

INITIAL EVALUATION RESULT (IER)

Position: **ADMINISTRATIVE OFFICER II (OSEC-DECSB-ADOF2-421031-2025)**
 Salary Grade and Monthly Salary: **11/30,024.00**
 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	AO2BAC-1-2025	Bachelor of Elementary Education-Master of Arts in Educational Management	Mid Year In Service Training 1/24-26, 29-30, 2025	40	Napatag Primary School 8/1/24-9/11/24 Sergio L. Taligatos ES 5/2/24-5/31/24 Dapdap ES-9/11/23-4/26/24 Watermarke Corporation-7/11/22-5/6/23 Darajung Inc. 10/28/21-5/28/22	2mos 1mo 7mos 9mos 7mos	RA 1080-Professional Teacher	Qualified
2	AO2BAC-3-2025	Bachelor of Secondary Education with 27 units in MAED	School-Based Training on the Matatag Curriculum for Teachers (07/22/2024-07/26/2024) In-Service Training 1/24-26, 29-30, 2024 2023 Mid Year -INSET 2/6-10/23 District Training Workshop of Newly Promoted School Head 12/1-3/22	40 40 40 40 24	JUAN B. MOLO AFGA ES-6/1/18-8/31/18 10/1/21-1/13/22 10/3/22-12/31/22 1/3/22-6/30/23 9/1/23-12/31/23 1/3/24-5/31/24 8/1/24-12/31/24 1/1/25-10/3/25	2 YRS & 6MOS	RA 1080-Professional Teacher	Qualified
3	AO2BAC-4-2025	Bachelor in Technology and Livelihood	Ten Day Skills Training Workshop ICT 7/19-23,2025 & 25-29,2022 INSET11/21-25/2022 2023 INSET 8/18-19/23	80 40 24	Litte Angel Montessori-7/10/22-7/10/2024 Jawili Integrated School 9/1/24-present	2yrs 1yr &1mo	RA 1080-Professional Teacher; CSC Professional	Qualified
4	AO2BAC-5-2025	Bachelor of Science in Hotel & Restaurant Management; Bachelor in Secondary Education	Seminar on Republic Act 6713-8/16/2024 National Training on Building Collaborative and Inclusive Working Relationship-July 6-7,2024 Trainers Methodology Level	8 15 264	NIA-1/2/24-6/2025 DENR-3/16/21 MACROASIA Airport Services 3/16/21-12/31/22 & 7/10/19-9/15/20	1 yr & 6mos 1 yr & 9m0s 1 yr & 5mos	RA 1080-Professional Teacher	Qualified
5	AO2BAC-6-2025	Bachelor of Technology and Livelihood Education	Introduction to Bookkeeping - April 25, 2025 English as Medium of Instructions- February 1, 2025	8 8	HDE Manufacturing Operator 1 -Toshiba Information Equipment Philippines Inc. (6/15/2011-11/25/2011) Fixed term- Pilipinas Kyoritsu Inc. (5/28/2008-5/27/2010) HDD Manufacturing operatorHitachi Global Storage Technologies Philippines Corp. (11/30/2005-6/20/2007)	5mos 2yrs 6mos	CSC Professional	Qualified
6	AO2BAC-7-2025	Bachelor of Science in Business Administration major in Operations Management	1. CBM Leadership Training, August 13, 2024 2. Start up: Business Workshop 2023, November 17, 2023 3. BIZCON: A Business Convention 2023: Bridging Iloilo Economic	8 8 8	Accounts Management Section Intern- Social Security System-Iloilo Central Branch (January 2025-May 2025)	5MOS - OJT	CSC Professional	Qualified

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			Title	Hours	Details	Years		
7	AO2BAC-8-2025	Bachelor of Science in Accountancy	Advanced Administrative Leadership and Excellence Seminar Sept. 6-7 and Sept 13-14, 2025 Financial Accountability and Disbursement Efficiency Workshop August 16-17 and August 23-24, 2025 Disbursement Management for Administrative Officers August 2-3 and August 9-10, 2025 Public Administration and Office System Management Seminar Sept. 1-10, 2025 Leadership Training: Effective Administration and Office Management August 15 – 24, 2025 Career Development and Office System Administration in Schools August 1-10, 2025 QAR Consideration in accordance with PSA 220 and with E-Audit Documentation July 11, 2025 QuickBooks Online International Certification August 19, 2022	More than 40 hours	Bernardino R. Villaruel Accounting Services February 3, 2020 up to Present Costner Trading Corporation June 1, 2016 to December 31, 2019 DSWD Kalahi-Cidss NCDDP March 15, 2015 to May 15, 2016 F and E Enterprises, Inc. August 15, 2012 to April 30, 2014 Filbake Food Corporation May 15, 2010 to July 31, 2012	7 yrs/8 months	CSC Professional	Qualified
8	AO2BAC-9-2025	Bachelor of Science in Accountancy	N/A	N/A	Boracay Island Water Company (Sep.1, 2017-present) Finance Assistant-Warehouse	7 yrs/9 months	CSC Professional	Qualified
9	AO2BAC-10-2025	Bachelor of Science in Accountancy	Embrace Succes: Unleashing Your Personal Power through the Eotional Freedom Technique Flowing with Grace:Expanding Horizons with Flow State Wellness and Culture Filipino Brand os Service Excellence Basic Training	12	Jasper's Tapsilog Atbp. Resto The Auhana Hotel Boracay	2yrs &1mo 10mos	CSC Professional	Qualified
10	AO2BAC-11-2025	Bachelor in Elementary Education	10- DAY ICT SKILL TRAINING FOR TEACHER 1 APPLICANTS, 03/17/2025-03/28/2025 SCHOOL-BASED TRAINING IN THE MATATAG CURRICULUM FOR KINDERGARTEN AND GRADES 1, 4, AND 7 TEACHERS, 07/22/2024-07/26/2024 3-DAY DISTRICT REFRESHER COURSE FOR COACHES 12/5/2023-12/7/2023	80 40 24	FIRST LOVE JUBILEE ACADEMY OF BORACAY INC. 08/15/2023- 07/21/2024 07/16/2024- 04/25/2025	1yr & 8 mos	RA 1080-Professional Teacher	Qualified
11	AO2BAC-12-2025	Bachelor of Science in Business Administration Major in Financial Management	N/A	N/A	N/A	N/A	CSC Professional	Qualified
12	AO2BAC-13-2025	Bachelor of Science in Customs Administration	International Seminar on Leadership & Office Administration (April 15-24, 2025; Computer Skills Development Training: Improving Classroom Learning Thru ICT (April 01-10, 2025; Career Development and Office System Administration in Schools (March 15-24,2025)	80 80 80	Special Education Teacher at Ann Arbor Montessori Learning Center (July 01, 2024 - May 30, 2025) Teacher at Paulo Scholastic Chastity De Montessori Academy, Inc. (May 06, 2019 - October 30, 2020)	10mos 10mos	RA 1080-Professional Teacher	Qualified

