA GAHITE VICENTE	CALABARZON	CABUYAO CITY	MASTER TEACHER I
77.	MICHELLE CUNTAPAY NEQUINTO	CALABARZON	CABUYAO CITY	MASTER TEACHER II
78.	JANICE M. LEE	CALABARZON	CALAMBA CITY	MASTER TEACHER I
79.	MARIONNE JOY G. BENCITO	CALABARZON	CAVITE PROVINCE	MASTER TEACHER I
80.	MARICEL L. ABELLA	CALABARZON	TAYABAS	MASTER TEACHER I
81.	MERIZA S. BAUYON	CALABARZON	GENERAL TRIAS	MASTER TEACHER I
82.	RICHAEL FABELENA SICAT	CALABARZON	TANAUAN	MASTER TEACHER II
83.	MARK VINCENT JUSAY MEDINA	CALABARZON	TANAUAN	MASTER TEACHER II
84.	ANNA KATRINA TIPO	CALABARZON	DASMARINAS CITY	MASTER TEACHER II
85.	MARION JOY MERLE DATOR	CALABARZON	DIVISION OF QUEZON	MASTER TEACHER II
86.	HILLARY ALVAREZ MAKALISANG	CALABARZON	GENERAL TRIAS CITY	MASTER TEACHER I
87.	JOLLARD S. FLORES	CALABARZON	LAGUNA	MASTER TEACHER II
88.	EDMELYN DEL MUNDO ALLAREY	CALABARZON	IAGUINA	MASTER TEACHER I
89.	AZENITH GALLANO MERCADO	CALABARZON	LUCENA CITY	SHS MASTER TEACHER II
90.	MA. AURA ACOSTA SEPTIMO	CALABARZON	LUCENA CITY	MASTER TEACHER I
91.	CHARLENE AZAULA BRUNO	CALABARZON	LUCENA CITY	MASTER TEACHER II
92.	ELIZABETH DE TORRES LALUNIO	CALABARZON	QUEZON	MASTER TEACHER II
93.	GERLY BALINAG BAJITA	CALABARZON	RIZAL	MASTER TEACHER II
94.	SUZETTE PLEGARIA ALFON	CALABARZON	RIZAL	MASTER TEACHER I
95.	ANDE FRANCISCO BALMACEDA	CALABARZON	ANTIPOLO	MASTER TEACHER II
96.	KRIZIA MARIE PIANO MACATANGAY	CALABARZON	BATANGAS CITY	MASTER TEACHER I
97.	MELVIN CONCEPCION ENRIQUEZ	CALABARZON	BATANGAS CITY	MASTER TEACHER II
98.	RYAN BUNYI GARCIA	CALABARZON	BATANGAS CITY	MASTER TEACHER I
99.	JESSY LOU FILIO PADERNOS	CALABARZON	DASMARIÑAS CITY	MASTER TEACHER I
100.	MARILOU TUMAMPUS FLORES	CALABARZON	LIPA CITY	MASTER TEACHER I
101.	RICHARD BRIONES MAGBATOC	CALABARZON	LIPA CITY	PRINCIPAL I
102.	JERIC P. MUTYA	CALABARZON	QUEZON	MASTER TEACHER I
103.	JENELYN ARANGUREN SAMSAMAN	CALABARZON	SAN PABLO CITY	MASTER TEACHER I
104.	MARY ANN MANZANARES ESPECTACION	CALABARZON	SAN PEDRO CITY	MASTER TEACHER II
105.	FLORENCE RAMOS GARCIA	CALABARZON	TANAUAN CITY	MASTER TEACHER II
106.	ADORA VARGAS LEONANO	CALABARZON	CALAMBA CITY	MASTER TEACHER II
107.	SHIRLEY JARAPA MENDOZA	CALABARZON	QUEZON	MASTER TEACHER II
108.	ELLEN C. DOLLENTE	CALABARZON	SANTA ROSA CITY	MASTER TEACHER II
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110.	HAYDEE C. HITOSIS	MIMAROPA	PUERTO PRINCESA CITY	MASTER TEACHER I
111.	IMELDA D. SILAN	MIMAROPA	OCCIDENTAL MINDORO	MASTER TEACHER I
112.	JAY-R VALDEZ HERNANDEZ	MIMAROPA	ORIENTAL MINDORO	MASTER TEACHER II
113.	ROMIR ANG ROMERO	MIMAROPA	OCCIDENTAL MINDORO	MASTER TEACHER I
114.	EDSON RODIL SAPUNGAN	MIMAROPA	MARINDUQUE	MASTER TEACHER I
115.	ELEZARDE DELOS REYES MADRIGAL	MIMAROPA	CALAPAN CITY	MASTER TEACHER I

