



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 1, 2025

DIVISION MEMORANDUM

No. 674, s. 2025

**MONITORING OF PRIVATE AND PUBLIC SCHOOLS FOR THE CONDUCT OF
LEARNER RIGHTS AND PROTECTION ACTIVITY IN SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals, Head Teacher
In-Charge of the District
Senior/Education Program Specialist
Heads of Public and Private Elementary/ Secondary Schools
and Integrated Schools
All Others Concerned

1. Pursuant to Department of Education Order No. 40, series of 2012, titled Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012, and Anti-Bullying Act of 2013 the Schools Division of Aklan will conduct a monitoring in the Schools Division of Aklan on December 1-8, 2025.
2. This aims to review the policies on Learner Rights and Protection (LRP) or commonly known as Child Protection; to devise planning and responses to LRP Cases such Bullying Prevention, and to conduct an advocacy campaign to raise awareness.
3. Each district shall have one secondary school to conduct *Kindness Campaign* with a theme **“Piliin Maging Mabuti sa Sarili, sa Kapwa, at sa Paaralan.”**
4. Attached are the Division Memorandum No. 653, s. 2025 dated November 24, 2025, and the LRPD Monitoring Tool which are self-explanatory. **See ENCLOSURE 1.**

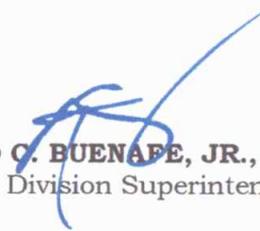


Población, Numancia, Aklan
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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

5. **LRP Consent Form** must be secured for the use and posting of pictures and videos during the conduct of LRP activity. **See ENCLOSURE 2.**
6. Expenses of monitoring personnel and of the conduct above mentioned LRP activity shall be charged to LRP Fund or local fund subject to availability of funds and to accounting and auditing rules and regulations.
7. Widest dissemination of and compliance with this Memorandum is desired.


FELICIANO C. BUENAFE, JR., CESO VI
Schools Division Superintendent

Encl.: As Stated

Reference: Division Memorandum No. 653, s. 2025 dated November 24, 2025

To be indicated in the Perpetual Index

Under the following subjects:

LEARNER
ACCS/krtn

POLICIES

RIGHTS AND PROTECTION



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Republic of the Philippines
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 REGION VI-WESTERN VISAYAS
 Schools Division of Aklan

**LEARNER RIGHTS AND PROTECTION DIVISION (LRPD)
 MONITORING TOOL**

School: _____
Address: _____
Date Monitored: _____

Instructions: Check the appropriate column corresponding to the status of the observed indicator. Write under the *Remarks* column the gaps, issues and concerns if the indicator is **Partially Met** or **Unmet**.

Goal: Safeguard the rights and protection of all learners through zero tolerance for any act of child abuse, exploitation, violence, discrimination, bullying and other forms of abuse.

Outcome: Schools and Learning Centers ensured a child-friendly and healthy learning and working environment.

INDICATORS	MOVs	MET	PARTIALLY MET	UNMET	REMARKS
I. Child Protection Committee (CPC) Organization and Coordination					
Ensured schools and learning centers have a functional Child Protection Committee (CPC)	<ul style="list-style-type: none"> Printed CPC Composition (organization chart) in accordance to DO No. 40, s. 2012 posted-on in the School Head's Office Attached List of CPC Members in accordance to the Section 10 of the said order see <i>Annex A</i> 				
II. Policies and Guidelines					
Ensured that school has established school-based Child Protection Policy (CPP) and Anti-Bullying Policy (ABP)	<ul style="list-style-type: none"> Archived files of Incident Report Submitted and labeled "CONFIDENTIAL" /Intake Sheet if the case is still in-progress labeled as "CONFIDENTIAL" Printed on paper the Seven Flowcharts in Handling LRP Cases in accordance to Regional Memorandum No. 386, s. 2025 the standardized protocols 				
III. Human Resource Development and Partnerships					
Conducted School Orientation of Child Protection related activities to teaching and non-teaching staff	<ul style="list-style-type: none"> Printed Memorandum/Most recent Advisory Activity Proposal from the Division of Aklan Prepared Attendance Sheet/Photos during the activity with indicated date of conduct 				
IV. Service Delivery					
Conducted integration of awareness inside the classroom by teachers regarding Anti-Bullying and Child Abuse	<ul style="list-style-type: none"> Printed Photos (3) of a teacher- preferably Guidance Designate in the classroom 				
V. Accountability and Performance					
Monitored by LRPD Focal/ Accomplished units I-IV	<ul style="list-style-type: none"> Printed Photos with LRPD Focal/Provided the MOVs in preceding units 				

