



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 4, 2025

To: Public Schools District Supervisors,
Principals/Head Teachers-In-Charge of the Districts
Heads of Public Elementary/Integrated/Secondary Schools
All Others Concerned

Sirs/Mesdames:

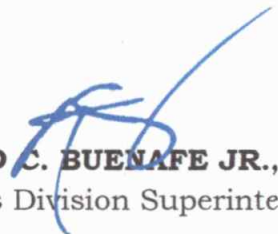
Greetings!

This is to inform the field that there will be a **Final Coordination Meeting** for the upcoming conduct of the Aklan Provincial Athletic Association Meet 2025, on December 6, 2025 (Saturday) at 9:00 AM, at Kalibo Pilot Elementary School, Poblacion, Kalibo, Aklan.

Please see attached participants of this activity for reference.

Participants are entitled to service credit in accordance with DepEd Order No. 53, s. 2003 Updated Guidelines on Grant of Vacation Service Credits to Teachers and Compensatory time off (CTO) shall be given to non-teaching and teaching-related personnel involved in the activity as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 or Non-Monetary Renumeration for Overtime Service Rendered.

For your information and appropriate action.


FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

DIVISION LETTER

No. 120, s. 2025

CIU/jpb



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