116.	LEAH, SACLET, NUNEZ	MIMAROPA	PALAWAN	MASTER TEACHER I
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118.	ARLAN E. BOLASCO	MIMAROPA	CALAPAN CITY	MASTER TEACHER II
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123.	SHARON B. GUAÑIZO	REGION V	CAMARINES SUR	MASTER TEACHER II
124.	MICHAEL TAMAO RODRIGUEZ	REGION V	CAMARINES SUR	MASTER TEACHER I
125.	SHALIMA MIER	REGION V	CAMARINES SUR	MASTER TEACHER I
126.	JOVY LO-OC MIRABUENO	REGION V	LEGAZPI CITY	MASTER TEACHER I
127.	MARIANE TYCHE OCAMPO LORENZANA	REGION V	LEGAZPI CITY	MASTER TEACHER I
128.	RAYMOND PATIAM ROSALES	REGION V	LIGAO CITY	MASTER TEACHER I
129.	SATURNINO LORENA MACASINAG, JR.	REGION V	LIGAO CITY	MASTER TEACHER II
130.	VILMA P. NIDUA	REGION V	LIGAO CITY	MASTER TEACHER II
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132.	JAYVEE ELBORE RANCES	REGION V	ALBAY	MASTER TEACHER I
133.	EDDIE C RODRIGUEZ	REGION V	ALBAY	MASTER TEACHER I
134.	DANA MICHELLE JARANDIA BERMUDO	REGION V	ALBAY	MASTER TEACHER I
135.	MARIOLIG SACAY	REGION V	IRIGA CITY	MASTER TEACHER II
136.	JOHN EDMON NAZARREA RIBAYA	REGION V	LEGAZPI CITY	MASTER TEACHER II
137.	EMILY ADILLE VELASCO	REGION V	LEGAZPI CITY	MASTER TEACHER II
138.	MARY ANN LAGODA DULAY	REGION V	NAGA CITY	MASTER TEACHER II
139.	RAYMUND, DAEP, REMPILLO	REGION V	SORSOGON CITY	MASTER TEACHER II
140.	JOVITA L. DOLOIRAS	REGION V	SORSOGON CITY	MASTER TEACHER I
141.	MA. CARLA H. AGUILAR	REGION V	SORSOGON CITY	MASTER TEACHER I
142.	BERNALUZ C. DE ASIS	REGION V	SORSOGON PROVINCE	MASTER TEACHER I
143.	ARLEN BO BERTIZ	REGION V	TABACO CITY	MASTER TEACHER I
144.	JEFFREY BASMAYOR SAPE	REGION V	TABACO CITY	MASTER TEACHER II
145.	FRITZIE CABALONGA SALMORIN	REGION VI	ILOILO CITY	EPS
146.	JHONA TRANCE CANDARI	REGION VI	AKLAN	MASTER TEACHER I
147.	JULIET BIGBIG CALINAO	REGION VI	ILOILO CITY	MASTER TEACHER I
148.	LONIE LABITAN BARANDA	REGION VI	CAPIZ	MASTER TEACHER I
149.	MARY GRACE A. LORCA	REGION VI	PASSI CITY	MASTER TEACHER I
150.	ROSE ANN MEREN DELIMA	REGION VI	AKLAN	MASTER TEACHER II
151.	DANILO SEGARA REMEGIO	REGION VI	ESCALANTE CITY	MASTER TEACHER
152.	MARY FAITH MANEJO LIDAWAN	REGION VI	PASSI CITY	MASTER TEACHER II
153.	RUTCHEL JALES NGIPEN	REGION VI	ILOILO CITY	MASTER TEACHER I
154.	ZENNY USANO GADAYAN	REGION VI	ANTIQUÉ	MASTER TEACHER I
155.	AGNES D. ABSALON	REGION VI	VICTORIAS CITY	MASTER TEACHER II

