



Republic of the Philippines  
 Department of Education  
 REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF AKLAN**

January 05, 2026

**DIVISION MEMORANDUM**

No. 008, s. 2025

**CONDUCT OF MASS REORIENTATION IN SCHOOLS ON DEPED ORDER NO. 40, S. 2012 OR THE DEPED CHILD PROTECTION POLICY**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors, Principals, Head Teacher  
 In-Charge of the District  
 Senior/Education Program Specialist  
 Heads of Public and Private Elementary/ Secondary Schools  
 and Integrated Schools  
 All Others Concerned

1. Attached is the Regional Memorandum No. 1274, s. 2025 dated December 23, 2025 which is self-explanatory.
2. School Learner Rights and Protection Chairperson and Vice-Chairperson: School Head and Guidance Counselor/Guidance-Designate must coordinate to their respective LRP District Coordinators in the conduct of this activity.
3. Division LRP Primary and Alternate Focal, and District LRP Coordinators are advised to conduct monitoring of schools in the conduct of this activity.
4. Expenses incurred by the participating schools shall be charged against Local Funds/School MOOE/SEF subject to the usual accounting and auditing rules and procedures.
5. Expenses of monitoring personnel such District LRP Coordinators and Division LRP Primary and Alternate Focal in the conduct of above-mentioned activity shall be charged to Local Fund/School MOOE or other available fund subject to usual accounting and auditing rules and regulations.
6. Widest dissemination of and compliance with this Memorandum is desired.

**FELICIANO C. BUENAFE, JR., CESO VI**  
 Schools Division Superintendent

Encl.: As Stated

Reference: Regional Memorandum No. 1274, s. 2025 dated December 23, 2025

To be indicated in the Perpetual Index

Under the following subjects:

<b>ORIENTATION</b>	<b>POLICIES</b>	<b>RIGHTS AND PROTECTION</b>
ACCS		



Población, Numancia, Aklan  
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REGION VI – WESTERN VISAYAS

DEC 23 2025

REGIONAL MEMORANDUM

No. 1274 s. 2025

**CONDUCT OF MASS REORIENTATION IN SCHOOLS ON DEPED ORDER  
NO. 40, S. 2012 OR THE DEPED CHILD PROTECTION POLICY**

To: Schools Division Superintendents  
All Others Concerned

1. In line with the Department of Education's continuing effort to strengthen child protection mechanisms in all schools, this Office, through the Education Support Services Division (ESSD), directs all Schools Division Offices (SDOs) to conduct a **Mass Reorientation in Schools on DepEd Order No. 40, s. 2012 or the DepEd Child Protection Policy**.
2. The re-orientation aims to reinforce the understanding of all school personnel, learners and stakeholders on the duties, responsibilities, and protocols outlined in the Child Protection Policy to ensure the effective prevention and management of bullying, abuse, exploitation, discrimination, and other threats to learner safety.
3. The SDOs shall ensure that all schools have conducted the reorientation through face-to-face or online sessions, in school assemblies, or other similar mechanisms ensuring the maximum dissemination and understanding of all concerned regarding the policy.
4. All elementary, secondary, and integrated schools shall use the Activity Completion Report (ACR) template found in Enclosure 1 to this Memorandum and shall submit to SDO, not later than five (5) days after the conduct of the activity.
5. The SDO shall then consolidate the ACR by scanning the documents to be uploaded in the Google Drive through the link: **<https://tinyurl.com/DO-40-Mass-Re-Orientation>**. The individual school shall have a file name using the format below:

Format: SDOName\_SchoolName\_DO40MRO\_ACR

Example: GUIMARAS\_SibunagNHS\_DO40MRO\_ACR



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REGION VI – WESTERN VISAYAS

6. The conduct of the mass reorientation and the submission of the ACR shall follow the indicative timeline bellow:

Activity	Date of Conduct	Submission of Report
a. School Re-orientation	January 5 – 30, 2026	Within five (5) days after the conduct of the school re-orientation
b. Consolidation, scanning and uploading of the school reports	February 2- 20, 2026	On or before January 30, 2026 (deadline for SDO submission to the Regional Office)

7. For queries and clarifications, contact **Frances Jade E. Caniban, DMD, Dentist III and LRP Regional Focal Person**, at +639 98856 1075 or email at [region6.cssd@deped.gov.ph](mailto:region6.cssd@deped.gov.ph).

