



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 27, 2026

DIVISION MEMORANDUM

No. **046**, s. 2026

**YEAR-END PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE
ASSESSMENT (PIRPA) ON DISASTER RESILIENCE, SAFETY AND
COMMUNITY LINKAGES, OPLAN KALUSUGAN SA DEPED,
LEARNER RIGHTS PROTECTION, AND
YOUTH FORMATION PROGRAMS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public School District Supervisors
Principals/Head Teacher-in-Charge of the District
Heads of Public and Private Elementary, Secondary, & Integrated Schools
All others concerned

1. Attached is Regional Memorandum No. 059, s. 2026, regarding the Year-End Program Implementation Review and Performance Assessment (PIRPA) on Disaster Resilience, Safety, and Community Linkages, Oplan Kalusugan Sa DepEd, Learner Rights Protection, And Youth Formation Programs on January 28-30, 2026 at Grand Xing Imperial Hotel, Iznart St., Iloilo City.

2. Immediate dissemination of and compliance with this Memorandum are desired.

FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent *CB*

Enclosure: As stated

To be indicated in the Perpetual Index

Under the following subjects:

CONFERENCE

MEETING

WORKSHOP

CIU



Población, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

JAN 19 2026

REGIONAL MEMORANDUM
No. 059, s. 2026

**YEAR-END PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE
ASSESSMENT (PIRPA) ON DISASTER RESILIENCE, SAFETY AND
COMMUNITY LINKAGES, OPLAN SA KALUSUGAN SA DEPED,
LEARNER RIGHTS PROTECTION, AND YOUTH
FORMATION PROGRAMS**

To: Schools Division Superintendents
All Others Concerned

1. To materialize the goals and thrusts of the Department and strengthen the delivery of education support services to the Schools Division Offices (SDOs) in line with the Basic Education Development Plan (BEDP) and the Regional Education Development Plan (REDP), this Office, through the Education Support Services Division (ESSD) will conduct the **Year-End Program Implementation Review and Performance Assessment (PIRPA) on Disaster Resilience, Safety and Community Linkages, Oplan Sa Kalusugan sa DepEd, Learner Rights Protection, and Youth Formation Programs on January 28-30, 2026**, exclusive of travel time, at Grand Xing Imperial Hotel, Iznart St., Iloilo City.

2. The activity aims to present and discuss the various Education Support Services Programs, Projects, and Activities (PPAs) vis-à-vis the accomplishments of the Schools Division Offices (SDOs) through their respective School Governance and Operations Division (SGOD) for CY 2025. Specifically, the activity shall:

- a. determine the extent of implementation of PPAs across governance levels vis-à-vis the key performance indicators as reflected in the Key Result Areas (KRAs);
- b. assess the utilization of the downloaded Program Support Funds (PSFs) of the SDOs, covering both the 2024 Continuing Funds and the 2025 Current Funds;
- c. identify issues and concerns encountered in the implementation of the various PPAs;
- d. formulate catch-up strategies to address identified targets with backlogs; and
- e. recognize and confer awards to the best implementing Schools Division Office on the various support programs during the SIGEE Awards.

3. The expected participants to this activity are the following who are required to accomplish the pre-registration link through:
<https://tinyurl.com/YearEndPIRPARegistrationLink>.



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RO	SDO
Regional Director	8 Schools Division Superintendents (SDSs)/ Assistant Schools Division Superintendents (ASDSs)
Assistant Regional Director	8 SGOD Chief Education Supervisor
ESSD Chief	8 SGOD Education Program Supervisor
Medical Officer IV	8 Division Partnership Focal Persons (SEPS – SocMob)
Regional Engineer III	8 EPS II – Soc. Mobilization and Networking
OIC PDO IV – Partnership and Linkages Focal Person	8 Division DRRM Coordinators
PDO II – Regional DRRM Coordinator	9 Division DRRM CoS Personnel
Dentist III	8 Division Engineers / Education Facilities Focal Persons
Nutritionist-Dietitian (Regional SBFP Coordinator)	12 Division CoS Engineers
QAD M&E Supervisor	8 Division Medical Officers III
10 ESSD Technical Assistants	8 Division Dentists-in-Charge II
3 ESSD Administrative Personnel	8 Division School Nurses/ Nurse-in-Charge
	8 Division Youth Formation Program Coordinators
	8 Division Learners Rights and Protection Focal Persons
	1 Division LRP CoS Personnel (SDO Iloilo)
	16 Division SBFP Focal Persons (Milk & NFP)