156.	GEMIMA GALVEZ LOBETANIA	REGION VI	GUIMARAS	MASTER TEACHER I
157.	GEMMA MAYONGUE SALIDIO	REGION VI	HIMAMAYLAN CITY	MASTER TEACHER I
158.	LEONY ESPIN TENDERO	REGION VI	NEGROS OCCIDENTAL	MASTER TEACHER I
159.	VIIA ROSE GACHON DELFIN	REGION VI	AKLAN	MASTER TEACHER I
160.	CAMILLE THERESE ABAÑO BACANTO	REGION VI	SILAY CITY	
161.	CHRISTOPHER CARTUJANO BARRES	REGION VI	ROXAS CITY	MASTER TEACHER I
162.	LITA BORRES ESPINOSA	REGION VI	VICTORIAS CITY	MASTER TEACHER I
163.	AURORA E. AMAR	REGION VI	NEGROS OCCIDENTAL	MASTER TEACHER II
164.	MA. LEAH LYNN D. PROILAN	REGION VI	GUIMARAS	MASTER TEACHER II
165.	NINEBETH C. CAGALAWAN	REGION VI	ANTIQUE	MASTER TEACHER I
166.	ALVIN GERALD B. MALIG-ON	REGION VII	CEBU PROVINCE	MASTER TEACHER II
167.	ELISA CHIU BELLAFLOR	REGION VII	CEBU CITY	MASTER TEACHER II
168.	EMALINDA CHAVEZ EGOS	REGION VII	CEBU CITY	MASTER TEACHER II
169.	MARIANE CEDEÑO BASALO	REGION VII	CEBU PROVINCE	MASTER TEACHER I
170.	ALOHA ZAMBRANO BENGCOLITA	REGION VII	CEBU PROVINCE	MASTER TEACHER I
171.	CARMEL ROSE RACAZA YLANAN	REGION VII	TOLEDO CITY	MASTER TEACHER I
172.	CRISTITA R. TINGUBAN	REGION VII	NEGROS ORIENTAL	MASTER TEACHER II
173.	DIANA LOU F. GEOLLEGUE	REGION VII	MANDAUE CITY	MASTER TEACHER II
174.	EMERLITA CHAVEZ AVENDANIO	REGION VII	CEBU CITY	MASTER TEACHER
175.	JERLIE MARIE BAGUIO	REGION VII	LAPU-LAPU CITY	SCHOOL PRINCIPAL I
176.	PAULA ROSE P. NAPARATE	REGION VII	MANDAUE CITY	MASTER TEACHER I
177.	RYAN TIGLEY MARIBONG	REGION VII	CEBU PROVINCE	TEACHER III
178.	HANNAH MAE COLIFLORES GABATO	REGION VII	CEBU CITY	TEACHER III
179.	MA. DOBETTE V. AMISTAD	REGION VII	LAPU-LAPU CITY	MASTER TEACHER I
180.	JADE CANTILLAS BACON	REGION VII	CEBU PROVINCE	TEACHER III
181.	MARJORIE HILO ROSEL	REGION VII	TOLEDO CITY	MASTER TEACHER I
182.	RHEA G. ENDRINA	REGION VII	CEBU PROVINCE	MASTER TEACHER II
183.	RUBIE MARINA B. OMAÑA	REGION VII	CEBU CITY	TEACHER III
184.	ELEONOR LUMANTAO BENITEZ	REGION VII	TOLEDO CITY	SECONDARY TEACHER III
185.	EVA MAY LEYTE BAGUIO	REGION VII	NEGROS ORIENTAL	MASTER TEACHER II
186.	CHRISTINE TASIC DELORINO	REGION VIII	NORTHERN SAMAR	MASTER TEACHER III
187.	EMMA VILLAVER LABANIEGO	REGION VIII	ORMOC CITY	MASTER TEACHER III
188.	MARLON CARLO T. LLAMERA	REGION VIII	BILIRAN	MASTER TEACHER I
189.	MARY JOY A. NEGRILO	REGION VIII	EASTERN SAMAR	MASTER TEACHER II
190.	MATTHEW DY CHUA	REGION VIII	TACLOBAN CITY	MASTER TEACHER I
191.	RHODORA ABING BORJA	REGION VIII	NORTHERN SAMAR	MASTER TEACHER II
192.	MARIA VIRGINIA PERALTA GEROCA	REGION VIII	DIVISION OF SAMAR	MASTER TEACHER I
193.	VISITACION M. RECTO	REGION VIII	BAYBAY CITY	MASTER TEACHER II
194.	JULIUS R. GARZON	REGION VIII	MAASIN CITY	MASTER TEACHER III
195.	DARWIN QUERUBIN LUMOSBOG	REGION IX	ZAMBOANGA SIBUGAY	MASTER TEACHER II
196.	DIOMFIITA QUINDAÑO CACAFRANCA	REGION IX	ZAMBOANGA SIBUGAY	TEACHER III
197.	JULITO RODA TOTAO	REGION IX	DIPOLOG CITY	MASTER TEACHER II
198.	MARIGOLD MEJARES OPRE	REGION IX	DIPOLOG CITY	MASTER TEACHER II



Republika ng Pilipinas

# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

## Training of Teaching and Teaching-Related Personnel on the Alignment of Classroom and National Assessments

TIME	DURATION	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:45 a.m. - 8:00 a.m.	15 min	Ingress	Preliminaries			
8:00 a.m. - 9:30 a.m.	90 min		Session 1: Principles on Assessment Literacy	Session 6: PISA and Classroom Assessment: Principles, Parallels, and Particularities	Session 11: From Classrooms to Regions: Making Sense of SEA-PLM	Session 16: Presentation and Critiquing of the Work Application Plan (WAP)
9:30 a.m. - 10:30 a.m.	60 min		Session 2: National Assessments at a Glance	Session 7: Designing Meaningful Contexts for PISA-like Assessments	Session 12: Teaching with Regional Insight: Integrating SEA-PLM in Everyday Assessment	Post Assessment
10:30 a.m. - 10:45 a.m.	15 min		Health Break			
10:45 a.m. - 12:00 noon	75 min		Session 3: Crafting Better Tests: The Art of Item Writing for Classroom-based Assessment (Part 1)	Session 8: Designing Meaningful Contexts for PISA-like Assessments (Continuation)	Session 13: Bridging Global Assessments and Local Classrooms: The TIMSS Connection	Closing Program
12:00 noon - 1:00 p.m.	60 min		Lunch Break			
1:00 p.m. - 1:10 p.m.	10 min	Arrival and Registration	Energizer			Egress



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Doc. Ref. Code	PAWIM-F-022	Rev	01
Effectivity	09.20.21	Page	1 of 2



Certificate No. PNP 043  
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# Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

1:10 p.m. - 3:00 p.m.	110 min		Session 4: Crafting Better Tests: The Art of Item Writing for Classroom-based Assessment (Part 2)	Session 9: Principles and Guidelines in Writing PISA-like Items	Session 14: Assessing to Improve Learning: Lessons from TIMSS for Classroom Practice
3:00 p.m. - 3:15 p.m.	15 min		Health Break		
3:15 p.m. - 4:50 p.m.	95 min	Opening Program Pre-Assessment	Session 5: Standardizing Success: Writing Items for Classroom-Based Assessment	Session 10: Item Review and Critiquing	Session 15: Work Application Plan (WAP)
4:50 p.m. - 5:00 p.m.	10 min		End-of-Day Evaluation and Reminders		
5:00 p.m. - 5:30 p.m.	60 min		Debriefing and Briefing Sessions		