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13	AO2BAC-14-2025	Bachelor of Science in Business Administration with 18 units MPA	Strategic Planning 10/26-27,11/17/24,12/14/24,1/16/25,2/25/25,3/9,11,-13,17,21/25,4/13/25,6/1,25	73	Eperformax-10/12/22-11/6/22 11/7/22-5/13/22, 6/1/23-6/30/2 Aklan State University Jethandler Asia Services Inc.-1/27/16-5/31/16	8mos 1 yr & 4mos	CSC Professional	Qualified
14	AO2BAC-15-2025	Bachelor of Secondary Education	Teaching English to Speakers of Other Language & Teaching English to Young Learners June 21, 2021 to June 26, 2021	140	May 25, 2024 to Present HR Generalist-Training & Development Southwest Tours Boracay Inc.	1yr & 1 mo	RA 1080-Professional Teacher	Qualified
15	AO2BAC-16-2025	Bachelor of Secondary Education - Technology and Livelihood Education	Strengthen the Bond: A Capacity Development Training/ June 15-16, 2024 Customer Service Training for Legislative Department/ March 25, 2024	16 8	Local Government Unit of Kalibo/ July 1, 2022 to December 31, 2024	2yrs & 6 mos	RA 1080-Professional Teacher	Qualified
16	AO2BAC-17-2025	Bachelor of Science in Information Technology	GST Training and Workplace Etiquette Seminar - October 4-5, 2022, Seminar Workshop on Work Ethics and Personality Development - December 19-20, 2022, Staff Development Training and Mainstreaming Gender Sensitivity- June 1-June 2, 2023 Training assessing the Orientation on RA 11642 cum Learning Session on Basic Grammar, Communication and Writing Skills - September 25-26, 2025	16 24 16 16	Local Government Unit of New Washington - Municipal Social Welfare and Development Office, May 16, 2017 - present	8yrs & 4mos.	CSC Professional	Qualified
17	AO2BAC-18-2025	Bachelor's of Science in Accountancy	Audit Evidence Webinar, 12/23/2022. Principle of Income Taxation, 11/26/2022, Advance Financial Accounting and Reporting Webinar, 10/21/2022	24	Jafr Multipurpose Cooperative for Jollibee Gaisano Kalibo, 8/19/2022-12/15/2022.	4 months	CSC Professional	Qualified
18	AO2BAC-19-2025	Bachelor of Secondary Education major in English	"HOW TO CREATE ONLINE FORMS AND QUIZ USING GOOGLE FORMS AND OTHER ONLINE PLATFORMS" June 27, 2023 "BASIC COURSE FOR STATION MANAGERS BATCH 2024-10" October 24, 2025	8 8	South Petrol Marketing Corp. August 6, 2022 - Present	2yrs & 10mos	RA 1080-Professional Teacher	Qualified
19	AO2BAC-20-2025	Bachelor of Technical- Vocational Teacher Education Major In Hotel and Restaurants Services	CPR Lecture and mass Demonstration- September 13, 2025. First Aid Training- September 27, 2025	3 4	Deliverya Kalibo- Kaiser Ilarina From October 03, 2022- July 23, 2025	2yrs & 9mos	RA 1080-Professional Teacher	Qualified
20	AO2BAC-21-2025	B.S. Commerce Major in Management	E-Court Mar. 11, 2025	8	Supreme Court 11/03/2021 to 03/20/2025 and other private corporations. DENR-11/18/19-12/31/19	3yrs & 3mos 1mo	CSC Professional	Qualified

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21	AO2BAC-22-2025	Bachelor of Elementary Education major in Mathematics	1. Wadeford School Based In-Service Training for Teachers (June 9-13, 2025) - 2. Kalibo Pilot Elementary School Mid-Year School Break Activities (November 25-29, 2024) 3. 2024 Kalibo District Meet (November 8-9, 2024) - 4. Wadeford School Based In-Service Training for Teachers (July 15-19, 2024) - 5. Aklan Provincial Athletic Association Meet (March 13-16, 2024)	40 40 16 40 32	1. Teacher - Wadeford School (July 23, 2023-present) 2. Substitute Teacher 1 - Kalibo Pilot Elementary School (November 12- December 13, 2024) 3. Teacher - Starglow Center for Academics and Arts (June 3, 2009 - March 15, 2010) 9. Student Assistant - Aklan Catholic College (June 2004 - March 2009)	1yr & 2mos 1mo 10mos	RA 1080-Professional Teacher	Qualified
22	AO2BAC-23-2025	Bachelor of Technology and Livelihood Education Major in Home Economics	Career Development and Office System Administration in Schools - March 15-24, 2025 . Computer Skills Development Training: Improving Classroom Learning Thru ICT - April 1-10, 2025 International Seminar on Leadership & Office Administration - April 15-24, 2025	80 80 80	Naisud National High School - Clerk - March 2025 to present	7mos.	RA 1080-Professional Teacher	Qualified
23	AO2BAC-24-2025	Bachelor in Elementary Education	N/A	N/A	N/A	N/A	RA 1080-Professional Teacher	Qualified
24	AO2BAC-25-2025	Bachelor of Secondary Education Major in Filipino	TESDA Bookkeeping NCIII; Cluster 3: The Teacher as a Community Worker 10-Day ICT Skill Training for Teacher 1 Applicants;	292 80	Municipality of Ibajay - Business Permits and Licensing Office July 1, 2024 - June 30, 2025	1yr.	RA 1080 Professional Teacher Presidential Decree 907	Qualified
25	AO2BAC-26-2025	Bachelor of Arts in Political Science	N/A	N/A	N/A	N/A	CSC Professional	Qualified
26	AO2BAC-27-2025	Bachelor of Science in Applied Mathematics	N/A	N/A	N/A	N/A	CSC Professional	Qualified
27	AO2BAC-28-2025	Bachelor of Science in Information Technology	Conduct of HR Merit and Promotion and Selection Board-9/24/25 GENDER SENSITIVITY TRAINING AND HANDLING VIOLENCE AGAINST WOMEN AND CHILDREN CASES 12/10/2024 SPECIAL COLLABORATIVE CAREER PLANNING WORKSHOP 07/13/2024	8 8 3 8	Municipal Social Welfare and Development Office - LGU Makato July 1, 2024 to June 30, 2025	1yr	PD No. 907 - Honor Graduate Eligibility	Qualified

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28	AO2BAC-29-2025	Bachelor of Science in Commerce major in Computer Management	BASIC LIFE SUPPORT AND STANDARD FIRST AID □ 03/10/2025 - 03/11/2025 AIRPORT SECURITY & SAFETY AWARENESS SEMINAR 10/16/2024 - 10/16/2024 AIRPORT SECURITY & SAFETY AWARENESS SEMINAR 10/27/2023 - 10/27/2023 AIRPORT FULL SCALE EMERGENCY EXERCISE 2023 09/20/2023 - 09/20/2023 AIRPORT SECURITY & SAFETY AWARENESS SEMINAR 11/06/2022 - 11/06/2022 FIRE PREVENTION AWARENESS PROGRAM 03/09/2022 - 03/10/2022 AIRPORT SECURITY & SAFETY AWARENESS SEMINAR 10/27/2021 - 10/27/2021 FIRE PREVENTION AWARENESS PROGRAM 03/11/2021 - 03/12/2021	8 4 4 4 4 16 4 16	CIVIL AVIATION AUTHORITY OF THE PHILIPPINES/LSERV CORPORATION MARCH 1, 2020 TO PRESENT CIVIL AVIATION AUTHORITY OF THE PHILIPPINES MARCH 8, 2008 TO FEBRUARY 29, 2020	5yrs & ^mos 11yrs & 11 mos	CSC Professional	Qualified
29	AO2BAC-30-2025	Bachelor of Secondary Education	Local Budget Administration for Barangays-7/31/24--8/1/24 LNB Aklan Chapter Provincial Congress 2024-7/3/24-7/5/24 Joint Regional Liga General Membership Assembly -3/12/24-3/14/24- Clustered General Membership Assembly -6/26/23-6/28/23- Clustered General Membership Assembly-2/15/23-2/17/23 15th Visayas Geographical Conference-9/28/22-9/30/23 LNB Aklan Chapter Provincial Congress 2022-8/11/22-8/13/22-	24 24 24 24 24 24	1. Barangay Treasurer-Calangcang Barangay Council-Sept 19, 2016 up to the present 2. Barangay Nutrition Scholar-Calangcang Barangay Council-Jan 3, 2010-September 16, 2016 3. Company Secretary-Duwhi Marketing-April 8, 2005-December 30, 2009	8yrs & 9mos 6yrs & 7mos 4yrs & 7mos	RA 1080- Professional Teacher Barangay Official - Eligibility	Qualified
30	AO2BAC-31-2025	Bachelor of Secondary Education	THE ANTI-MONEY LAUNDERING ACT OF 2001 / 11/13/202311/13/2023 FOOD AND BEVERAGES NC II / 01/24/201011/24/2010	8 352	*ADMINISTRATIVE SUPPORT STAFF- DEPARTMENT OF EDUCATION/TUGAS-DUMGA ELEMENTARY SCHOOL 02/10/2025-31/12/2025 04/11/2024-12/31/24 *-PACUBAS GENERAL SERVICES, INC./ CITY SAVINGS BANK □ 5/18/2022-03/31/2024 8/14/2021-10/30/2021 11/05/2019-04/03/2020 11/14/2016-07/18/2018 *BRANCH SECRETARY CASHIER/AGENCY SERVICES ASSISTANT-FIANANCE & TREASURY DEPARTMENT / CARITAS HEALTH SHIELD-2/18/2021-5/19/2021	1YR & 4MOS 4yrs & 4m 3mos	RA 1080-Professional Teacher	Qualified

