



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 4, 2025

DIVISION MEMORANDUM

No. 688 s. 2025

PARTICIPANTS OF SDO AKLAN ON THE CAPACITY BUILDING OF TECHNICAL WORKING GROUP (TWG) MEMBERS, ASSESSMENT FACILITATORS, AND TECHNICAL OFFICES FOR THE FY 2025 NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH) BATCH 2 ADMINISTRATION

**To: OIC Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public Elementary, Secondary
and Integrated Schools
All Others Concerned**

1. In line with the Regional Memorandum No. 1210 s. 2025, Capacity Building of Technical Working Group (TWG) Members, Assessment Facilitators, And Technical Offices for the FY 2025 National Assessment for School Heads (NASH) Batch 2 Administration on December 9-11, 2025 at Punta Villa Resort Inc., Arevalo, Iloilo City. Herewith is the list of participants to attend the said activity:

No.	Name of Participants	Gender	Position	Office
1	JOHN REY G. MAAGMA	MALE	EPS II	DIVISION OFFICE
2	MARLYN T. BEREBER	FEMALE	AO IV	DIVISION OFFICE
3	MIKKO JAN D. LOPEZ	MALE	SEPS II	DIVISION OFFICE
3	REGINALD C. VENANCIO	MALE	SP III	ALTAVS DISTRICT
4	ANA S. ANDRADA	FEMALE	SP III	MAKATO DISTRICT
5	GRACIA CELESTE M. SAMSON	FEMALE	SP I	IBAJAY DISTRICT
6.	JOSEPH M. JULIAN	MALE	TEACHER III	BATAN DISTRICT

2. The activity aims to capacitate the Technical Working Group (TWG) Members, Assessment Facilitators, and Technical Officers on their duties and responsibilities for the efficient administration of the FY 2025 NASH Batch 2.



Población, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph

3. Expenses to be incurred relative to the conduct of this activity are chargeable against local funds while transportation and other incidental expenses of participants shall be charged against MOOE/local funds, subject to the existing accounting and auditing rules and regulations.

4. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity

5. Immediate dissemination of this Memorandum is desired.


FELECIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent 

Encl: As stated

To be indicated in the Perpetual Index
under the following subjects:

Capacity Building of TWG for the FY 2025 NASH Administration



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM
No. 1210 s. 2025

DEC 02 2025

**CORRIGENDUM TO REGIONAL MEMORANDUM NO. 1210 S. 2025, TITLED
CAPACITY BUILDING OF TECHNICAL WORKING GROUP (TWG) MEMBERS,
ASSESSMENT FACILITATORS, AND TECHNICAL OFFICERS FOR THE
FY 2025 NATIONAL ASSESSMENT FOR SCHOOL
HEADS (NASH) BATCH 2 ADMINISTRATION**

To: OIC-Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Relative to Regional Memorandum No. 1210 s. 2025, titled Capacity Building of Technical Working Group (TWG) Members, Assessment Facilitators, and Technical Officers for the FY 2025 National Assessment for School Heads (NASH) Batch 2 Administration, the following schedule shall take effect to wit:

Particulars	From	To
Date	December 8-10, 2025	December 9-11, 2025

2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:
TRAINING PROGRAMS

RBM/HRDD- Corrigendum to Regional Memorandum No. 1210 S. 2025
248/December 1, 2025



Address: Duran Street, Iloilo City, 5000
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Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS

REGIONAL MEMORANDUM
No. 210 s. 2025

DEC 01 2025

**CAPACITY BUILDING OF TECHNICAL WORKING GROUP (TWG) MEMBERS,
ASSESSMENT FACILITATORS, AND TECHNICAL OFFICERS FOR
THE FY 2025 NATIONAL ASSESSMENT FOR SCHOOL HEADS
(NASH) BATCH 2 ADMINISTRATION**

To: OIC-Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. In preparation for the administration of the FY 2025 National Assessment for School Heads (NASH) in the region, this Office, will conduct a **Capacity Building of Technical Working Group (TWG) Members, Assessment Facilitators, and Technical Officers for the FY 2025 National Assessment for School Heads (NASH) Batch 2 Administration on December 8-10, 2026, at Punta Villa Resorts Inc., Arevalo, Iloilo City.**
2. The activity aims to capacitate the Technical Working Group (TWG) Members, Assessment Facilitators, and Technical Officers on their duties and responsibilities for the efficient administration of the FY 2025 NASH Batch 2.
3. Attached are the lists of Participants (PMTs/TWGs, Learning Facilitators), Assessment Facilitators, Technical Officers, and the Training Matrix.
4. Expenses for the food and accommodation of the participants shall be charged against the 2024 PSF Continuing Fund with SARO Number OSEC-6-25-03943, while the travel and other incidental expenses against their MOOE/local funds, subject to the usual government accounting and auditing rules and regulations.
5. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
6. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:



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REGION VI - WESTERN VISAYAS

TRAINING PROGRAMS

RBM/HRDD Capacity Building of TWG for the FY 2025 NASH Administration
242/November 25, 2025

LIST OF PARTICIPANTS

Program Management Team / Technical Working Group Members/ Learning Facilitators

No.	Name	Position/Designation	FD
1	Dr. Susan Severino	Chief Education Supervisor	HRDD
2	Dr. Joven Madera	Education Program Supervisor	HRDD
3	Dr. Rolly Ben Madera	Education Program Supervisor	HRDD
4	Dr. Mark Louie Liwa	Education Program Supervisor	HRDD
5	Noel Donell Narida	Information Technology Officer	ICTU
6	Raymond Porras	Education Program Specialist II	HRDD
7	Lilibeth Sanchez	Education Program Specialist II	HRDD
8	Rosemarie Girado	Administrative Assistant III	HRDD
9	Zander Frofunga	Education Program Specialist II	HRDD
10	Amalia Abarientos	Dormitory Manager	HRDD
11	Erna Grace Dela Mota	AO IV	ASD
12	Arnie Gimeno	AO II	ASD
13	Gaea Abarientos	COS	HRDD
14	Allysa Grace Magbanua	COS	SDO Iloilo

Assessment Facilitators

1	Aklan	Reginald C. Venancio	30	Iloilo	Donna Mae E. Sendin
2	Aklan	Gracia Celeste M. Samson	31	Iloilo	Ma. Joycee M. Salapantan
3	Aklan	Ana S. Andrada	32	Iloilo	Marnin B. Deriada
4	Aklan	Mikko Jan D. Lopez	33	Iloilo	Fatima Clara A. Aldamar
5	Aklan	John Rey G. Maagma	34	Iloilo	Joel F. De Assis Jr.
6	Antique	Milagros O. Galero	35	Iloilo	Ma. Jeselyn D. Bernante
7	Antique	Lorlie A. Abiera	36	Iloilo	Maricel L. Savillo
8	Antique	Cheryl D. Villanueva	37	Iloilo	Rogelio D. Arcelon Jr.



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9	Antique	Melchie E. Yanoc	38	Iloilo City	Michael A. Marquez
10	Antique	Fe E. Tolentino	39	Iloilo City	Venjie T. Ubaldo
11	Capiz	Ernesto J. Fulgencio Jr.	40	Iloilo City	Raisen A. Lumabit
12	Capiz	Rolando B. Ricardo	41	Iloilo City	Ian T. Tacsagon
13	Capiz	Fatima Escuton	42	Iloilo City	Christine Joy M. Batuigas
14	Capiz	Glenda Gervero	43	Iloilo City	Franklie G. Esportuno
15	Capiz	Jonel Sembrano	44	Iloilo City	Henry G. Cabe
16	Guimaras	Minda L. Soldevilla	45	Iloilo City	Angelo M. Molina
17	Guimaras	Nelia T. Lambarte	46	Iloilo City	Ricky C. Pilar
18	Guimaras	Melba G. Bacugan	47	Iloilo City	Eric P. Valenzuela
19	Guimaras	Love Grace H. Velasco	48	Passi City	Julieta P. Pachejo
20	Guimaras	Joerrie G. Enerido	49	Passi City	Lilia Castronuevo
21	Iloilo	Lou C. Azuelo	50	Passi City	Joel P. Pachejo
22	Iloilo	Joneflor Bales	51	Passi City	Dayle P. Pabiona
23	Iloilo	Jennifer P. Balume	52	Passi City	Jenelyn E. Pama
24	Iloilo	Mariane Joy Polonan	53	Roxas City	Jay C. Blancaflor
25	Iloilo	Jason B. Bido	54	Roxas City	Joshua A. Garingo
26	Iloilo	Edcel Nacion	55	Roxas City	Nelsa B. Ilangos
27	Iloilo	Ritchelle John T. Trogani	56	Roxas City	Dean Pierre H. Besana
28	Iloilo	Rodan Ninonuevo	57	Roxas City	Rachelle B. Amoroso
29	Iloilo	Sheen Pherese N. Nicolasora			

Technical Officer

No.	Name	SDO	No.	Name	SDO
1	Floradel P. Jamero	Aklan	7	Mhel Jun C. Dela Cruz	Passi City
2	Junnifer P. Alolod	Antique	8	Williamson B. Enoc	Roxas City
3	Emmanuel V. Lati	Capiz	9	Jhon Mark Gegantoni	Regional Office
4	Cliven I. Martizano	Guimaras	10	Winchester Gerona	Regional Office
5	Geofrey Soriano	Iloilo	11	Jan Remar Arquelada	Regional Office
6	Nilo N. Taroballes	Iloilo City	12	Lloyd Christian Girado	Regional Office