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Enclosure 3

**Terms of Reference for RO/SDO Alignment Training**

*Conduct of the RO/SDO Managed Training on the Alignment of Classroom and National Assessments*

**A. National Technical Working Group**

<b>OFFICE</b>	<b>PERSONNEL INVOLVED</b>	<b>TERMS OF REFERENCE</b>
Bureau of Education Assessment (BEA)	Alexander Socalit Jr. Julie Laroza-Maligaya Guia Maria Mempin Joemari Diaz Abigail Alviz-Abalajen Armida Celeste Joan Bernadette Vicente Sonia Ruth Ruby Rubio Mary Grace Delgado Janneth Joy Kassandra dela Cruz Nathaniel Cortez	<ul style="list-style-type: none"> <li>• lead the development and preparation of the Training Resource Package (TRP) to be used in the training</li> <li>• oversee the proper and accurate delivery of the TRP across regions</li> <li>• address content-related queries or clarifications that arise during the cascade</li> <li>• monitor the alignment of regional cascades with national directives and training designs</li> <li>• coordinate with CLMD/CID for any content adjustments or instructions that need to be communicated to implementers</li> </ul>
National Educators Academy of the Philippines (NEAP)	Marife T. Morcilla Billy Rei M. Pagba Rizza A. Pereyra Mathew M. Bofete Julie Lyka M. Ignao Aizyl Ann E. Natanauan Toni Rose H. Kosaies Roselle D. Cabiling Bradley B. Aniñon Angelo E. Bedaña Dia Sieto D. Carabaña Jojet T. Gabriel	<ul style="list-style-type: none"> <li>• assist in the development and preparation of the Training Resource Package (TRP) to be used in the training</li> <li>• develop the instructional design that will be used in the RO/SDO alignment trainings</li> <li>• ensure completeness of the training materials</li> <li>• facilitate the delivery of the national training</li> <li>• lead the program evaluation of the national training</li> <li>• monitor the alignment of regional cascades with national directives and training designs</li> </ul>

**B. Resource Persons of the National Training on the Alignment of Classroom and National Assessment**

<b>OFFICE</b>	<b>PERSONNEL INVOLVED</b>	<b>TERMS OF REFERENCE</b>
Bureau of Education Assessment (BEA)	Alexander Sucalit Jr. Julie Laroza-Maligaya Guia Maria Mempin Joemar Diaz Abigail Alviz-Abalajen Armida Celeste Joan Bernadette Vicente Sonia Ruth Ruby Rubio Mary Grace Delgado	<ul style="list-style-type: none"> <li>develop and provide session contents and learning activities that align with the objectives of the professional development program and will serve as essential resources for trainers in conducting their respective cascades</li> </ul>
National Educators Academy of the Philippines (NEAP)	Billy Rei M. Pagba Rizza A. Pereyra Aizyl Ann E. Natanauan Toni Rose H. Rosales Roselle D. Cabiling	<ul style="list-style-type: none"> <li>craft assessment items that will be used as pretest and posttest in the RO/SDO alignment trainings</li> <li>provide technical guidance to RO/SDO trainers on the content, key concepts, and instructional flow of the sessions</li> </ul>

**C. Regional Offices/Schools Division Offices**

<b>OFFICE</b>	<b>TERMS OF REFERENCE</b>
RO-Human Resource Development Division (HRDD)/SDO-Human Resource Development Section (HRDS)	<ul style="list-style-type: none"> <li>serve as the primary office responsible for all logistical arrangements</li> <li>prepare and manage all training materials, kits, supplies, and other logistical requirements</li> <li>coordinate arrangements for venue, meals, accommodation, and related administrative needs</li> <li>collaborate with CLMD/CID in identifying and selecting the participants</li> <li>oversee the registration process of participants to ensure accuracy and efficiency</li> <li>monitor and ensure the active engagement of target participants and the attendance of designated resource speakers</li> <li>work closely with CLMD/CID, NTWG, and the PMT to ensure seamless implementation of all sessions</li> </ul>
RO-Curriculum and Learning Management Division (CLMD)/SDO-Curriculum Implementation Division (CID)	<ul style="list-style-type: none"> <li>ensure that all content delivered during the cascade adheres to the intended competencies, learning objectives, and</li> </ul>

	<p>instructional design provided in the Training Resource Package (TRP)</p> <ul style="list-style-type: none"> <li>• monitor the delivery of content based on the TRP to ensure consistency</li> <li>• provide technical guidance on how to deliver the content effectively and consistently across sessions</li> <li>• collaborate with HRDD/HRDS in identifying and selecting the participants</li> <li>• coordinate with the NTWG for any content-related updates and enhancements</li> </ul>
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**D. RO/SDO Training Team**