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31	AO2BAC-32-2025	Bachelor of Secondary Education major in Music, Arts, Physical Education and Health	*Administrative Support and Procedure, given on 8th day of August 2024, Administrative Assistant Training, given on 12th day of October 2024, Basic Computer Literacy Training, given on 12th day of October 2024, Bookkeeping and Accounting, given on 20th day of September 2024	80 80 80 80	Administrative Aide-/Municipal Assessor's Office of LGU-Kalibo/March 08, 2023-Present, Teacher/Institute of Christian Educators Baptist Education System Inc./June 6, 2020-June 30, 2022	2yrs & 6mos 1yr & 8mos	RA 1080-Professional Teacher	Qualified
32	AO2BAC-33-2025	BS in Information Technology	N/A	N/A	Palawan Pawnshop - 2015 up to Present	10 YRS & 5MOS	CSC Professional	Qualified
33	AO2BAC-34-2025	Bachelor of Science in Accountancy No Supporting Documents(TOR)	N/A	N/A	N/A	N/A	CSC Professional	Disqualified
34	AO2BAC-35-2025	Bachelor of Elementary Education	N/A	N/A	N/A	N/A	RA 1080-Professional Teacher	Qualified
35	AO2BAC-36-2025	Bachelor of Technical and Vocational Teacher Education	Food and Beverage Services NC II, February 19,2022 The Teacher as a Person -March 29, 2025	356 8	N/A	N/A	RA 1080-Professional Teacher	Qualified
36	AO2BAC-37-2025	Bachelor of Science in Business Administration major in Operations Management	*BOOKKEEPING NC III- April 24,2025-July 29,2025 (292 hrs)	292	*LGU IBAJAY- MUNICIPAL TREASURER'S OFFICE (May 16,2023-Present) *G.PAGASPAS PARTNERS & CO., CPAS (June 22,2022-May 15,2023) * GARCIA COLLEGE OF TECHNOLOGY (January 18,2021-May 31,2022) *PAC RIM REALTY AND DEVELOPEMNT CORP. (June 18,2019-August 20,2020)	2yrs & 1mo 10mos	CSC Professional	Qualified
37	AO2BAC-38-2025	Bachelor of Elementary Education	10-Day Ict Skill Training for Teacher I Applicants_03/17/2025-03/28/2025 Startup Awareness: Startup Orientation_03/27/2025 Information Session: internet of Things_03/25/2025_ Mid-Year in-Service Training for Teachers_11/25/2024-11/29/2024	80 4 4 40	ADMINISTRATIVE SUPPORT STAFF-02/06/2025-PRESENT 04/05/2024-12/31/2024 LOAN OFFICERNWTF-09/19/2022-02/16/2024 MHI-PAYROLL CUSTODIAN-10/05/2020-10/31/2021 PAYROLL AND BILLING CUSTODIAN-02/18/2019-06/01/2020 SALES ASSISTANT-03/23/2018-08/23/2018	1YR & 5MOS 1YR & 5MOS 1YR 5MOS	RA 1080-Professional Teacher	Qualified

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38	AO2BAC-39-2025	Bachelor of Science in Computer Science	1. CAPACITY BUILDING ACTIVITY FOR AKLAN PROVINCIAL COUNCIL FOR THE PROTECTION OF CHILDREN MEMBERS/May 28-30, 2025 2. 4-H WESTERN VISAYAS REGIONAL YOUTH CAMP/April 28-30, 2025 3. CAPACITY DEVELOPMENT ON PROCESSING AND PACKAGING/March 25-27, 2025 4. PACKAGING & LABELLING CAPABILITY TRAINING TO YOUNG FARMERS/September 26-27, 2024 5. 1ST VOLUNTEER LEADERS ASSOCIATION OF THE PHILIPPINES NATIONAL CONVENTION/September 17-21, 2024	16 24 24 16 40	1. PROJECT DEVELOPMENT ASSISTANT/OFFICE OF THE PROVINCIAL AGRICULTURIST/JULY 1, 2025-PRESENT 2. ROJECT DEVELOPMENT ASSISTANT/pROVINCIAL COOPERATIVE OFFICE/JANUARY 1, 2011-MAY 30, 2015 3. ADMINISTRATIVE ASSISTANT II/PROVINCIAL GOVVERNOR'S OFFICE/FEBRUARY 1, 2007-DECEMBER 31, 2014	20	CSC Professional	Qualified
39	AO2BAC-40-2025	Bachelor of Science in Accountancy	N/A	N/A	LGU-Kalibo-July 2024-Present	3yrs & 8mos	CSC Professional	Qualified
40	AO2BAC-41-2025	Bachelor of Science in Accountancy	Safe and responsible use of Social Media/October 2020 Payroll preparation for Job Order Training Seminar/December 2022	8 4	LGU-Kalibo Office of the Municipal Accountant/July 2020-Present	5yrs & 9m0s	CSC Professional	Qualified
41	AO2BAC-42-2025	Bachelor of Arts in Philosophy	1. Gender Sensitivity Training And Work-Place Etiquette Seminar-October 4-5, 2022 2. Capability Building Training/Workshop On Gender Responsive Camp Coordination - January 25-27, 2023 3. Mental Health And Psychosocial Support Training - March 15-17, 2023 4. Program Design Workshop And CapDev Needs Assessment On The Philippine Population And Development Program (PPDP) April 12-14, 2024 5. Training in Assessing The Gender-Responsiveness of Programs And Projects - July 4-5, 2023	16 24 24 24 16	1. Regular Employee as Social Welfare Assistant in the Local Government of New Washington from December 1, 2023 to June 27, 2024	3yrs & 6mos	CSC Professional	Qualified
42	AO2BAC-43-2025	Bachelor of Science in Criminology	Filipino Brand of Service Excellence Workshop/ May 22,2024 Skills Upgrading Facility Support on Bamboo Homestyle Furniture Production/ September 23-27,2024 Technology Transfer on Coco-coco Based Craft Making/ November 22- 24,2025	8 16	Light Microfinance Incorporated/ 2008-2017 Municipality of Ibajay (DTI Negosyo Center)/ July 2023- November 2024	8yrs & 6mos 1 yr & 3mos	RA 1080-Criminologist	Qualified
43	AO2BAC-44-2025	Bachelor of Arts in English Language Studies	Integrated Barangays of Numancia Multi-Purpose Cooperative On-the-Job Training - February 7 - April 20, 2024	300	N/A	N/A	CSC Professional	Qualified

