



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

28 November 2025

DIVISION MEMORANDUM

No. 671, s. 2025

**PARTICIPATION OF DIVISION FEDERATED PTA OFFICERS
AND DIVISION PARTNERSHIP FOCAL PERSON IN THE 2025
PARENT-TEACHER ASSOCIATION FORUM**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors (PSDS) / Principals In-Charge of the
District (PIDs) / Head Teacher In-Charge of the District (HTID)
Senior / Education Program Specialists
Division Federated PTA Officers Concerned

1. The Department of Education, through the External Partnerships Service (EPS), shall conduct the 2025 Parent-Teacher Association (PTA) Forum on December 4-6, 2025 in Lapu-Lapu City, Region VII (specific venue to be announced).
2. The forum aims to:
 - deepen understanding of resiliency and psychosocial support;
 - promote the use of Psychosocial First Aid (PFA); and
 - develop practical strategies that reinforces learning continuity.
3. The authorized participants in the forum are as follows:
 - Esmael R. Panganonong, Division Federated PTA President
 - Ruel D. Dandoy, Division Federated PTA Vice President
 - Ruby P. Inson, Division Federated PTA Secretary
 - Paterna I. Namayan, Division Federated PTA Treasurer
 - Rosevelinda S. Villaruel, Division Federated PTA Public Information Officer (for the slot of Division Partnership Focal Person)
 - Abigail S. Vipinoso, Teacher III, Ondoy Elementary School, District of Ibajay West
4. Participants in the forum shall register online through the link to be provided by the External Partnerships Service.

5. Attached is the administrative note for the guidance of all the participants.
6. Travel and other incidental expenses of the participants shall be charged against the Program Support Fund for Building Partnership and Linkages Program (PSF-BPLP) and/or local funds, subject to its availability and existing accounting and auditing rules and regulations.
7. For more information contact **Ar. Mar Bien G. Parel (SEPS SocMob)** at mobile number **0931-106-5844**.
8. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MICHAEL T. RAPIZ
Chief Education Supervisor
School Governance and Operations Division
In-Charge of the Division

Enclosure and reference: as stated
To be indicate in the Perpetual Index
under the following subjects:

CONVERGENCE
EDUCATION
LITERACY
NUMERACY
PARTNERSHIPS

/mbggp

**2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM
ADMINISTRATIVE NOTE**

1. PURPOSE

The DepEd-External Partnerships Service in collaboration with the Legal, Operations and Learning System Strands shall conduct the 2025 Parent-Teacher Association (PTA) Forum on December 4-5, 2025 in Lapu Lapu City, Region VII.

By the end of the forum, participants will be able to:

1. Demonstrate awareness of the importance of resiliency and psychosocial support in promoting learner well-being.
2. Identify practical strategies and home-based interventions to sustain learning continuity.
3. Develop short-term PTA action points aligned with DepEd's education continuity and learner support programs.

2. PARTICIPANTS

The activity shall be participated by the following

1. PTA Federated Officers (Provinces and Independent Cities);
 - 1.1 Federated PTA President
 - 1.2 Federated PTA Vice President
 - 1.3 Federated PTA Secretary/Treasurer
2. Select Teachers per Region
3. Regional Partnership Focal Persons; and
4. Division Partnership Focal Persons.

Batch / Participants	Date	Venue
Batch 1 Regions I, II, III, IV-A, IV-B, V, CAR and NCR	December 4, 2025	Lapu Lapu City <i>(specific venue to be announced)</i>
Batch 2 Regions VI, NIR, VII, VIII, IX, X, XI, XII, and CARAGA	December 5, 2025	<i>(specific venue to be announced)</i>

3. ACCOMMODATION

Venue: *within Lapu Lapu City*

Batch 1 Regions I, II, III, IV-A, IV-B, V, CAR and NCR
 Check In : December 4, 2025 at 2:00 PM
 Check Out : December 5, 2025 at 12:00 NN
 First Meal : Breakfast (December 4, 2025)
 Last Meal : Breakfast (December 5, 2025)

Batch 2 Regions VI, NIR, VII, VIII, IX, X, XI, XII and CARAGA
 Check in : December 5, 2025 at 2:00 PM
 Check Out : December 6, 2025 at 12:00 NN
 First Meal : Breakfast (December 5, 2025)
 Last Meal : Breakfast (December 6, 2025)

4. REGISTRATION

A link will be provided to facilitate attendance confirmation and fill up the pre-forum questionnaire. Please note that only the requested participants reflected in the attached **Annex A** of the Memorandum shall register using the link provided.