Monitored by: _____ Received by: _____

 Division LRP Focal



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SCHOOLS DIVISION OF AKLAN

ENCLOSURE 2 to Division Memorandum No. 674 Series of 2025

LRP CONSENT FORM

This Consent Form is executed on _____ by the undersigned participant, in favor of the **Department of Education - Learner Rights and Protection Division (DepEd LRPD)**. The purpose of this form is to outline the terms under which the participant will engage in the “School-based LRP On-Wheels and Bullying Prevention Caravan”.

Anonymity and Confidentiality

To protect the participant's privacy, personal details such as names, age, and place of residence will not be mentioned in the report. Instead, participants will be referred to only by an alias. The DepEd LRPD commits to maintaining the confidentiality of any sensitive information disclosed during the consultation unless the participant gives explicit permission for public disclosure.

Photos, Recording, and Attribution

The participant consents to the taking of pictures, audio and video recording of the focus group discussion for documentation, posting of advocacy materials, transcription and analysis purposes. Direct quotes from the consultation may be used in the report, attributed to the participant's profession and region/province as specified above.

Voluntary Participation

Participation in the consultation is entirely voluntary. Participants have the right to withdraw from the consultation at any time without penalty.

Compliance

This consent form complies with Republic Act 10173, or the Data Privacy Act, and other relevant laws of the Republic of the Philippines.

By signing below, the participants acknowledge that they have read and understood the terms of this consent form and agree to participate in the consultation under these terms.

 Printed Name and Signature of Parent/Legal Guardian _____
 Date

 Printed Name and Signature of Learner _____
 Date



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REGION VI-WESTERN VISAYAS
Schools Division of Aklan

ANNEX A

SCHOOL CHILD PROTECTION COMMITTEE

DESIGNATION	NAME	CONTACT NUMBER
Chairperson		
Vice-Chairperson		
Rep. of Teachers		
Rep. of PTA		
Rep. of Learners		
Rep. of BCPC		



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 24, 2025

DIVISION MEMORANDUM

No. 653, s. 2025

**DIVISION LEARNER RIGHTS AND PROTECTION (LRP) ON WHEELS
AND BULLYING PREVENTION CARAVAN**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals, Head Teacher
In-Charge of the District
Senior/Education Program Specialist
Heads of Public and Private Elementary/ Secondary Schools
and Integrated Schools
All Others Concerned

1. Pursuant to Department of Education Order No. 40, series of 2012, titled Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012, and Anti-Bullying Act of 2013 the Schools Division of Aklan will conduct a Division Orientation on Learner Rights and Protection On Wheels and Bullying Prevention Caravan on November 26, 27, & 28, 2025, 8 o'clock in the morning to 5 in the afternoon at ASJ Hall, Old Division Office, Poblacion, Kalibo, Aklan.
2. This aims to review the policies on Learner Rights and Protection (LRP) or commonly known as Child Protection; to devise planning of the LRP Bullying Prevention Caravan; and to conduct an advocacy campaign to raise awareness about the rights and protection of learners by inspiring and empowering the participants. **See ENCLOSURE 1.**
3. Attached are the Regional Memorandum No. 816, s. 2025 dated August 28, 2025, which is self-explanatory, the list of Technical Working Group/Program Management Team, expected participants, and identified private schools. **See ENCLOSURES 2, 3, and 4.**
4. Selected Participating schools from Private and Public Schools are required to conduct a School-based LRP On-Wheels and Bullying Prevention Caravan within December 1-8, 2025, with a theme **“Piliin Maging Mabuti sa Sarili, sa Kapwa, at sa Paaralan.”** to promote kindness and empathy among learners involving other stakeholders. **See ENCLOSURE 5.**
5. **Parental Consent and Waiver Form or LRP Consent Form** must be secured before attending to the activity and submitted to the LRP Division Focal. **See ENCLOSURE 6.**