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44	AO2BAC-45-2025	Bachelor of Science in Information Technology	THE END-OF-FIRST QUARTER SY 2020-2021 DIVISION VIRTUAL IN-SERVICE TRAINING (12/14-19/2020) (MID YEAR IN-SERVICE TRAINING (02/15-17/2021, INSET-FOR PUBLIC SCHOOL TEACHERS (03/15-19/2021 STRENGTHENING THE KNOWLEDGE, SKILLS, AND ATTITUDE: DIVISION IN-SERVICE TRAINING FOR NON-TEACHING PERSONNEL (CHAMPIONING THE SUPPORT SYSTEM) (10/13,20,27/2021	48 24 48 24	ADMINISTRATIVE ASSISTANT II DEPED(CATMON INTEGRATED SCHOOL) AUGUST 2016 TO PRESENT / ADMINISTRATIVE AIDE(CLERK) LUPO NATIONAL HIGH SCHOOL APRIL 1 TO AUGUST 23, 2016 TEACHER I(VOLUNTEER) ALTAVAS NATIONAL SCHOOL JANUARY 1, 2015 TO MARCH 31, 2015 / TEACHER I(J.O.) ALTAVAS NATIONAL SCHOOL JUNE 3 2013 TO DECEMBER 2014 / ADMINISTRATIVE ASSISTANT SAUDI ARABIAN AIRLINES (SAUDIA) JULY 27, 2007 TO MARCH 27, 2010	9YRS 5MOS 1YR & 6MOS	RA 1080-Professional Teacher	Qualified
45	AO2BAC-46-2025	Bachelor of Science in Accountancy	TIPS HOW TO DEVELOP GOOD STUDY HABITS FEB. 3, 2024 - 2 HRS TAX UPDATES W/ DISCUSSION ABOUT EASE OF PAYING TAXES ACT JAN. 22, 2024 - 2 HRS ADVANCE FINANCIAL ACCTG. AND REPORTING WEBINAR-OCT.21,23	8 8 8	*VISION MOUNT TABOR FINANCE CORPORATION / AUG. 27, 2024 TO FEB. 22, 2025 AKLAN ZION VENTURES INC.-11/6/23-3/15/24 **G. PAGASPAS PARTNERS & CO., CPAs / MAR. 2, 2023 TO SEPT. 14, 2023 **PROVINCIAL GOVERNMENT OF AKLAN - ACCOUNTING OFFICE / JAN. 3, 2019 TO APRIL 30, 2022	6MOS 4MOS. 6MOS 3YRS :& 5MOS	**Honor Graduate (CUM LAUDE) **CAREER SERVICE EXAMINATION PROFESSIONAL **CAREER SERVICE EXAMINATION SUBPROFESSIONAL	Qualified
46	AO2BAC-47-2025	Bachelor of Science in Hospitality Management	Leveraging Local Budget for Climate Change in the Context of Covid-19 Recovery and Sustainable Environment Management (11/22/2022 to 11/23/2022 Two-week Virtual Assistance Training Bookkeeping and Cloud Accounting Training (03/26/2025 Time Management for administrative Personnel (09/07/2024	16 82 8 8	1. LGU Batan (ContactTracer 01/01/2022 to 12/31/2023) 2. DILG (ContactTracer 10/12/2020 to 12/31/2021) 3. LGU Batan (Administrative Staff Job-Order 01/07/2017 to 10/10/2020) 4. V.Ships-POMI (Steward/Assist. Cook 07/18/2012 to 10/22/2016)	1yr & 11mos 1yr & 2mos 3yrs 9mos 4yrs & 3mos	CSC Professional	Qualified
47	AO2BAC-48-2025	Bachelor of Science in Accountancy	BASIC BOOKKEEPING (11/09/2021) s FUNDAMENTALS OF COOPERATIVE (09/29/2022) COOPERATIVE GOVERNANCE AND MANAGEMENT SEMINAR (09/30/2022) GENDER AND DEVELOPMENT (11/15/2023 to 11/16/2023) -	8 8 8 16	ACCOUNTING SUPERVISOR (HAIR AND THREAD PRODUCERS COOPERATIVE) from 8/5 /2022 to 2/13 /2025	7yrs & 6mos	Civil Service Professional PD 907 - (Honor Graduate)	Qualified

INITIAL EVALUATION RESULT (IER)

Position: **ADMINISTRATIVE OFFICER II (OSEC-DECSB-ADOF2-421031-2025)**
 Salary Grade and Monthly Salary: **11/30,024.00**
 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
48	AO2BAC-49-2025	Bachelor of Science in Business Administration major in Management Accounting	1. 17TH VISAYAS GEOGRAPHICAL CONFERENCE 10/02-04/2024 2. 16TH VISAYAS GEOGRAPHICAL CONFERENCE (PROMOTING FISCAL DISCIPLINE IN LOCAL GOVERNANCE) 9/20-22/2023 3. MANAGEMENT OF BARANGAY FUNDS AND PROPERTY 8/11-13/2023 4. GENDER SENSITIVITY TRAINING AND MENTAL AND PSYCHOSOCIAL ACTIVITY PROGRAM 11/11-12/2022	24 24 24 16	ADMINISTRATIVE OFFICER II (MANAGEMENT AND AUDIT ANALYST I) (December 27, 2024- Present) FIELD ENUMERATOR(April 1, 2022 - September 30, 2022) GOVERNMENT INTERNSHIP PROGRAM (GIP) (July 21, 2021 - November 24, 2021) DATA PROCESSING ASSISTANT(September 9, 2016 - July 13, 2018) BILLING AND QUOTATION IN-CHARGE (June 1, 2015 - March 31, 2016)	9mos 6MOS 4MOS 1YR & 10 MOS 9MOS	CSC Professional	Qualified
49	AO2BAC-50-2025	Bachelor of Science in Accountancy	CSC Financial Education Training Tax Pulong-Sulong 2023 Discussion Regarding the eAppointment System & other matters Select Tax issued Needing Academic & Practical Consensus Post-Employment Benefits	more than 40 hours	Compliance Officer - Asia Pacific Medical Center Accounting Staff - Edita T. Ureta Accounting Firm	5 years & 3 months	CSC Professional	Qualified
50	AO2BAC-51-2025	Bachelor of Science in Accountancy; Masters in Public Administration - 39 units	Regional Workshop on the preparation of CY 2025 Consolidated Midyear Financial Report Semi-annual Workshop on the Preparation of FARs wit IU's School	more than 40 hours	Administrative Assistant III - DepEd Administrative Assistant II - DepEd	7 years & 3 months	CSC Professional	Qualified
51	AO2BAC-52-2025	Bachelor of Science in Business Administration Major in Marketing Management	TIEZA Investment Incentives and Opportunities for Tourism Enterprises - Panay Region, 8/24/25 - Masterclass on Writing Minutes of Meetings, 8/26/25-8/27/25 - Pre - membership Education Seminar (PMES), 6/13/25 - Webinar on Certificate of Product Registration: Process and Requirements, 4/3/25 - Orientation of QMS Forms and Procedures and Internal Audit Team Training, 9/13/24 - Basics of MS Excel and Google Sheets, 7/15/23 - Fostering Competition for Regional Development: Online Regional Roadshow on Competition Law and Policy for Western Visayas, 6/20/23 - PCCI-Aklan Presents: SEC Amnesty Program and Other SEC Updates, 6/20/23 - Google Workspace Seminar, 7/23/22,	more than 40 hours	Filbake Food Corporation - 4/11/2022 - up to present J Marketing Corporation - 12/3/2018 - 10/1/2021 Saint Jude's Hospital Inc. - 4/16/2015 - 11/30/2018	8 years & 4 months	PD 907 - Honor Graduate Eligibility	Qualified
52	AO2BAC-53-2025	Bachelor of Science in Education major in TLE	Contingency Planning Workshop Top 2 Hazard Orientation of Basic Incident Command System	more than 40 hours	Admin Assistant - Ahmad Tea FZ LLC Job Order - MDRRMO Lezo	4 years & 4 months	RA 1080 - Professional Teacher	Qualified

