



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 5, 2026

Division Memorandum
No. 004, s. 2026

ONLINE ORIENTATION OF 2026 BERF AND NON BERF GRANTEES

**To: Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialists
Senior Education Program Specialists
Public Schools District Supervisors/ Principals/ Head Teacher-in-
Charge of the Districts
School Heads of Public Schools
2026 BERF and Non BERF Grantees
All Others Concerned**

1. In line with the implementation of the Basic Education Research Fund (BERF) and Non-BERF research projects for Fiscal Year 2026, the School Governance and Operations Division thru Planning and Research Section shall conduct an Online Orientation for all approved 2026 BERF and Non-BERF Research Grantees to ensure a common understanding of research requirements and processes.

2. The activity will be held on **January 8, 2026 (Thursday), at 2:00 PM** via Google Meet. The meeting link shall be sent through the official Messenger group chat.

3. The orientation aims to guide the grantees on the preparation and submission of required deliverables, implementation timelines, understanding of the Memorandum of Agreement (MOA), as well as financial, technical, and administrative requirements, including other pertinent policies and concerns relative to the conduct of research.

4. Moreover, the activity shall serve as a venue for clarifications, alignment, and discussion of concerns to ensure the smooth, efficient, and timely implementation of approved research proposals.

5. This activity must be compliant with the no disruption of classes policy based on DepEd Order No. 09, s. 2025.

6. Immediate and wide dissemination of the contents of this memorandum to all concerned is hereby enjoined.

FELICIANO C. BUENAFE Jr., CESO VI
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subject:

Research Meeting Program
MJDL



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