<b>ROLE</b>	<b>TERMS OF REFERENCE</b>
Qualified Resource Persons	<ul style="list-style-type: none"> <li>• facilitate interactive discussions, learning activities, and reflective exercises aligned with the session objectives</li> <li>• utilize appropriate training methodologies and tools to promote active participation and adult learning principles</li> <li>• ensure accurate time management and adherence to the session flow</li> <li>• coordinate with the Program Management Team for session needs, materials, and logistics</li> <li>• attend debriefing and briefing sessions with the program management team</li> </ul>
RO/SDO Program Management Team	<ul style="list-style-type: none"> <li>• manage the overall flow and pacing of the training to ensure smooth session transitions</li> <li>• provide assistance to resource persons when managing and delivering their sessions</li> <li>• document proceedings by taking photographs and preparing the daily narrative report</li> <li>• serve as the primary point of contact for matters related to meals and accommodation for participants, resource persons, program management, and top-management officials</li> <li>• facilitate the opening program, Management of Learning (MOL), End-of-Day (EOD) activities, and the closing program</li> <li>• distribute training materials and kits to participants and resource speakers</li> <li>• ensure the attendance of all participants for the entire duration of the training</li> <li>• conduct debriefing and briefing sessions</li> </ul>

**E. Focal Person Contact Information**

For inquiries and coordination regarding the RO/SDO-Managed Training, you may contact the following focal persons:

Category	Office	Focal Person	Email	Contact Number
<b>Content for the Training Sessions</b>	<b>BEA-EAD</b> (National Assessments)	<b>Abigail Alviz-Abalajen</b> <b>Joan Bernadette Malong</b>	bea.ead@deped.gov.ph	(02) 8631-2589
	<b>BEA-ERD</b> (PISA)	<b>Julie Anne Laroza</b> <b>Guia Maria Mempin</b>	bea.erd@deped.gov.ph	(02) 8631-2591
	<b>BEA-EAD</b> (SEA-PLM and TIMSS)	<b>Armida R. Celeste</b> <b>Mary Grace A. Delgado</b>	bea.ead@deped.gov.ph	(02) 8631-2589
<b>Funds Related</b>	<b>BEA-EAD</b>	<b>Nathaniel I. Cortez</b> <b>Janneth Joy</b> <b>Kassandra Dela Cruz</b>	bea.ead@deped.gov.ph	8715-9919
<b>Training Related</b>	<b>NEAP</b>	<b>Billy Rei M. Pagba</b> <b>Mathew M. Bofete</b>	neap.pdd@deped.gov.ph	8715-9919
<b>Other Concerns</b>	<b>BEA-EAD and NEAP</b>	<b>Billy Rei M. Pagba</b> <b>Ms. Sonia Ruth Ruby</b> <b>T. Rubio</b>	neap.pdd@deped.gov.ph / bea.ead@deped.gov.ph	(02) 8631-2589 / 8715-9919

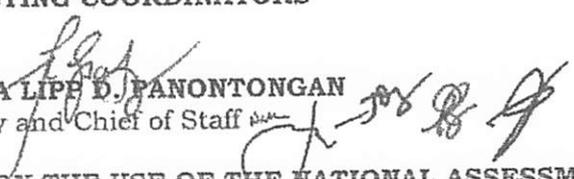


Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY

**MEMORANDUM**  
**DM-OSEC-2025-08-**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENT

**ATTENTION :** REGIONAL TESTING COORDINATORS  
DIVISION TESTING COORDINATORS

**FROM :** **ATTY. FATIMA LIPP D. PANONTONGAN**  
Undersecretary and Chief of Staff 

**SUBJECT :** **GUIDELINES ON THE USE OF THE NATIONAL ASSESSMENT SYSTEMS FOR BASIC EDUCATION (NASBE) PROGRAM SUPPORT FUNDS (PSF) TO CONDUCT TRAINING FOR ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS**

**DATE :** August 4, 2025

The Bureau of Education Assessment (BEA), as the proponent of the activity, shall lead the conduct of the Training of Teaching and Teaching-Related Personnel on the Alignment of Classroom and National Assessments, in collaboration with the National Educators Academy of the Philippines (NEAP). Likewise, this initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development. The specific dates and venue of the activity shall be announced in a separate memorandum.

Through its continuous efforts, BEA in collaboration with NEAP ensures that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

The activity shall be conducted using the National Assessment Systems for Basic Education (NASBE) funds of BEA, in support of the initiative to strengthen assessment practices across all regions; hence, BEA intends to download the funds to the regions to cover the necessary expenses for the conduct of the training. An initial training managed by the Central Office (CO) shall be conducted prior to the training that will be managed by the Regional Offices (ROs) and/or Schools Division Offices (SDOs). It will be the discretion of the ROs if the training is managed by their office, or by the respective SDOs.

The PSF includes allotment for the following:

1. CO – Managed Training,
2. RO/SDO – Managed Training, and
3. other administrative expenses.



The downloading of funds through Sub-Allotment Release Orders (Sub-AROs) shall be by ROs. Further, the ROs may download corresponding funds to SDOs for their implementation.

**1. CO – Managed Training**

A subsidy shall be provided for the travel expenses (fare and per diem) of the participants in the CO-managed training. Twenty-four (24) participants per region are included in the allotment. The qualifications for the participants in the activity shall be announced in a separate memorandum.

**2. RO/SDO – Managed Training**

The table below shows the number of target participants for the RO/SDO – Managed Training. The RO shall determine the number of participants per SDO. The qualifications for the participants in the activity shall be announced in a separate memorandum.