INITIAL EVALUATION RESULT (IER)

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 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
53	AO2BAC-54-2025	Bachelor of Science in Civil Engineering	Training on SLP Sulung Dunong: Seminar Workshop for the Implementation of SLP PAMANA/August 13-15, 2025/18 hours Training of Area Coordinating Teams in Facilitating the Community Driven Development for the implementation of Philippine Multisectoral Nutrition Project/Jun 23-26, 2023/36 Hours Training Of Area Coordinating Team and Municipal Coordinating Team of Group 1 Areas in Facilitating Community Driven Development during the Phase 2 Sub-Project Implementation of KALAHI-CIDSS National Community Driven Development Program Additional Financing/ August 22-26, 2022 Rollout Training for Area Coordinating Team and Municipal Coordinating Team of Group 1 Municipalities in Facilitating the Sub-Project Implementation and Community-Managed Monitoring of the KALAHI-CIDSS Additional Financing/ November 22-26, 2021	more than 40 hours	Department of Social Welfare and Development Field Office 6/June 2025-Present Department of Social Welfare and Development Field Office 6/March 2023-December 2024 GS Contractors-Saudi Arabia/Jan 2020-June 2020 Local Government Unit -BALETE/August 2021-Mar 2023 Snamprogetti Saudi Arabia/June 2016-August 2019\ Saudi Arabian Saipem/October 2014-December 2015 M.S. Al Suwaidi Travel and Tourism/Nov 2009-August 2014 Vacanze International Inc. Travel and Tours/ Nov 2025-May 2009	10 years & 3 months	CSC Professional	Qualified
54	AO2BAC-55-2025	Bachelor of Arts major in English	N/A	N/A	Assistant Team Leader-Deco Arts Marketing (Citihardware)/ HR-Staff (agency based) Davao Manpower Inc. store of assignment - Citihardware Kalibo	3 years & 8 months	RA 1080 - Professional Teacher	Qualified
55	AO2BAC-56-2025	Bachelor of Science in Information Technology	DICTIONARY RURAL IMPACT SOURCING TECHNICAL TRAINING	more than 40 hours	PIX-C PRINTS, CYRES NOKOMIS BAUTISTA, DECEMBER 10, 2018-MAY 31, 2024	5 years & 8 months	CSC Professional	Qualified
56	AO2BAC-57-2025	Bachelor of Science in Business Administration major in Financial Management	Division Level Enhancement/Development of School Contingency Plan for Typhoon and Flood Writeshop	more than 40 hours	Administrative Aide - DepEd Office Clerk - ATRISIS	4 years & 8 months	CSC Professional	Qualified
57	AO2BAC-58-2025	Bachelor of Science in Applied Mathematics	N/A	N/A	Boracay ocean club resort and spa, February 19, 2025	7 months	CSC Professional	Qualified
58	AO2BAC-59-2025	Bachelor of Technology & Livelihood Education MAEd - Home Economics - 9 units	Conduct of HRMPBSB Assessors Training 10day ICT Training for Teacher	more than 40 hours	Contract of Service - DepEd	1 year & 5 months	RA 1080-Professional Teacher	Qualified

INITIAL EVALUATION RESULT (IER)

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 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
59	AO2BAC-60-2025	Bachelor of Science in Accountancy	1.) 17TH VISAYAS GEOGRAPHICAL CONFERENCE (BEYOND LIMITS) 10/02/2024-10/04/2024 MANAGEMENT OF BARANGAY FUNDS AND PROPERTY 08/11/2023-08/13/2023 TRAINING ON THE HANDBOOK ON THE FINANCIAL TRANSACTIONS OF THE SANGGUNIANG KABATAAN 09/20/2022-09/22/2022 SOCIAL & PEACE AWARENESS CAMPAIGN 05/25/2022-05/26/2025 6.) MENTAL HEALTH FORUM FOR THE AKLANON YOUTH 01/14/2021-01/14/2021 7.) SYMPOSIUM dubbed as "WOMEN: STRONG, SAFE, POWERFUL AND HEARD -- The Battle Against COVID-19 Pandemic" 09/28/2025-09/28/2025 8.) TRAINING ON GENDER SENSITIVITY, GENDER-RELATED LAWS AND PROPER REFERRAL PATHWAYS / LECTURE ON DEPRESSION AWARENESS 09/08/2020-09/08/2020	more than 40 hours	ACCOUNTING CLERK OFFICE OF THE MUNICIPAL ACCOUNTANT-LGU NUMANCIA 03/20/2023-PRESENT SK CHAIRPERSON BARANGAY BADIO LOCAL GOVERNMENT UNIT / BADIO BARANGAY COUNCIL 06/20/2018-03/15/2023 3.) ENCODER JST_FOX CONSTRUCTION & SUPPLIES 04/15/2019-03/18/2023	5 years & 2 months	CSC Professional	Qualified
60	AO2BAC-61-2025	Bachelor of Arts (Psychology - Sociology)	KWENTONG LINGKOD BAYAN - 8/13/2025 to 8/13/2025 (2.0 hrs) WEBINAR ORIENTATION ON THE 2025 OMNIBUS RULES ON APPOINTMENTS AND OTHER HUMAN RESOURCE ACTIONS (ORAOHRA) - 6/8/2025 to 7/8/2025 SKILLS, INTEGRITY, & FITNESS: A COMPETENCY-BASED APPROACH TO BACKGROUND INVESTIGATION - 7/30/2025 to 7/30/2025 WORKING IN A GENDER-DIVERSE WORKPLACE - /26/2025 to 6/26/2025 (4.0 hrs) SCRIPWRITING FOR EDUCATIONAL VIDEO MATERIALS - 4/14/2025 to 9/5/2025 UNDERSTANDING THE CHILD BETTER - 10/3/2025 to 4/19/2025 EMPOWERHER AWARENESS: AN ONLINE LEARNING SESSION ON WOMEN'S RIGHTS AND PRIVILEGES IN THE WORKPLACE - 3/24/2025 to 3/24/2025 LEARNING VISIT/BENCHMARKING ACTIVITY TO VALENZUELA SPECIAL EDUCATION CENTER - 8/30/2024 to 8/30/2024 (8.0 hrs) MID-YEAR PROFESSIONALISM IN THE WORKPLACE AND STRESS MANAGEMENT SESSION - 07/26/2024 to 07/26/2024 REPUBLIC ACT 11313: SAFE SPACES ACT ORIENTATION/SEMINAR - 8/15/2024 to 8/15/2024 (4.0 hrs) EMPOWERING EMOTIONAL SUPPORT: A CERTIFICATION WORKSHOP FOR HUMAN-ANIMAL INTERACTION - 12/11/2023 to 12/11/2023 EMPOWERING SCHOOL COMMUNITIES: A SUICIDE RESPONSE PROTOCOL WORKSHOP - 11/11/2023 to 11/11/2023	more than 40 hours	04/01/2024 TO DATE- ADMINISTRATIVE AIDE IV (HUMAN RESOURCE MANAGEMENT AIDE) at PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE 03/01/2021 to 3/31/2024 - PSYCHOMETRICIAN at PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE 02/04/2019 to 02/28/2021 - LABORER/CLERK at PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE	1yr & 5mos 3yrs 2yrs	CAREER SERVICE PROFESSIONAL RA 1080 - PSYCHOMETRICIAN □	Qualified