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6. Expenses of participants relative to this activity shall be charged to the SMOOE/local funds or other sources subject to availability of funds and to accounting and auditing rules and regulations.

7. Widest dissemination of and compliance with this Memorandum is desired.


FELICIANO C. BUENAFE, JR., CESO VI
Schools Division Superintendent *ACS*

Encl.: As Stated

Reference: Regional Memorandum No. 816, s. 2025 dated August 28 2025

To be indicated in the Perpetual Index

Under the following subjects:

POLICIES
ACCS/ktrn

RIGHTS AND PROTECTION

WORKSHOP



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ENCLOSURE 1 to Division Memorandum No. 653, Series of 2025

INDICATIVE PROGRAM OF ACTIVITIES/MATRIX

Time	Activity	Persons Involved
Batch 1, 3, 5		
7:30 – 8:00 a.m.	Registration	TWG
8:01 - 8:15 a.m.	Preliminaries	
8:16 - 9:00 a.m.	Introduction to Learner Rights and Protection	Allan Carlo C. Soriano, PDO I, LRPD Focal
9:01 – 10:30 a.m.	Orientation on Learner Rights and Protection on Wheels and Bullying Prevention Caravan	
10:31 – 11:30 a.m.	Updated Referral System	
11:31 – 11:59 a.m.	Open Forum	
Batch 2, 4, 6		
12:30 – 1:00 p.m.	Registration	TWG
1:01 - 1:15 p.m.	Preliminaries	
1:16 - 2:00 p.m.	Introduction to Learner Rights and Protection	Niño Sean Axl T. Morales, PDO I, YFD Focal
2:01 – 3:30 p.m.	Orientation on Learner Rights and Protection on Wheels and Bullying Prevention Caravan	
3:31 – 4:30 p.m.	Updated Referral System	
4:31 – 5:00 p.m.	Open Forum	



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

ENCLOSURE 2 to Division Memorandum No. **653**, Series of 2025

**Technical Working Group/Program Management Team
Division of Aklan**

PERSONNEL	COMMITTEE	POSITION
Michael T. Rapiz	Division CPC Chairperson	CES-SGOD
Charlie I. Ureta	Division CPC Co-Chairperson	EPS-SGOD
Dr. Rhoby M. Fernandez	Division CPC Health and Nutrition	MOIII
Dr. Analyn C. Perez	Division CPC Guidance Advocate	EPS-ESP-CID
Allan Carlo C. Soriano	Program Chairperson	Project Development Officer I
Niño Sean Axl T. Morales	Program Co-Chairperson	Project Development Officer I
Anthea Chrizyll T. Soriano	Secretariat	Administrative Officer II
Rowel Macali	Hospitality	Project Development Officer I
Clinton Tiberio	Technicals and Documentation	Project Development Officer I
Luz Mary P. Rufon	Program Host/Documentation	Administrative Officer II
Lovely Joy Talunay	Member-Secretariat/Hospitality	Administrative Officer II
Kervin Rex T. Nacar	Member-Secretariat	GIP



