



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 9, 2025

To: Public Schools District Supervisors/
Principals/Head Teacher-In-Charge of the District
Heads of Public Elementary/Integrated/Secondary Schools
All Others Concerned

Sirs/Mesdames:

Greetings!

This is to inform the field that there will be an **Inter-agency Coordination Conference** on December 11, 2025 (Thursday), at 9:00 AM in the Conference Room, DepEd Aklan Division Office, Población, Numancia, Aklan.

This activity aims to:

- discuss the preparation for the upcoming 2025 Aklan Provincial Athletic Association Meet;
- plan comprehensively the tasks assigned to each agency; and,
- address challenges and resolve gaps and overlapping tasks.

The participants are the heads of partner agencies and the activity committees (Please see enclosure).

Travel, incidental, and other related expenses of the participants shall be charged to available local funds/school MOOE, subject to usual government accounting and auditing rules and regulations.

For your information and appropriate action.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

RAMON D. PARAS JR., EdD

OIC, Assist. Schools Division Superintendent
In-Charge of the Division

DIVISION LETTER

No. **126**, s. 2025

CIU



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Enclosure No. 1 to Division Letter No. 126 s. 2025

**PARTICIPANTS IN THE INTER-AGENCY COORDINATION CONFERENCE
DEPED COUNTERPARTS AND COMMITTEE HEADS**

| Name | | Designation/Position |
|------|---------------------------|---|
| 1 | Mr. Charlie I. Ureta | Athletic Manager/Division Sports Officer |
| 2 | Rebecca R. Ibarreta | Assistant Athletic Manager |
| 3 | Mr. Joseph Neil E. Carmen | Technical Staff for Technical Supervision |
| 4 | Mr. Jim I. Regno | Technical Staff for Administration |
| 5 | Dr. Mikko Jan D. Lopez | Chairperson, Technical Secretariat |
| 6 | Dr. Rhoby Fernandez | Chairperson, Health/ Medical/Emergency Services |
| 7 | Ms. Apple Gay M. Oquendo | Chairperson, Grandstand Management |
| 8 | Mrs. Jerely I. Diaz | Chairperson, Committee on Food/Refreshment |
| 9 | Mrs. Gaynor A. Calizo | Chairperson, Opening/Closing Ceremonies |
| 10 | Mr. Marvin R. Parman | Chairperson, Committee on Records |
| 11 | Mr. Jolly Cabangon | Chairperson, Committee on Parade |
| 12 | Mr. Allan Relloto | Chairperson, Committee on Accommodation |
| 13 | Ms. Janette Cuesta | Chairperson, Committee on Documentation |
| 14 | Mr. Rex B. Manares | Chairperson, Peace and Order |
| 15 | Mr. Allan Relloto | Chairpersons, Accommodation |
| 16 | Mrs. Feby D. Moleta | Member, Committee on Finance/Disbursing Officer |
| 17 | Mr. Chris Laurdaus | Member, Committee on Peace and Order |
| 18 | Mr. John Aljay Traje | Member, Committee on Technical Secretariat |
| 19 | Dr. Jennyfel R. Dinglasan | Member, Committee on Technical Secretariat |