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SDO HRD Specialist

No.	Name	SDO	No.	Name	SDO
1	Richard Nolasco	Antique	4	Donabelle Niñonuevo	Iloilo
2	Immaculada Amores	Capiz	5	Glenn Sabido	Iloilo
3	Nanette Galuno	Guimaras	6	Marites Serra	Iloilo City

SDO NASH Validator (Preferably SDO HRMO)

Number of Allotted Participant	SDO
1	Aklan
2	Antique
3	Capiz
4	Guimaras
5	Iloilo
6	Iloilo City
7	Passi City
8	Roxas City



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PROGRAM MATRIX

December 8, 2025

Time	Activity
6:00AM - 9:55AM	Travel Time
10:00AM - 10:30AM	Arrival & Registration
10:30AM - 11:00AM	Opening Program
11:00AM - 12:00NN	Session 1: All Aboard: Aligning Expectations
12:00NN - 1:00PM	Lunch Time
1:00PM - 1:30PM	Energizer
1:30PM - 3:00PM	Session 2: The Good, the Gaps, and the Growth: Learning from NASH Batch 1
3:00PM-3:15PM	Health Break
3:15PM - 5:00PM	Session 3: NASH Validation Process, Tools, Forms, and Templates
5:00PM - 6:00PM	Debriefing of the Team
5:30PM - 8:00PM	Dinner
December 9, 2025	
6:30AM - 8:00AM	Breakfast
8:30-9:00	Management of Learning
8:30AM - 10:00AM	Session 4: TWG Composition, Duties & Functions
10:00AM-10:15AM	Health Break
10:15AM-12:00NN	Session 5: c/o Sir Noel Narida
12:00NN - 1:00PM	Lunch Break
1:00PM - 1:15PM	Energizer
1:15PM - 3:00PM	Session 6: NASH FQAs
3:00PM - 3:15PM	Health Break
3:15PM - 4:30PM	Simulation Workshop
4:30PM - 4:45PM	Evaluation of the Activity
4:45PM - 5:00PM	Closing Program
5:00PM - 6:00PM	Debriefing of the Team
5:30PM - 8:00PM	Dinner
December 5, 2025	
6:30AM - 8:00AM	Breakfast
8:30AM onwards	Travel Back to the Station



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TIME	TRAINING MATRIX					
	DAY 0	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
		OD-Nelson Gregorio, Jr. & Daisy Penano	OD-Ruby Rose Andrada & Marylou Benueza	OD-Mary Fairh Cahilig & Kareen B. Arcenas	OD-Junenalyn Grade Delfin & Mary Faith Cahilig	OD-Marylou Benueza & Nelson Gregorio, Jr.
8:00-8:30	OPENING PROGRAM					
8:30-10:00		M1: Understanding the Role of Teachers in Basic School Counseling	M4.1A: Understanding the Anti-Bullying Act: Roles and Responsibilities of Teachers	M4.2B: School-Based Drug Prevention Strategies	M5: Basic Risk Screening and Identifying At-Risk Learners	Work Application Plan
		Ruby Rose Andrada	Nelson Gregorio, Jr.	Nelson Gregorio, Jr.	Kareen B. Arcenas	Kareen B. Arcenas
10:00-10:15	HEALTH BREAK					
10:15-12:00		M2: Integrating Guidance Services in Classroom Management and Instruction	Module 4.1A: Continuation	M4.2B: Continuation	M5: Continuation	M7: Cultivating a Wellness Culture in School: Starting with Ourselves
		Junenalyn Grace Delfin	Nelson Gregorio, Jr.	Nelson Gregorio, Jr.	Kareen B. Arcenas	Ruby Rose Andrada
12:00-1:00	LUNCH BREAK					
1:00-3:00	Travel Time to Venue	M3: Promoting Healthy and Empathic Communication with Learners and Applying Psychological First-Aid in School Settings: Basic Tools for Teachers	M4.1B: Creating Safe and Inclusive Learning Spaces for All Learners	M4.3: Suicide Prevention 101: What Every Teacher Needs to Know	M6: Basics of a School-Based Guidance Action Plan	Clearing House and Post Test
		Mary Faith S. Cahilig	Junenalyn Grace Delfin	Marylou S. Benueza	Daisy Peñano	PMT/TWG
3:00-3:15	HEALTH BREAK					
3:15-4:45	Travel Time to Venue	Module 3: Continuation	M4.2A: Promoting Healthy Digital Habits in the Classroom and at Home	M4.3: Suicide Prevention 101: What Every Teacher Needs to Know	Module 6: Guidance Action Plan Development	CLOSING PROGRAM
		Mary Faith S. Cahilig	Kareen B. Arcenas	Marylou S. Benueza	Daisy Peñano	PMT/TWG
4:45-5:00	END OF DAY EVALUATION					

Officer of the Day (OD): Program flow, timekeeper, Emcee, Documenter, assists the Facilitator



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