INITIAL EVALUATION RESULT (IER)

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 Salary Grade and Monthly Salary: **11/30,024.00**
 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
61	AO2BAC-62-2025	Bachelor of Arts in Sociology-Psychology	Good Governance at the Grassroots: Empowering Local Institutions for Sustainable development/ June 3-6, 2025/ 24 hrs PLEASES TODAY: Navigating Change Through Continued Learning and Innovative Methods Towards Efficient Public Service/ March 11-14, 2025/ 24 hrs Harmonizing Legislation, Environment and Tourism: Palawan and Puerto Princesa City's Approaches for Sustainable Development/ September 10-13, 2024/ 24 hrs Induction Program for Local ECCD Service Providers/ July 17-19, 2024/ 24 hrs Capacity Building on Managing Gender Based Violence and Other GAD Related Laws to Municipal Officials, Permanent Employees, Contractual and Job Order Employees of Nabas Local Government Unit/ December 6-8, 2023/ Expanding Intellectual Horizon for Responsive Public Service/ November 7-10, 2023/ Strengthening Partnership and Linkages for Development Legislation towards Competitiveness of Local Government Units/ September 12-15, 2023/ Gender and Development, Gender Sensitivity, Personality Development and Mental Health for Municipal Officials and Employees of Nabas Local Government Unit/ December 15-17, 2022/	more than 40 hours	LGU Nabas, Aklan/ 04/03/2023 up to present LGU Nabas, Aklan/ 01/02/2023 to 03/31/2023 LGU Nabas, Aklan/ 02/16/2021 to 12/29/2023 Henann Regency Resort/ 03/01/2019 to 03/22/2020	3yrs & 5months	CSC Professional	Qualified
62	AO2BAC-63-2025	Bachelor of Science in Business Administration major in Marketing Management	Customer Service Excellence Seminar/February 5,2024	8	DU EK SAM, INC./July 26,2023-August 19,2025	1yr	CSC Professional	Qualified

INITIAL EVALUATION RESULT (IER)

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 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
63	AO2BAC-64-2025	Bachelor of Science in Accountancy	(1)STAYING AHEAD OF THE CURVE: ESSENTIAL TAX UPDATE FOR 2025 - 5/20/2025 to 5/20/2025 (2) LATEST DOLE UPDATES AND INSIGHTS ON SSS, PHIC AND HDMF COMPLIANCE - 5/20/2025 to 5/20/2025 (3)CLIENT SENSITIVITY AND PROFESSIONAL ETHICS - 5/9/2025 to 5/9/2025 (4) INVEST IN YOUR FUTURE: THE POWER OF PROACTIVE FINANCIAL PLANNING- 4/1/2025 to 4/1/2025 (5)SEC AND BIR COMPLIANCES AND REMINDERS=3/31/2025 to 3/31/2025 (6)ACCOUNTING CASE STUDY WRITING STRUCTURE - 03/22/2025 to 03/22/2025 (7)REPUBLIC ACT 12023: VAT ON DIGITAL SERVICES - 3/19/2025 to 3/19/2025 (8) UNDERSTANDING ANTI-MONEY LAUNDERING AND COUNTERING THE FINANCING OF TERRORISM (AML/CFT) IN THE PHILIPPINES=2/20/2025 to 2/20/2025 (9) GOVERNANCE IN THE CORPORATE WORLD: BUILDING ACCOUNTABILITY & TRANSPARENCY - 12/4/2024 to 12/4/2024 (10)GUIDELINES FOR ITR FILING FOR INDIVIDUAL AND CORPORATE TAXPAYERS - 4/3/2024 to 4/3/2024 (11)UNDERSTANDING THE PHILIPPINE QUALIFICATIONS FRAMEWORK IN GOVERNMENT - 3/8/2024 to 3/8/2024 (12)EASE OF PAYING TAX AND OTHER TAX UPDATES - 2/27/2024 to 2/27/2024 (13)QAR IN ACTION: INSIGHTS AND TIPS FROM THE INSIDER'S PERSPECTIVE - 2/27/2024 to 2/27/2024 (14)PHILIPPINE QUALIFICATION FRAMEWORK ON ACCOUNTANCY	more than 40 hours	(1) G. PAGASPAS PARTNERS & CO., CPAS - 04/21/2022 to PRESENT(Processing Supervisor) □ (2) G. PAGASPAS PARTNERS & CO., CPAS - 07/08/2021 to 04/20/2022(Financial Reporting Associate)□ (3) SERENITY VIEW RESORT PROPERTY INC. - 3/16/2018 to 10/4/2019 (Accounting Compiler) □ (4) VS MAKAN FOOD CORP - 10/16/2015 to 2/22/2017 (Accountant)□ (5) HAPPY PLANET INC. - ZIPLINE - 2/16/2015 to 2/22/2017(Accounting Staff)□ (6) RD PAWNSHOP INC. - KALIBO - 5/3/2011 to 7/15/2013 (Accounting Clerk/Appraiser)	3yrs & 5mos 10mos 1Yr & 6mos 1yr & 4mos 2yrs 2yrs & 2mos	Certified Public Accountant (CPA)	Qualified
64	AO2BAC-65-2025	Bachelor of Science in Information Technology	School-Based Training on the Matatag Curriculum for Teachers (07/22/2024-07/26/2024 with 40hours), In-Service Training for Teachers 2024 (11/25/2024-11/29/2024 with 40hours), Basic Computer Literacy (01/13/2025-01/24/2025 with 80hours), Teaching English as a Foreign Language Course (01/27/2025-02/10/2025 with 120hours), ICT Skill Training (03/17/2025-03/28/2025	more than 40 hours	Provincial Government of Aklan (Panayakan Elementary School) Teacher - 04/01/2024-10/31/2024, Union National High School (Substitute Teacher) 11/05/2024-02/16/2025, Provincial Government ofAklan (Panayakan Elementary School) Teacher - 03/01/2025-to date	1yr & 9 months	CSC Professional	Qualified