Region	No. of SDO	No. of Participants
Region 1	14	1,442
Region 2	9	931
Region 3	21	2,158
Region 4A	23	2,363
Region 4B	7	726
Region 5	13	1,340
Region 6	8	828
Region 7	11	1,135
NIR	21	2,158
Region 8	13	1,340
Region 9	8	828
Region 10	14	1,442
Region 11	11	1,135
Region 12	8	828
CARAGA	12	1,238
CAR	8	828
NCR	16	1,647
<b>Total</b>	<b>217 SDOs</b>	<b>22,369 Participants</b>

This subsidy shall cover the following expense items per participant:

- a. travel expenses amounting Two Thousand Pesos (PhP2,000.00)
- b. board and lodging for four days amounting to Eight Thousand Pesos (PhP8,000.00)
- c. supplies and materials amounting to Three Hundred Pesos (PhP300.00)

A breakdown of the budgetary requirements per RO shall be provided.

### 3. Other Administrative Expenses

A uniform amount of Five Thousand Pesos (PhP5,000.00) is included in the downloading of funds to the Regional Offices through Sub-AROs. This fund may be used to pay other administrative expenses for national-assessment-related activities such as supplies and materials of the technical working group, communication expenses, and additional human resources for logistics, technical, and administrative support during the conduct of the activity.

### 4. Fund Validity

A total of PhP238,646,730.00 shall be downloaded to the regions, sourced from the continuing NASBE allotment. The validity of funds is indicated in the Sub-Allotment Release Order (Sub-ARO). Specifically, the 2024 continuing funds are valid until December 31, 2025 per National Budget Circular (NBC) No. 592 (Guidelines on the Release of Funds for Fiscal Year (FY) 2024). The use of funds shall be in accordance with the existing budgeting, accounting, auditing, and procurement laws, rules and regulations. D.O. 02, s. 2018, Executive Order No. 77, D.O. No. 14, s. 2025, and DBM Budget Circular No. 2024-2 shall be used as bases for the amounts per eligible expense.

Considering the nature of the fund source, the unused NASBE PSF may be used to pay expenses incurred in the implementation of previous and succeeding education assessment programs and activities being administered by the BEA such as (but not limited to) assessment benchmarking, orientations, item writing workshops, prevalidation activities, norming tests, test administrations, and capacity-building activities.

For clarifications about the guidelines, please contact the Bureau of Education Assessment-Education Assessment Division at 8631-2589 or send an email to [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph).





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**Annex 1: Allocation for the CO - Managed Training (TEV of Participants)**

Region	No. of Participants	Amount
Region I	24	PhP480,000.00
Region II	24	PhP480,000.00
Region III	24	PhP480,000.00
Region IV-A	24	PhP480,000.00
Region IV-B	24	PhP480,000.00
Region V	24	PhP480,000.00
Region VI	24	PhP480,000.00
Region VII	24	PhP480,000.00
NIR	24	PhP480,000.00
Region VIII	24	PhP480,000.00
Region IX	24	PhP480,000.00
Region X	24	PhP480,000.00
Region XI	24	PhP480,000.00
Region XII	24	PhP480,000.00
CARAGA	24	PhP480,000.00
CAR	24	PhP480,000.00
NCR	24	PhP480,000.00
<b>Total</b>		<b>PhP8,160,000.00</b>



5<sup>th</sup> Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600

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Doc. Ref. Code	PAWIM-	Rev	00
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**Annex 2: Allocation for the RO/SDO – Managed Training**

Region	Total Participants	Board & Lodging (2000 X 4days)	Materials (300)	Contingency	TEV (2,000)	Amount
Region I	1442	11,537,600.00	432,660.00	5,000.00	2,884,400.00	PhP14,859,660.00
Region II	931	7,445,600.00	279,210.00	5,000.00	1,861,400.00	PhP9,591,210.00
Region III	2158	17,266,400.00	647,490.00	5,000.00	4,316,600.00	PhP22,235,490.00
Region IV-A	2363	18,903,200.00	708,870.00	5,000.00	4,725,800.00	PhP24,342,870.00
Region IV-B	726	5,808,800.00	217,830.00	5,000.00	1,452,200.00	PhP7,483,830.00
Region V	1340	10,719,200.00	401,970.00	5,000.00	2,679,800.00	PhP13,805,970.00
Region VI	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
Region VII	1135	9,082,400.00	340,590.00	5,000.00	2,270,600.00	PhP11,698,590.00
NIR	2158	17,266,400.00	647,490.00	5,000.00	4,316,600.00	PhP22,235,490.00
Region VIII	1340	10,719,200.00	401,970.00	5,000.00	2,679,800.00	PhP13,805,970.00
Region IX	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
Region X	1442	11,537,600.00	432,660.00	5,000.00	2,884,400.00	PhP14,859,660.00
Region XI	1135	9,082,400.00	340,590.00	5,000.00	2,270,600.00	PhP11,698,590.00
Region XII	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
CARAGA	1238	9,900,800.00	371,280.00	5,000.00	2,475,200.00	PhP12,752,280.00
CAR	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
NCR	1647	13,174,400.00	494,040.00	5,000.00	3,293,600.00	PhP16,967,040.00
<b>Total</b>						<b>PhP230,486,730.00</b>



5<sup>th</sup> Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600

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**Annex 3: Total Allocation per Regional Office**