- The participants are expected to bring laptop, portable wifi modem, extension cord, and ESSD Monitoring and Evaluation tools in various programs.
- The Regional and Division program owners/focal persons shall utilize their respective **monitoring tool** for the reporting of their accomplishments for CY 2025.
- The guidelines in the presentation of the accomplishments, physical accomplishment reporting template, financial accomplishment reporting template, and the proposed program matrix are found in **Enclosures 1, 2, 3, and 4**, respectively, for reference and perusal of all concerned.
- The ESSD TWG shall report to the venue on January 27 as Day 0 and shall be provided with accommodation and dinner as the first meal, while other participants shall report on January 28 as Day 1 with morning snacks as the first meal, and the activity shall conclude on 30 January 2026 (Day 3) with afternoon snacks as the last meal.



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8. To recognize the exemplary performance of the SDOs in the various support programs, there will be an awarding ceremony on January 30, 2026 at 8:30 a.m. The Schools Division Superintendents (SDSs) or Assistant Schools Division Superintendents (ASDSs) are requested to attend the recognition program on the same day only. They shall be provided with morning snacks and lunch.
9. The participants shall wear modern Filipiniana/ Barong during the awarding ceremony.
10. Expenses for food and accommodation of the participants shall be charged against the OSEC-6-25-03727, 2025 DPRP fund while the travel and other incidental expenses of the participants against their MOOE/local funds, all subject to the usual accounting and auditing rules and regulations.
11. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Encl.: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects

CONFERENCE
MEETING
WORKSHOP

JSJ/RM/Year-EndPIRPA
4/January 13, 2026



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Enclosure 1 to RM _____, s. 2026

GUIDELINES IN THE PRESENTATION OF PROGRAM ACCOMPLISHMENTS

I. Purpose

This guidelines aim to standardize the presentation of accomplishments by the Schools Division Offices for Fiscal Year 2025, ensuring completeness, coherence, and alignment with the key performance indicators as stipulated in the respective **monitoring tool** of the various education support programs.

II. Scope / Coverage

The accomplishment report shall cover the entire Fiscal Year 2025 and shall apply to all program owners, coordinators, and focal persons of the 8 Schools Division Offices of DepEd – Region VI of the following support programs:

- Disaster Risk Reduction and Management (DRRM)
- Education Facilities Unit (EFU)
- Social Mobilization and Networking (Partnership and Linkages)
- Learner Rights and Protection (LRP)
- Medical, Dental, and Nursing Services
- School-Based Feeding Program (SBFP)
- School Mental Health Program (SMHP)
- Youth Formation Program (YFP)

III. General Guidelines

1. Format

- a. The presentation shall be in Powerpoint format using the prescribed template in Enclosure 2 of this Memorandum.
- b. **One indicator per slide shall be observed.**
- c. Use the Bookman Old Style font; size 20 for the presentation and size 12 for the narrative.
- d. Use tables, graphs, infographics, and photos where appropriate.

2. Content of the Report

- a. *Introduction.*
 - It contains a brief overview of the program in the context of the SDO. **This part shall be one slide only.**
- b. *Targets and Accomplishments*
 - Present quantitative and qualitative targets.
 - Use summary tables to show accomplishment rates.



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- Highlight % accomplishment and variance if any.
- c. *Key Activities Implemented*
- Chronological order based on the monitoring tool.
 - Include titles, dates, locations, and stakeholders involved.
 - Embed selected photos with captions (not more than 3 per activity).
- d. *Financial Utilization Report*
- Brief financial summary of accomplishment of **ALL** 2024 Continuing Funds and 2025 Current Funds based on individual SARO received.
 - **One SARO per slide shall be observed for both the continuing and current fund.**
 - Use the financial accomplishment reporting template found in Enclosure 3 of this Memorandum.
 - Financial accomplishments must be accompanied by a Certification of Fund Utilization by the Division Budget Officer/ Accountant.
- e. *Challenges Encountered*
- Problems/constraints in the implementation of the PPAs that resulted to gaps and backlogs.
 - Actions taken to address the issues.

IV. Presentation Schedule

1. The presentation of each SDOs shall be allotted a maximum of 15 minutes only. The assigned Technical Assistant/TWG of the program shall serve as the time keeper.
2. Clarificatory questions shall be asked by the panel of validators for another 15 minutes.

V. Submission of the Reports

1. Deadline

- The final presentations of the SDOs shall be submitted **after the scheduled presentation**. Corrections / suggestions by the panel of validators must be incorporated in the presentation before the submission of the report.