8. Immediate dissemination of and compliance with this Memorandum are desired.

  
**CRISTITO A. ECO, CESO III**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Incl: none  
Reference: DepEd Order No. 40 s. 2012  
To be indicated in the Perpetual Index  
under the following subjects:

LEARNERS  
PROGRAMS  
REQUESTS

*JRJ/ESSD-RM-Mass Reorientation LRP/  
247/ November 17, 2025*



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Enclosure 1 to RM No. \_\_\_\_\_, s. 2025

**School Activity Completion Report**

**Activity Title:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Date of Implementation:** \_\_\_\_\_

**Venue/ Platform:**  Face-to-Face  Online  Hybrid

**(Please specify venue/platform):** \_\_\_\_\_

**Implementing Office/Unit:** \_\_\_\_\_

**I. Background and Objectives:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**II. Activity Highlights:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**III. Participants**

Category	Male	Female	Total
Teaching Personnel			
Non-Teaching Personnel			
Learners			
Parents/Guardians			
Others (specify)			
Total			

**IV. Summary of Discussions**

(Check all that apply and briefly describe)

Overview of DepEd Order No. 40, s. 2012

Roles and Responsibilities of the Child Protection Committee (CPC)



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- Types of Child Abuse, Bullying, and Discrimination
- Reporting and Referral Mechanisms
- Case Management Procedures
- Other related policies (specify): \_\_\_\_\_

Narrative: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**V. Issues, Challenges, and Concerns Identified**

(Indicate agreed action steps, responsible persons/offices, and timelines.)

Action Point	Responsible Office/Person	Target Date

**VI. Results and Outputs**

(Check all that apply)

- Increased awareness on Child Protection Policy
- Strengthened reporting and referral mechanisms
- Reconstituted/Strengthened Child Protection Committee
- Commitment of the school to comply with DepEd Order No. 40, s. 2012 (signed by all teaching and non-teaching personnel)
- Contextualized reporting and referral mechanism of the school
- Others (specify): \_\_\_\_\_

**VII. Documentation Attached**

- Program of Activities
- Photos (with captions)
- Presentation Materials
- Other supporting documents (specify): \_\_\_\_\_

**Prepared By:** \_\_\_\_\_

**RGC/Guidance Designate**  
 Signature over printed name

**Approved:** \_\_\_\_\_

**School Head**  
 Signature over printed name



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**Commitment to Uphold the Child Protection Policy**  
 (DepEd Order No. 40, s. 2012 and its Supplemental Guidelines)

We, the undersigned teaching and non-teaching personnel of \_\_\_\_\_  
 (Name of School), hereby affirm our full commitment to faithfully comply with the provisions of Department of Education Order No. 40, s. 2012, also known as the Child Protection Policy, and its Supplemental Guidelines.

We commit to:

Uphold the rights, dignity, and best interests of all learners, ensuring a safe, inclusive, and child-friendly learning environment free from abuse, violence, bullying, discrimination, exploitation, and neglect.

Strictly observe professional conduct and ethical standards in all interactions with learners, parents, and stakeholders, both within and outside the school premises, including online and digital platforms.

Prevent, report, and respond promptly and appropriately to all forms of child abuse, exploitation, violence, bullying, and other learner protection concerns in accordance with established policies, procedures, and due process.

Actively support and cooperate with the School-Based Child Protection Committee (CPC) in the implementation of learner protection mechanisms, intervention programs, and capacity-building activities.

Maintain confidentiality, respect due process, and promote a culture of care, accountability, and shared responsibility in all learner protection-related actions.

We fully understand that non-compliance with DepEd Order No. 40, s. 2012 and its Supplemental Guidelines may result in administrative, civil, and/or criminal liabilities, as provided by existing laws, rules, and regulations.

This commitment is executed in affirmation of our shared duty to protect, empower, and nurture every learner entrusted to our care.

Done this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ at \_\_\_\_\_.

**Concurred** (Please indicate all teaching and non-teaching personnel of the school)

Name	Position	Signature	Date



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Enclosure 2 to RM No. \_\_\_\_\_, s. 2025

**Division Consolidated Report**

Schools Division Office: \_\_\_\_\_

Date of Submission to Regional Office: \_\_\_\_\_

Implementing Office/Unit: \_\_\_\_\_

**I. Summary of School Activities:**

Total number of Schools	Venue/Platform		
	Face-to-Face	Online	Hybrid

**III. Participants (Consolidated Data)**

(Fill in totals aggregated from all school reports.)

Category	Male	Female	Total
Teaching Personnel			
Non-Teaching Personnel			
Learners			
Parents/Guardians			
Others (specify)			
Total			

**IV. Issues, Challenges, and Concerns Identified**

(Indicate agreed action steps, responsible persons/offices, and timelines.)

Action Point	Responsible Office/Person	Target Date

**VI. Results and Outputs**

(Check all that apply)

- Increased awareness on Child Protection Policy
- Strengthened reporting and referral mechanisms
- Reconstituted/Strengthened Child Protection Committee
- Commitment of the school to comply with DepEd Order No. 40, s. 2012 (signed by all teaching and non-teaching personnel)
- Contextualized reporting and referral mechanism of the school
- Others (specify): \_\_\_\_\_



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**VII. Documentation Attached**

- Program of Activities
- Photos (with captions)
- Presentation Materials
- Other supporting documents (specify): \_\_\_\_\_

**Prepared By:**

\_\_\_\_\_  
Division LRP Focal  
Signature over printed name

**Approved:**

\_\_\_\_\_  
Schools Division Superintendent  
Signature over printed name



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