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 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
65	AO2BAC-66-2025	Bachelor of Science in Psychology	NOURISHING THE MIND: THE IMPACT OF HEALTHY LIFESTYLE AND MEDICATION ON MENTAL HEALTH & FORMING HABITS: APPROACHES FOR BUILDING AND SUSTAINING HEALTHY HABITS 08/08/2025 – 08/08/2025 EMPLOYEE ADMINISTRATIVE INVESTIGATION AND DISCIPLINE 07/31/2024 – 07/31/2024 MIND OVER MATTER: MENTAL HEALTH TALK 06/21/2024 – 06/21/2024 PRODUCTIVITY-BASED INCENTIVE SCHEME ORIENTATION AND TECHNICAL ASSISTANCE 04/19/2024 – 04/19/2024 FIRE PREVENTION AND FIRE DRILL 02/14/2024 – 02/16/2024 NURTURING YOU: A JOURNEY OF MINDFULNESS, GROWTH AND ACHIEVEMENT 11/26/2023 – 11/26/2023 CREATING INCLUSIVE AND SAFE SPACES: INTEGRATING LGBTQIA-AFFIRMATIVE PSYCHOLOGY AND SOCIAL JUSTICE IN PHILIPPINE PSYCHOLOGY EDUCATION 11/18/2023 – 11/18/2023 MOTIVATIONAL INTERVIEWING FOR CHILDREN WITH SUBSTANCE USE DISORDER 11/18/2023 – 11/18/2023 EMPOWERING EMOTIONAL SUPPORT: A CERTIFICATION WORKSHOP FOR HUMAN-ANIMAL INTERACTION 11/12/2023 – 11/12/2023 AN INTRODUCTION TO THE 6-STEP RATIONAL APPROACH TO DESIGNING AND DEVELOPING PSYCHOLOGICAL SCREENING ASSESSMENTS 11/12/2023 – 11/12/2023 EMPOWERING SCHOOL COMMUNITIES: A SUICIDE RESPONSE PROTOCOL WORKSHOP 11/11/2023 – 11/11/2023 COGNITIVE BEHAVIORAL THERAPY IN THE CONTEXT OF FILIPINO CLIENTS 11/11/2023 – 11/11/2023	more than 40 hours	Human Resources Management Officer Asia Pacific Medical Center - Aklan, Inc. — February 7, 2023 to Present HR Specialist Tanduary Distillers, Inc. — March 31, 2021 to April 1, 2022 HR Generalist Tanduary Distillers, Inc. — June 3, 2019 to March 30, 2021 Office Staff Technological Institute of the Philippines — April 27, 2018 to July 13, 2018	4	Licensed Psychometrician	Qualified
66	AO2BAC-67-2025	Bachelor of Elementary Education	SCHOOLBASED INSERVICE TRAINING FOR TEACHERS 2024 (11/25/24-11/29/24) 10DAY ICT SKILL TRAINING FOR TEACHER 1 APPLICANTS (03/17/25-03/28/25)	more than 40 hours	Provincial Government of Aklan - JOB ORDER (OCTOBER 1,2024 - PRESENT)	1yr.	RA 1080-Professional Teacher	Qualified
67	AO2BAC-68-2025	Bachelor of Science in Business Administration major in Management BSEd Major in TLE - 19 units Master of Business Ad - 42 units	District Orientation on the Implementation of Expanded Career Progression System for Teachers and School Heads Conduct of HRMPSB Assessors Training Enhancement of School Contingency Plan Workshop	more than 40 hours	Adminstrative Officer II - DepED Administrative Assistant II - Deped Cashier -STI	16 years & 9 months	RA 1080-Professional Teacher	Qualified

INITIAL EVALUATION RESULT (IER)

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 Salary Grade and Monthly Salary: **11/30,024.00**
 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
68	AO2BAC-69-2025	Bachelor of Science in Business Administration major in Marketing Management	District Orientation on the Implementation of Expanded Career Progression System for Teachers and School Heads September 18, 2025	8	Government Internship Program (GIP) Intern DOLE RO VI Area Assignment: Office of the District Supervisor - Numancia September 16, 2025 - Present Travel Coordinator Discovery Tours and Travel February 10, 2025 - July 15, 2025 POPCEN-CBMS Enumerator Philippine Statistics Authority - Aklan July 8, 2024 - August 12, 2024 Office Staff (On-the-Job Training) Manulife - Powerful Delta Tidal February 5, 2024 - April 19, 2024	7 months	CSC Professional	Qualified
69	AO2BAC-70-2025	Bachelor of Science in Management	Organizational Leadership Symposium: Organizational Ethics and Leadership Building (August 18,2024)	3	JUNIOR BUSINESS COUNSELOR AT DEPARTMENT OF TRADE AND INDUSTRY-AKLAN (September 17,2024-June 30,2025) JP Cayetano Engineering Services (2020-2023)	3yrs & 9 months	CSC Professional	Qualified
70	AO2BAC-71-2025	Bachelor in Elementary Education	10 - Day ICT Skill Training for Teacher I Applicants March 17-28, 2025 Information Session : Data Privacy Awareness - March 25, 2025 Startup Awareness : Startup Orientation at DEPED Aklan via Online - March 27,2025	more than 40 hours	03/19/2024 - 05/18/2024(LOCAL SCHOOL BOARD) - LGU 08/13/2024- 09/13/2024(Teacher ISubstitute) - DepEd 10/03/2024 -01/10/2025(LOCAL SCHOOL BOARD) - LGU 01/10/2025 -02/13/2025(Teacher I)Substitute - DepEd 02/13/2025 -Present (LOCAL SCHOOL BOARD) Contractual - LGU	1yr & 3 months	RA 1080-Professional Teacher	Qualified
71	AO2BAC-72-2025	Bachelor of Science in Accountancy	UTAK POS SYSTEM WEBINAR-POS BASICS FOR THE BUSY "BER" MONTHS/SEPTEMBER 29 UTAK POS SYSTEM WEBINAR - UTAK ONLINE MADE EASY: SETUP, SELL, AND RUN YOUR STORE WITH EASE / AUGUST 26	4	PRIME BREAD AND BUTTER BAKESHOP CORP. / MAY 10, 2022, TO PRESENT	3yrs & 5 month	CSC Professional	Qualified
72	AO2BAC-73-2025	Bachelor of Science in Accountancy	N/A	N/A	MLHUILIER PHILS. /JUNE 01, 2018 - MARCH 15, 2024	6yrs	CSC Professional	Qualified
73	AO2BAC-74-2025	Bachelor in Science in Office Management	Republic Act 9183 (Govt Procurement Reform Act) Annual Capacity Building of Non-IU's School Financial Staff	more than 40 hours	Administrative Officer II - DepEd Administrative Assistant III - DepEd	14 yrs & 10 months	CSC Professional	Qualified

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 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
74	AO2BAC-75-2025	Bachelor of Science in Business Administration major in Financial Management	Matatag Training Seminar/ July 22-28,2024	more than 40 hours	Feb. 3, 2025 - Present- Administrative Support Staff Tambuan Elementary School 04/04/2024-12/31/2024- Administrative Support Staff Tambuan Elementary School 10/23/2019-04/05/2020 Adim/Financial Assistant JMP Twin Eagle Manpower and Allied Services Inc.	1yr	CSC Professional	Qualified
75	AO2BAC-76-2025	Bachelor of Elementary Education	Online Digital Literacy Training for Teachers (07/11/2022 - 07/22/2022) How to be an Adobe Creative Educator (07/28/2022) 3 hours Creating portfolios using Adobe Express (02/18/2023) Adobe InDesign Interactive Documents and Animations (03/04/2023 School-Based In-Service Training For Teachers (01/24,25,26,29/2024 - 01/30/2024) Child Protection eLearning Course for Educator (05/13/2024 - 06/30/2024) 10 Day ICT Skill Training for Teacher 1 Applicant (03/17/2025 - 03/28/2025)	more than 40 hours	Office Secretary / Octagon Claw Security Agency (10/23/2019 - 04/30/2023) Learning Support Aide (Aklan Provincial Government, Tagas Elementary School) (05/01/2023 - 09/20/2024) Substitute Teacher (Department of Education, Panayakan Elementary School) (09/25/2024 - 01/05/2025) Learning Support Aide (Aklan Provincial Government, Tagas Elementary School) (01/15/2025 - to date)	More than 5yrs	CSC Professional	Qualified
76	AO2BAC-77-2025	Bachelor of Science in Accountancy	FM 102: DISBURSING OFFICER CASH FLOW MANAGEMENT TRAINING - Feb 4-5, 2025 (4hrs) MID-YEAR SCHOOL-BASED INSET 2024 - November 25-29, 2024 SCHOOL-BASED TRAINING ON THE MATATAG CURRICULUM FOR KINDERGARTEN, GRADES 1, 4 AND 7 TEACHERS - DOCUMENTER - July 22- 26 2024 TAX PULONG-PULONG OF BUREAU OF INTERNAL REVENUE - March 27, 2024 ANTI-MONEY LAUNDERING AND ANTI-TERRORISM FINANCING (AML/CTF) FUNDAMENTAL COURSE - MARCH 19, 2024	more than 40 hours	ADMINISTRATIVE SUPPORT STAFF/COS - DEPED - ANGELES IBARDOLASA ES - Feb 2025 - Present ADMINISTRATIVE SUPPORT STAFF/COS - DEPED - ANGELES IBARDOLASA ES - April 2024 - December 2024 ACCOUNTING SUPERVISOR=CAPITAL ELITE LENDING CORPORATION(Febuary 23, 2023 - April 15, 2024) IT/BILLING SUPERVISOR=VINTEL LOGISTICS INC (March 2008 - October 2022 ACCOUNTING ASSISTAN- HEVA MANAGEMENT & DEVELOPMENT CORPORATION (GAISANO CAPITAL KALIBO)(April 7, 2007 - March 2008) ACCOUNTING ASSISTANT - SEE'S INTERNATIONAL FOOD MANUFACTURING CORPORATION (April 2006 - December 2006) STUDENT ASSISTANT- GARCIA COLLEGE OF TECHNOLOGY - November 2002 - March 2006	3mos 9mos 1 yr & 2mos 9 yrs & 7mos 11mos 8mos	CSC Professional	Qualified
77	AO2BAC-78-2025	Bachelor of Secondary Education Major in Science	N/A	N/A	N/A	N/A	Honor Graduate Eligibility	Qualified

