



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 19, 2025

DIVISION MEMORANDUM
No. **722**, s. 2025

CONDUCT OF 2025 PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT (PIRPA) OF THE SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD)

To: Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public School District Supervisors
Principals/Head Teacher-in-Charge of the District
Heads of Public and Private Elementary, Secondary, & Integrated Schools
All others concerned

1. In line with the Department of Education's continuing commitment to quality, accountability, and results-based performance management, this Office conducts the 2025 Program Implementation Review and Performance Assessment (PIRPA) of the School Governance and Operations Division (SGOD) on December 22-23, 2025, at Paradise Garden Resort Hotel & Convention Center Boracay, Malay, Aklan.
2. This activity aims to:
 - a. present the accomplishment of each unit for the CY 2025;
 - b. share best practices in conducting individual activities; and,
 - c. plan/calendar the SGOD activities for CY 2026;
3. The participants in these activities are the SGOD personnel, Schools Division Superintendent, and the Assistant Schools Division Superintendent, Bids and Awards Committee (BAC).
4. The first meal of this activity is the A.M. snack of day one, and the last meal is the lunch of the 2nd day.
5. Attached is the training matrix for reference.
6. Expenses relative to the conduct of this activity shall be charged to Division Office MOOE and GAD Funds, and the travel expenses shall be charged to local fund, and school MOOE, subject to the usual accounting and auditing rules and regulations.



Población, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



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7. Participants are entitled to 1-day Compensatory time off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No 2, s. 2004 or Non-Monetary Remuneration for Overtime Service Rendered.

8. Immediate dissemination of and compliance with this Memorandum are desired.


FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

Enclosure: As stated
To be indicated in the Perpetual Index
Under the following subjects:
DATA PROGRAM REVIEW

CIU



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Enclosure No. 1 To Division Memo No. 722 s. 2025

Day 1 – December 22, 2025		
Time	Activity	Person In-charge
8:00-11:00 AM	Travel Time	Participants
11:00 – 12:00 AM	Preliminaries National Anthem Prayer Aklan Hymn	Pre-recorded Video
	Presentation of Participants	CHARLIE I. URETA Education Program Supervisor
	Welcome Remarks	MICHAEL T. RAPIZ CES - SGOD
	Setting the Mood	ALLAN CARLO SORIANO PDO I - YFD
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 3:00 PM	Presentation of Accomplishments and best practices of each Unit	Each Unit Head
3:00 - 3:15 PM	HEALTH BREAK	
3:15 – 5:00 PM	Understanding Procurement Processes and Documents to be Accomplished by the Focal Persons	BAC Representative
Day 2: December 23, 2025		
8:00 – 11:00 AM	Presentation, Feedback Giving, and Enhancement of Plan	CES MICHAEL T. RAPIZ, EPS CHARLIE I. URETA
11:00-12:00 NN	Closing Activity	
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 5:00 PM	Home Sweet Home	