2. Submission Platform

- Submit via Google Drive folder to be shared by the secretariat (*c/o Engr. Lester Alentaje*).
- Use the file naming: **[Division] [Program] [2025Year-EndPIRPA]**

3. Summary Reports

- A summary report shall be accomplished by the Regional Program Focal Person using the prescribed template.



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- The summary report shall be uploaded to the Google Drive folder assigned to the specific program **not later than February 2, 2026** by the Regional Focal Person/ Technical Assistant.
- The **General Summary Report on the 2025 Implementation** of the ESSD programs shall be prepared by Mr. Steven Daradar, Technical Assistant I for Youth Formation Program.



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Enclosure 2 to RM _____, s. 2026

PHYSICAL ACCOMPLISHMENT REPORTING TEMPLATE

Slide 1

No.	Indicator	Required MOVs	Status of Accomplishment			Remarks
			Met	Partially Met	Unmet	
1						

Slide 2

No.	Indicator	Required MOVs	Status of Accomplishment			Remarks
			Met	Partially Met	Unmet	
2						

Slide 3

No.	Indicator	Required MOVs	Status of Accomplishment			Remarks
			Met	Partially Met	Unmet	
3						

So on and so forth...



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Enclosure 3 to RM _____, s. 2026

FINANCIAL ACCOMPLISHMENT REPORTING TEMPLATE

For Continuing Fund:

FINANCIAL ACCOMPLISHMENT FOR 2024 CONTINUING FUND									
Date Received: _____									
Sub-ARO #	Purpose	Sub-ARO Amount	OBLIGATED		UNOBLIGATED		DISBURSEMENT		Remarks
			AMOUNT	%	AMOUNT	%	AMOUNT	%	

***Note:** Financial Accomplishment Report for CY 2025 must be accompanied by a Certification of Fund Utilization by the Division Budget Officer/ Accountant.

For Current Fund:

FINANCIAL ACCOMPLISHMENT FOR 2025 CURRENT FUND									
Date Received: _____									
Sub-ARO #	Purpose	Sub-ARO Amount	OBLIGATED		UNOBLIGATED		DISBURSEMENT		Remarks
			AMOUNT	%	AMOUNT	%	AMOUNT	%	

***Note:** Financial Accomplishment Report for CY 2025 must be accompanied by a Certification of Fund Utilization by the Division Budget Officer/ Accountant.



Address: Duran Street, Iloilo City, 5000
 Telephone Nos: (033)509-7653; (033)336-2816
 Email Address: region6@deped.gov.ph
 Website: region6.deped.gov.ph



Certificate No. PHP QMS



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Enclosure 4 to RM _____, s. 2026

PROPOSED ACTIVITY MATRIX FOR THE CONDUCT OF END-YEAR PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT (PIRPA) ON DISASTER RESILIENCE, SAFETY AND COMMUNITY LINKAGES, OPLAN SA KALUSUGAN SA DEPED, LEARNER RIGHTS PROTECTION, AND YOUTH FORMATION PROGRAM

January 28 - 30, 2026 | Grand Xing Imperial Hotel

Time	Activity	In-Charge
Day 1 – January 28, 2026		
6:00 – 9:00 am	Arrival of the Participants	Venue
9:00 – 10:00 am	Registration	Per Program Owner Ms. Cherry D. Elgario <i>Admin Aide III</i> Ms. Aisa G. Jolin <i>Admin Assistant I</i>
10:00 – 11:00 am	Opening Preliminaries a. National Anthem b. Prayer c. Regional Hymn d. DepEd Quality Policy Statement e. Welcome Remarks f. Introduction of the Participants g. Inspirational Messages	Mr. Steven Daradar <i>Technical Assistant I - YFD</i> Ms. Hannah Jasmin Eraldo <i>Technical Assistant I - SBFP</i> (Program Hosts)
11:00 – 11:45 am	Levelling of Expectations Groupings	Dr. Leonerico E. Barredo <i>Chief, ESSD</i>
11:45 – 12:00 nn	Photo Opportunity	
12:00 nn – 1:00 pm	LUNCH BREAK	
1:00 – 5:00 pm	Parallel Sessions/Breakout Rooms: Finalization of the Report	Per SDO
	Breakout Room 1: Medical and Dental Services School Mental Health Program	Lead: SGOD Chief of SDO Roxas City Member: SGOD Chief of SDO Aklan EPS of SDO Iloilo City Melchor Kim Kwan, MD – RO TWG: Rogin Emmanuel Bicular – RO
	Breakout Room 2: School-Based Feeding Program	Lead: SGOD Chief of SDO Iloilo City Member: EPS of SDO Roxas City EPS of SDO Antique Hannah Jasmin Eraldo – RO