INITIAL EVALUATION RESULT (IER)

Position: **ADMINISTRATIVE OFFICER II (OSEC-DECSB-ADOF2-421031-2025)**
 Salary Grade and Monthly Salary: **11/30,024.00**
 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
78	AO2BAC-79-2025	Bachelor of Arts Major in English	Administrative Workforce with ICT Integration	more than 40 hours	Instructor and Clerk - ASU	2 years & 1 month	RA 1080-Professional Teacher	Qualified
79	AO2BAC-80-2025	Bachelor of Science in Industrial Technology-Major in Drafting Technology	Property & Inventory Management Seminar Personality Development Seminar Solid Waste Mngt in the Workplace Orientation Digital Literacy Training Workshop Training Seminar on Payroll Preparation	more than 40 hours	Admin Aide ; Draftsman - COS Municipal Govt of Kalibo	12 years	CSC Professional	Qualified
80	AO2BAC-81-2025	Bachelor of Science in Commerce major in Computer Science	Seminar Workshop on Local Budget Administration for Barangays Solid Waste Management in the Workplace Orientation Training-eminar on Payroll Preparation Technical Writing & Communicatio Skills Seminar	more than 40 hours	Job Order-LGU Kalibo Engineering Office Job Order-Municipality of Malay	4 years & 6 months	CSC Professional	Qualified
81	AO2BAC-82-2025	Bachelor of Science in Business Administration major in Marketing Management	DATA PRIVACY AND CYBERSECURITY AWARENESS CAMPAIGN AUGUST 16, 2024	8	DR. RAFAEL S. TUMBOKON MEMORIAL HOSPITAL (ADMINISTRATIVE DEPARTMENT) JUNE 1, 2023 - PRESENT PIZZADOS GRAND RESTO INC. MARKETING DEPARTMENT OCTOBER 2022 - MAY 2023 BREAD AND BUTTER PROJECT HIRED ACCOUNTING ASSOCIATE ACCOUNTING DEPARTMENT AUGUST 2022 - OCTOBER 2022	2yrs & 2 months	HONOR GRADUATE (Cum Laude) ELIGIBILITY Presidential Decree No. 907	Qualified
82	AO2BAC-83-2025	Bachelor of Science in Business Administration major in Human Resource Development Management	BASIC LIFE SUPPORT TRAINING JULY 10-11, 2025 OPERATIONALIZATION OF THE SPECIAL HEALTH FUND PLANNING WORKSHOP MARCH 14, 2025 ORIENTATION ON HEALTHY WORKPLACE PILOT IMPLEMENTATION JUNE 16-17, 2025	40	PHO-AKLAN MARCH 3, 2025 - PRESENT SEMCORE BUSINESS CENTER NOVEMBER 22 - FEBRUARY 28, 2025	7yrs & 7 months	CSC Professional	Qualified
83	AO2BAC-84-2025	Bachelor of Science in Business Administration major in Marketing Management	Division Annual Training Workshop for the Non-Implementing Unit Schools Financial Staff	24	Administrative Assistant	8yrs	Professional Teacher Civil Service Professional Civil Service Sub Professional	Qualified

INITIAL EVALUATION RESULT (IER)

Position: **ADMINISTRATIVE OFFICER II (OSEC-DECSB-ADOF2-421031-2025)**
 Salary Grade and Monthly Salary: **11/30,024.00**
 Qualification Standards:
 Education: **BACHELOR'S DEGREE RELEVANT TO THE JOB**
 Training: **NONE REQUIRED**
 Experience: **NONE REQUIRED**
 Eligibility: **CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
84	AO2BAC-85-2025	Bachelor of Science in Accountancy	1. PROCUREMENT IN TRANSITION. ALIGNING WITH THE NGFA. 28/05/2025 to 28/05/2025 2. EMPOWERHER AWARENESS: AN ONLINE LEARNING SESSION ON WOMEN'S RIGHTS AND PRIVILEGES IN THE WORKPLACE 24/03/2025 to 24/03/2025 3. EASE OF PAYING TAXES ROADSHOW 05/07/2024 to 05/07/2024 4. BRAND EXPANSION THROUGH FRANCHISING 30/05/2024 to 30/05/2024 5. FINANCIAL MANAGEMENT 24/05/2024 to 24/05/2024 6. ACCOUNTING FOR NON-ACCOUNTANTS: Part 1 & 2 Service and Merchandising concern with Payroll, Internal Control for Cash, Basic taxation and compliance requirement. 02/04/2024 to 21/05/2024 7. TAX PULONG-PULONG 2024 27/03/2024 to 27/03/2024 8. AS EASY AS SEC: HOW TO FILE ANNUAL REPORTS ONLINE FOR STOCK CORPORATIONS 22/03/2024 to 22/03/2024 9. AS EASY AS SEC: HOW TO FILE ANNUAL REPORTS ONLINE FOR NON-STOCK CORPORATIONS 21/03/2024 to 21/03/2024 10. TAX TALKS: PCCI AREA WEBINAR SERIES ON TAX FILING UPDATES, TIPS, AND REMINDERS 2024 - VISAYAS 21/03/2024 to 21/03/2024 11. 2024 DISTRICT TAX CAMPAIGN KICK-OFF 12/03/2024 to 12/03/2024 12. 2024 SEC COMMUNICATION, ADVOCACY AND NETWORK (SEC CANI): AS EASY AS SEC: How to File Annual Reports Online 22/03/2024 to 22/03/2024	more than 40 hours	1. VISION MOUNT TABOR FINANCE CORP. 01/04/2023 to 16/11/2024 2. NXT GEN MOTOR TRADERS, INC. 04/11/2021 to 31/03/2023 3. EDITA T. URETA-REYES ACCOUNTING FIRM 01/04/2017 to 03/11/2021	1yr & 7mos 1yr & 4mos 3 yrs & 11mos	CSC Professional	Qualified

Prepared and certified correct by:


MARLYN T. BEREBER

Human Resource Management Officer

Date: October 6, 2025