Region	Allocation for the CO - Managed Training	Allocation for the RO/SDO - Managed Training	Total Amount
508 Region I	PhP480,000.00	PhP14,859,660.00	PhP15,339,660.00
509 Region II	PhP480,000.00	PhP9,591,210.00	PhP10,071,210.00
510 Region III	PhP480,000.00	PhP22,235,490.00	PhP22,715,490.00
511 Region IV-A	PhP480,000.00	PhP24,342,870.00	PhP24,822,870.00
512 Region IV-B	PhP480,000.00	PhP7,483,830.00	PhP7,963,830.00
513 Region V	PhP480,000.00	PhP13,805,970.00	PhP14,285,970.00
514 Region VI	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00
515 Region VII	PhP480,000.00	PhP11,698,590.00	PhP12,178,590.00
516 NIR	PhP480,000.00	PhP22,235,490.00	PhP22,715,490.00 14,285,970
517 Region VIII	PhP480,000.00	PhP13,805,970.00	PhP14,285,970.00 9,017,520
518 Region IX	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00
519 Region X	PhP480,000.00	PhP14,859,660.00	PhP15,339,660.00
520 Region XI	PhP480,000.00	PhP11,698,590.00	PhP12,178,590.00 10
521 Region XII	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00 11
522 CARAGA	PhP480,000.00	PhP12,752,280.00	PhP13,232,280.00
523 CAR	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00
524 NCR	PhP480,000.00	PhP16,967,040.00	PhP17,447,040.00
<b>Total</b>	<b>PhP8,160,000.00</b>	<b>PhP230,486,730.00</b>	<b>PhP238,646,730.00</b>



5<sup>th</sup> Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600

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Republic of the Philippines  
Department of Education

ATC No : ATC-2025-CO-00831

DATE : Aug 4, 2025

ATC-25-003-EAD-NASBE-5914 BLN 3430  
310100100001000 P238,646,730.00

ALLOTMENT AVAILABLE

CHRISTINA F. TONG  
Chief Administrative Officer  
Budget Division

FOR : ATTY. FATIMA LIPP D. PANONTONGAN  
Undersecretary And Chief Of Staff, Office Of The Secretary

FROM : KEVIN CARL P. SANTOS, PhD  
Director IV

SUBJECT : AUTHORITY TO CONDUCT THE DOWNLOADING OF FUNDS FOR THE TRAINING FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS

NAME OF PROGRAM(S)/ PROJECT(S):

EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA)

OUTPUT(S) TO BE PRODUCED AND ITS CODE(S):

Output Code	Output	Physical Target
OC-25-BEA-EAD-NASBE-P 001	Assessed Key Stage 1 learners	2500000

ACTIVITY/IES TO BE REQUESTED:

Activity Code	Name of Activity
AC-25-BEA-EAD-NASBE-P0 72	DOWNLOADING OF FUNDS FOR THE TRAINING FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS

ACTIVITY/IES WITH DOWNLOADING:

A total amount of Two Hundred Thirty-eight Million Six Hundred Forty-six Thousand Seven Hundred Thirty Pesos (PhP238,646,730.00) shall be downloaded to DepEd field offices for the training for the alignment of classroom and national assessments.	 SEP 30 2025 ATTY. EDSON BYRON K. SY Assistant Secretary for Finance, Officer-in-charge, Office of the Undersecretary for Finance
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**ACTIVITY/IES TO BE BUMPED-OFF AND ITS CODE(S):**

Activity Code	Name of Activity	Amount
AC-25-BEA-EAD-NASBE-P 003	Procurement of Test Materials for the 2024 National Achievement Test for Grade 6 (NATG6)	7,873,260.00
AC-25-BEA-EAD-NASBE-P 004	Procurement of Test Materials for the 2024 National Achievement Test for Grade 6 (NATG6) [Repeat Order for Lot 2]	500,000.00
AC-25-BEA-EAD-NASBE-P 005	Monitoring of the Administration of the 2024 National Achievement Test for Grade 6 (NATG6)	130,200.00
AC-25-BEA-EAD-NASBE-P 008	Procurement of Test Materials for the 2024 National Achievement Test for Grade 12 (NATG12)	18,443,784.00
AC-25-BEA-EAD-NASBE-P 014	Procurement of Test Materials for the 2024 Accreditation and Equivalency (A&E) Test	4,765,722.00
AC-25-BEA-EAD-NASBE-P 015	Procurement of Test Materials for the 2024 Accreditation and Equivalency (A&E) Test [Special Administration]	500,000.00
AC-25-BEA-EAD-NASBE-P 017	Procurement of Test Materials for the 2025 Accreditation and Equivalency (A&E) Test	7,710,750.00
AC-25-BEA-EAD-NASBE-P 020	Procurement of Test Materials for the 2024 National Career Assessment Examination (NCAE)	96,583,434.38
AC-25-BEA-EAD-NASBE-P 021	Procurement of Test Materials for the 2024 National Career Assessment Examination (NCAE) [Repeat Order for Lot 2]	12,441,215.80
AC-25-BEA-EAD-NASBE-P 023	Procurement of Test Materials for the 2024 Qualifying Examination in Arabic Language and Islamic Studies (QEALIS)	67,500.00
AC-25-BEA-EAD-NASBE-P 025	Procurement of Consulting Services for the Development and Administration of 2025 Qualifying Examination in Arabic Language and Islamic Studies (QEALIS)	7,350,000.00
AC-25-BEA-EAD-NASBE-P 027	Procurement of Consulting Services for the Development of Educational Management Test (EMT)	399,000.00
AC-25-BEA-EAD-NASBE-P 028	Procurement of Consulting Services for the Development of Summative Test for K to 12 in all Subject Areas by Grade Levels	5,700,920.00
AC-25-BEA-EAD-NASBE-P 029	Procurement of Consulting Services on the Digitalization of National Assessments	6,222,120.00