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		TWG: James Fresnnyl Casipe – RO
	Breakout Room 3: Education Facilities / Engineering	Lead: SGOD Chief of SDO Antique Member: EPS of SDO Aklan Engr. Lester Alentaje – RO TWG: Engr. Joanna Jardinero – RO
	Breakout Room 4: Disaster Risk Reduction and Management (DRRM)	Team: SGOD Chief of SDO Iloilo Member: EPS of SDO Capiz Wendyl Mae Villaprudente – RO TWG: Res John Leonardo – RO
	Breakout Room 5: Learner Rights and Protection (LRP)	Lead: SGOD Chief of SDO Passi City Member: EPS of SDO Guimaras Frances Jade Caniban, DMD – RO TWG: Jennie Rose Jacela – RO
	Breakout Room 6: Partnership and Linkages	Lead: SGOD Chief of SDO Capiz Member: EPS of SDO Iloilo Engr. Irene Magante – RO TWG: May Borce – RO
	Breakout Room 7: Youth Formation Program	Lead: SGOD Chief of SDO Guimaras Members: EPS of SDO Passi City Engr. Irene Magante – RO TWG: Steven Daradar – RO
5:00 – 5:30 pm	Open Forum / Clearing House	
5:30 – 6:00 pm	Debriefing Activity	ESSD TWG
6:00 – 8:00 pm	Dinner	
Day 2 – January 29, 2026		
6:00 – 8:00 am	Breakfast	
8:00 – 8:30 am	Morning Preliminaries per Breakout Rooms	Assigned Group
8:30 – 12:00 am	Parallel Sessions/Breakout Rooms:	Program Owners with the



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	(Reporting of Accomplishments)	panel of validators
12:00 nn – 1:00 pm	Lunch Break	
1:00 – 2:30 pm	Development of Budget Implementation Plan for the 2025 Continuing Funds	SDO Program Owners *(template to be provided by Regional Focal Person)
2:30 – 4:30 pm	Presentation of Observations, Findings, and Recommendations (per Team)	SGOD Chiefs as Team Lead
4:30 – 5:00 pm	Summary of General Findings, Observations, Recommendations, and Insights	SGOD Chief of SDO Roxas City
5:00 – 5:30 pm	Clearing House and Ways Forward	Dr. Leonerico E. Barredo <i>Chief, ESSD</i>
5:30 – 6:00 pm	Debriefing Activity	ESSD TWG
6:00 – 8:00 pm	Dinner	
Day 3 – January 30, 2026 “2025 Supporting Inclusive Governance for Education Excellence (SIGEE) Awards”		
6:00 – 8:00 am	Breakfast	
8:00 – 8:30 am	Opening Preliminaries	
8:30 – 8:40 am	Welcome Remarks	Dr. Melchor Kim S. Kwan <i>Medical Officer IV</i> <i>Health and Nutrition Unit</i>
8:40 – 9:00 am	Inspirational Message	Cristito A. Eco, CESO III <i>Assistant Regional Director</i> <i>Officer-in-Charge</i> <i>Office of the Regional Director</i>
9:00 – 9:20 pm	Rationale of the 2025 SIGEE Awards	Dr. Leonerico E. Barredo <i>Chief Education Supervisor</i> <i>Education Support Services Division</i>
9:20 – 11:20 am	Recognition and Awarding Ceremony	
	● Recognition of the Schools Division Offices	
	Intermission Number	
	● Awarding of Special Awards ➢ Service Excellence Awards ➢ Hosting of 2025 Regional Activities	
	Intermission Number	
	● Awarding of Best Implementing Schools Division Offices	
11:20 – 11:40 am	Message of Appreciation and Closing Remarks	Dr. Miguel Mac D. Aposin, CESO V <i>Officer-in-Charge</i> <i>Assistant Regional Director</i>
11:40 – 11:50 am	Community Singing	SDO Capiz



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11:50 am – 12:00 nn	Photo Opportunity	
12:00 nn – 1:00 pm	Lunch Break	
1:00 pm - onwards	Home Sweet Home	
Engr. Lester M. Alentaje, Technical Assistant IV (Engineer III)- EFU Ms. Jennie Rose T. Jacela, Technical Assistant II- LRP (Program Hosts)		