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

ENCLOSURE 3 to Division Memorandum No. **653** Series of 2025

Expected Participants

PARTICIPANTS	pax		
*Learners			
District SSLG President	19		
District SELG President	19		
*DepEd Personnel in Schools			
School Head of District SSLG President	19		
School Head of District SELG President	19		
SSLG Adviser of District SSLG President	19		
SELG Adviser of District SELG President	19		
*District Supervisors			
PSDS, PiD, and HTiD	17		
*LRP District Coordinators			
LRPD Senior High School	17		
LRPD Junior High School	19		
LRPD Elementary School	19		
*Public Secondary Schools			
Guidance Counselor /Designate	96		
*Private School Personnel			
School Head/Administrator	17		
School Guidance Counselor/Designate	17		
*TECHNICAL WORKING GROUP/PMT			
Members	12		
	TOTAL	328	



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REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

ENCLOSURE 4 to Division Memorandum No. 653, Series of 2025

Identified Private Schools

AKLAN ACADEMY CORPORATION
AKLAN CENTRAL INSTITUTE, INC.
BALETE ACADEMY INC.
BORACAY ISLAND GLOBAL ACADEMY
BURUANGA ACADEMY, INC.
CARLA ATI LEARNING CENTER, INC.
CENTRAL PANAY COLLEGE OF SCIENCE AND TECHNOLOGY INC.
CONPEREY INTEGRATED LEARNING SCHOOL
DELA CRUZ INSTITUTE OF BUSINESS AND INDUSTRY INC.
IBAJAY ACADEMY, INC.
JOSELITO ALBA VOCATIONAL AND TECHNICAL SCHOOL
KALANTIAW INSTITUTE INC.
KALIBO INSTITUTE, INC.
MARIAN HIGH KALIBO FOUNDATION INC.
NORTHWESTERN VISAYAN COLLEGES
WESTERN AKLAN ACADEMY, INC.
WESTERN PACIFIC COLLEGE, INC.



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

ENCLOSURE 5 to Division Memorandum No. **653**, Series of 2025

Theme: **“Piliin Maging Mabuti sa Sarili, sa Kapwa, at sa Paaralan.”**

INDICATIVE PROGRAM OF ACTIVITIES/MATRIX for School-Based LRP ON-Wheels and Bullying Prevention Caravan

Time AM	Activity	Persons Involved
8:00	Preliminaries	SSLG/SELG
8:30	Introduction to Learner Rights and Protection	
8:45	Words of Encouragement	School Head/ Administrator
9:00	<i>Topic relevant to the theme with reference on Learner Rights and Protection and Bullying Prevention</i>	Guidance Counsellor or Designate
10:00	Open Forum	
11:30	Community Singing of any song relevant to Kindness	SSLG/SELG



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

ENCLOSURE 6 to Division Memorandum No. 653, Series of 2025

LRP CONSENT FORM

This Consent Form is executed on _____ by the undersigned participant, in favor of the **Department of Education-Learner Rights and Protection Division (DepEd LRPD)**. The purpose of this form is to outline the terms under which the participant will engage in the “LRP On-Wheels and Bullying Prevention Caravan”.

Anonymity and Confidentiality

To protect the participant's privacy, personal details such as names, age, and place of residence will not be mentioned in the report. Instead, participants will be referred to only by an alias. The DepEd LRPD commits to maintaining the confidentiality of any sensitive information disclosed during the consultation unless the participant gives explicit permission for public disclosure.

Photos, Recording, and Attribution

The participant consents to the taking of pictures, audio and video recording of the focus group discussion for documentation, posting of advocacy materials, transcription and analysis purposes. Direct quotes from the consultation may be used in the report, attributed to the participant's profession and region/province as specified above.

Voluntary Participation

Participation in the consultation is entirely voluntary. Participants have the right to withdraw from the consultation at any time without penalty.

Compliance

This consent form complies with Republic Act 10173, or the Data Privacy Act, and other relevant laws of the Republic of the Philippines.

By signing below, the participants acknowledge that they have read and understood the terms of this consent form and agree to participate in the consultation under these terms.