AC-25-BEA-EAD-NASBE-P 033	Monitoring of the Conduct of Early Grade Reading Assessment (EGRA) and Early Grade Mathematics Assessment (EGMA)	48,400.00
AC-25-BEA-EAD-NASBE-P 034	Downloading of Program Support Funds (PSF)	14,660,892.31
AC-25-BEA-EAD-NASBE-P 038	Subscription for Data Processing Software	4,000,000.00
AC-25-BEA-EAD-NASBE-P 039	Payment for the administrative expenses of Various Assessment Programs	51,249,531.51
Grand Total:		238,646,730.00

**JUSTIFICATION:**

This initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development. Through its continuous efforts, BEA, in collaboration with NEAP, ensures that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

**FINANCIAL REQUIREMENTS:**

Activity Code	Name of Activity	Amount
AC-25-BEA-EAD-NASBE-P 072	DOWNLOADING OF FUNDS FOR THE TRAINING FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS	238,646,730.00
Grand Total:		238,646,730.00

**SOURCE OF FUNDS:**

NASBE - 2025

**ADMINISTRATIVE ARRANGEMENTS:**

The downloading of funds through Sub-Allotment Release Orders (Sub-AROs) shall be by Regional Office (RO). Further, the ROs may download corresponding funds to SDOs for their implementation.

*→ subject to procurement, budgeting, accounting and auditing rules & regulations. m*

**ANNEXES:**

1. Annex 1: Allocation for the CO "Managed Training (TEV of Participants)
2. Annex 2: Allocation for the RO/SDO "Managed Training
3. Annex 3: Total Allocation per Regional Office
4. Portion of the approved WFP where activities are stipulated.

All expenses incurred in this activity is subject to usual accounting and auditing rules and regulations.



Republic of the Philippines  
**Department of Education**

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**Joint Memorandum Circular No. \_\_\_\_, s. 2025**  
November 21, 2025

**TO :** Regional Directors  
Schools Division Superintendents  
All Others Concerned

**FROM :**   
**KEVIN CARL P. SANTOS, PhD**  
Director IV, BEA

**MICHAEL JOSEPH P. CABAUTAN**  
Director III, NEAP

**SUBJECT :** Guidelines on the Commencement of the Regional Office/Schools Division Office Managed Training on the Alignment of Classroom and National Assessments

**DATE :** November 21, 2025

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This Bureau, in collaboration with the National Educators Academy of the Philippines (NEAP), announces the commencement of the **Regional Office (RO)/Schools Division Office (SDO)-Managed Training on the Alignment of Classroom and National Assessments**. This memorandum is being disseminated following the successful completion of the Central Office (CO)-Managed Alignment Training series, which was conducted in an online modality.

The commencement of the RO/SDO-managed training aims to strengthen the capacity of teaching and teaching-related personnel by cascading the knowledge and skills learned by the participants in the CO-managed training to construct classroom assessment items aligned with the structure, format, and quality of those used in national and international large-scale assessments.

Further, the training managed by RO/SDO seeks to promote uniformity in classroom item development, ensuring that local assessments effectively support learner readiness for national and international measures of learning outcomes.

To ensure the standardized and effective commencement of the RO/SDO-managed training, the following guidelines are hereby issued for the information and compliance of all concerned:



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Republic of the Philippines  
**Department of Education**  
 BUREAU OF EDUCATION ASSESSMENT

Office of the Director

**CONCEPT NOTE**  
**Training for the Alignment of Classroom and National Assessments**

**Background**

The Bureau of Education Assessment (BEA), as the proponent of the activity, shall lead the conduct of the Training of Teaching and Teaching-Related Personnel on the Alignment of Classroom and National Assessments, in collaboration with the National Educators Academy of the Philippines (NEAP). The activity aims to ensure that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

**Purpose and Objectives**

Alignment to the Five-Point Agenda of the DepEd Administration

Identify which among the Five-Point Agenda does the activity target/align with:

NO.	AGENDA	✓/X	BRIEF EXPLANATION
1	Enabling learning environment	✓	his initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development.
2	Welfare of teachers	✓	
3	Well-being of learners	✓	
4	Efficient learning delivery in all its forms	✓	
5	Future-ready workforce	✓	

Role of Targeted Participants

The CBA aims to support and strengthen the following roles that the target participants usually perform in the office/unit.

NO.	ROLES TO BE SUPPORTED
1	Classroom teachers
2	Educational leaders in the schools – Head and Master Teachers, as well as School Heads
3	Educational leaders in the Schools Division Offices – Education Program Specialists and Supervisors

Skills to be Developed (for CBA only)

List three skills that the activity aims to develop or enhance





Republic of the Philippines  
**Department of Education**  
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

Prepared by:

*N*  
**NATHANIEL I. CORTEZ**  
Education Program Specialist II

Reviewed by:

*Joy L. Pangilinan* 8/14/25  
**DANILYN JOY L. PANGILINAN**  
Chief EPS

Approved by:

*Kevin P. Santos*  
**KEVIN CARL P. SANTOS, PhD**  
Director IV



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