5. OTHERS

Travel and other incidental expenses will be chargeable against Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to the usual accounting and auditing rules and regulations.



Republic of the Philippines

Department of Education

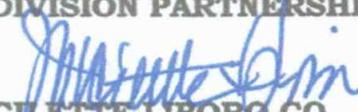
OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO-EPS- 11-497 .s. 2025

MEMORANDUM

TO : **ALL REGIONAL DIRECTORS
SCHOOLS DIVISION/CITY SUPERINTENDENTS**

ATTENTION : **REGIONAL PARTNERSHIP FOCAL PERSONS
DIVISION PARTNERSHIP FOCAL PERSONS**

FROM : 
CILETTE LIBORO CO
Assistant Secretary

SUBJECT : **2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM**

DATE : November 4, 2025

The Parent-Teacher Association (PTA) has long played a vital role in supporting schools and promoting quality basic education. As a consistent partner of the Department of Education (DepEd), the External Partnerships Service (EPS) has undertaken various initiatives to strengthen collaboration with PTAs and address issues affecting both parents and school administrators.

For 2025, as the education sector continues to navigate evolving challenges, the focus must shift toward nurturing the well-being, resilience, and confidence of our learners. While operational and governance matters within PTAs remain important, it is equally critical to respond to pressing concerns such as learning continuity, mental health, sustained learner engagement, and family support.

The PTA Forum 2025 is envisioned as a platform that goes beyond administrative discussions to reinforce the shared responsibility of parents and teachers in promoting learner success. It will deepen understanding of resiliency, promote the use of Psychological First Aid (PFA), and develop practical strategies that uphold learning continuity and address the urgent needs of learners and schools. Through dynamic and participatory sessions, PTA members and educators will co-create responsive actions that strengthen home-school partnerships and build a more resilient and supportive learning community.

EPS in collaboration with the Operations Strand shall conduct the **2025 Parent-Teacher Association (PTA) Forum** on December 3-5, 2025 which will be held in Region VII – Lapu Lapu City (venue to be identified). Aligned with this, we would like to invite the identified personnel reflected in the attached Annex A to attend and participate in the onsite conduct of the activity, broken down as follows:

1. PTA Federated Officers (Provinces and Independent Cities);
 - 1.1 Federated PTA President
 - 1.2 Federated PTA Vice President
 - 1.3 Federated PTA Secretary/Treasurer



2. Regional Partnership Focal Persons;
3. Selected Teachers per Region; and
4. Division Partnership Focal Persons.

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

Further, the Partnership Management Committee Members are invited to attend the Partnership ManCom Meeting on **Wednesday, December 3, 2025** to discuss matters in strengthening partnership programs and activities. The following are requested to join the said meeting:

- Education Support Services Division (ESSD) Chiefs
- Regional Partnership Focal Persons
- Technical Assistant I - Partnerships

Attached is the Administrative Note, for reference and guidance.

For immediate dissemination and strict compliance.

Thank you very much.