Printed Name and Signature of Parent/Legal Guardian

Date

Printed Name and Signature of Learner

Date



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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

REGIONAL MEMORANDUM

AUG 28 2025

No. 816, s. 2025

**CONDUCT OF THE LEARNER RIGHTS AND PROTECTION ON WHEELS
AND BULLYING PREVENTION CARAVAN**

To: Schools Division Superintendents
All Others Concerned

1. Attached is Memorandum OM-OUOPS-2025-11-03985 from **Hon. Malcolm S. Garma, Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Operations**, dated July 16, 2025 regarding **Request for Participants for the Conduct of the Learner Rights and Protection on Wheels and Bullying Prevention Caravan**, which is self-explanatory.
2. Immediate dissemination of this Memorandum is desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Incl: As Stated
Reference: Memorandum
To be indicated in the Perpetual Index
under the following subjects:

LEARNERS
SCHOOL

PJRJ/ESSD-RM-ConductofLRP on Wheelsand Bullying Prevention Caravan/
151/August 15, 2025



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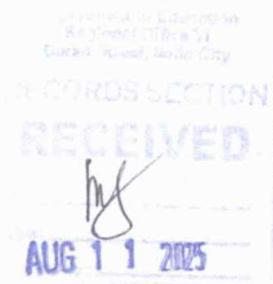


Certificate No. PHP QMS



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



MEMORANDUM

OM-OUOPS- 2025-11-03985

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL DISTRICT SUPERVISORS
SCHOOL HEADS
REGIONAL/DIVISION LRP FOCAL PERSONNEL
ALL OTHERS CONCERNED

FROM : MALCOLM S. GARMA 
Assistant Secretary, Office-in-Charge
Office of the Undersecretary for Operations

SUBJECT : REQUEST FOR PARTICIPANTS FOR THE CONDUCT OF
THE LEARNER RIGHTS AND PROTECTION ON WHEELS
AND BULLYING PREVENTION CARAVAN

DATE : July 16, 2025

In line with the Department of Education's (DepEd) 5-Point Reform Agenda, specifically ensuring the well-being of our learners by creating a safe and positive learning environment. This Office, through the Learner Rights and Protection Division (LRPD), has initiated the Learner Rights and Protection (LRP) on Wheels, a Program that began last 2024, aims to strengthen awareness of learners' rights and their protection, as well as ensuring that learners, teachers, parents, and stakeholders know the contact details of the LRPD's Learners' TeleSafe Contact Center Helpline (LTCCH).

This year, the LRPD has partnered with the Bureau of Learner Support Services - School Health Division - Mental Health Team to simultaneously conduct the LRP on Wheels and the Wheels and the Bullying Prevention Caravan, reinforcing Kindness and Empathy Programs in time for the start of School Year 2025-2026.

The proposed programs aim to address school violence, especially bullying, by promoting kindness and empathy, particularly in the aspect of: "Piliin maging Mabuti sa Sarili, sa Kapwa, at sa Paaralan." Additionally, discussions will focus on policies and protocols, reporting mechanisms, activities that will improve empathy and self-motivation among learners, and the distribution of Information, Education, and Communication (IEC) materials.

Correspondingly, the LRPD has downloaded Program Support Funds (PSF). Furthermore, to ensure that more schools, learners, and personnel benefit from the activity, the BLSS has provided additional funds to conduct the Bullying Prevention Caravan Reinforcing Kindness and Empathy. The guidelines regarding the use of the

PSF can be found in Office Memorandum No. OUOPS-2025-07-02351 titled, "Implementing Guidelines on the Allocation, Utilization, Documentation, and Reporting of Program Support Funds (PSF) for the Field Implementation of the Learner Support Programs for Financial Year (FY) 2025."

Moreover, to ensure effective implementation of the Program, the LRPD, together with the SHD-Mental Health Team, will conduct an online coordination meeting with our Regional and/or Division counterparts to discuss the proposed programs and activities for our learners. The meeting link will be provided in a separate advisory.

For queries, you may contact the BLSS-LRPD through email at lrpo@deped.gov.ph or telephone at (02) 8638-1782.

For guidance and compliance.

Thank you very much.

[BLSS-LRPD/ASPR]