Annex A - List of Participants for the 2025 PTA Forum

Region	Participants	Number
BATCH 1		
Region I	Regional Partnership Focal Person	1
	Division Partnership Focal Person	14
	Federated PTA Officers	
	Ilocos Norte	3
	Ilocos Sur	3
	La Union	3
	Pangasinan	3
	Dagupan City	3
Region II	Regional Partnership Focal Person	1
	Division Partnership Focal Person	9
	Federated PTA Officers	
	Batanes	3
	Cagayan	3
	Isabela	3
	Nueva Vizcaya	3
	Quirino	3
Santiago City	3	
Region III	Regional Partnership Focal Person	1
	Division Partnership Focal Person	21
	Federated PTA Officers	
	Aurora	3
	Bataan	3
	Bulacan	3
	Nueva Ecija	3
	Pampanga	3
	Tarlac	3
	Zambales	3
	Angeles City	3
Olongapo City	3	
Region IV-A	Regional Partnership Focal Person	1
	Division Partnership Focal Person	23
	Federated PTA Officers	
	Batangas	3
	Cavite	3
	Laguna	3
	Quezon	3
	Rizal	3
Lucena City	3	
MIMAROPA	Regional Partnership Focal Person	1
	Division Partnership Focal Person	7
	Federated PTA Officers	
	Marinduque	3
	Occidental Mindoro	3



Region	Participants	Number
	Oriental Mindoro	3
	Palawan	3
	Romblon	3
	Puerto Princesa City	3
Region V	Regional Partnership Focal Person	1
	Division Partnership Focal Person	13
	Federated PTA Officers	
	Albay	3
	Camarines Norte	3
	Camarines Sur	3
	Catanduanes	3
	Masbate	3
	Sorsogon	3
	Naga City	3
NCR	Regional Partnership Focal Person	1
	Division Partnership Focal Person	16
	Federated PTA Officers	68
	Caloocan City	3
	Las Piñas City	3
	Makati City	3
	Malabon	3
	Mandaluyong City	3
	Manila	3
	Marikina City	3
	Muntinlupa City	3
	Navotas	3
	Parañaque City	3
	Pasay City	3
	Pasig City	3
	Quezon City	3
	San Juan City	3
	Taguig/Pateros	3
	Valenzuela City	3
CAR	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	Abra	3
	Apayao	3
	Benguet	3
	Ifugao	3
	Kalinga	3
	Mountain Province	3
	Baguio City	3
	Sub Total	305

Region	Participants	Number
BATCH 2		
Region VI	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	Aklan	3
	Antique	3
	Capiz	3
	Guimaras	3
	Iloilo	3
	Iloilo City	3
Negros Island Region (NIR)	Regional Partnership Focal Person	1
	Division Partnership Focal Person	21
	Federated PTA Officers	
	Negros Oriental	3
	Negros Occidental	3
	Siquijor	3
	Bacolod City	3
Region VII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	12
	Federated PTA Officers	
	Bohol	3
	Cebu	3
	Cebu City	3
	Lapu Lapu City	3
	Mandaue City	3
Region VIII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	13
	Federated PTA Officers	
	Biliran	3
	Eastern Samar	3
	Leyte	3
	Northern Samar	3
	Southern Leyte	3
	Samar	3
	Tacloban City	3
Ormoc City	3	
Region IX	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	Zamboanga del Norte	3
	Zamboanga del Sur	3
	Zamboanga Sibugay	3
	Zamboanga City	3
	Sulu	3
	Isabela City	3

Region	Participants	Number
Region X	Regional Partnership Focal Person	1
	Division Partnership Focal Person	14
	Federated PTA Officers	
	Bukidnon	3
	Camiguin	3
	Lanao del Norte	3
	Misamis Occidental	3
	Misamis Oriental	3
	Cagayan De Oro City	3
	Iligan City	3
Region XI	Regional Partnership Focal Person	1
	Division Partnership Focal Person	11
	Federated PTA Officers	
	Davao del Norte	3
	Davao del Sur	3
	Davao Oriental	3
	Davao de Oro	3
	Davao Occidental	3
	Davao City	
Region XII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Federated PTA Officers	
	North Cotabato	3
	Sarangani	3
	South Cotabato	3
	Sultan Kudarat	3
	General Santos City	3
CARAGA	Regional Partnership Focal Person	1
	Division Partnership Focal Person	12
	Federated PTA Officers	
	Agusan del Norte	3
	Agusan del Sur	3
	Surigao del Norte	3
	Surigao del Sur	3
	Dinagat Island	3
	Butuan City	3
	Sub Total	271
Total Participants	576	