



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF AKLAN

November 27, 2025

DIVISION MEMORANDUM
NO. 666 S. 2025

**CORRIGENDUM ON THE CONDUCT OF TEACHERS' INDUCTION PROGRAM:
GUIDING NEW TEACHERS SEAMLESSLY IN THE TEACHING PROFESSION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
Principals/Head Teachers In-Charge of the District
Heads of Public Elementary, Secondary and
Integrated Schools
All Others Concerned

1. In reference to Division Memorandum No. 658 s. 2025, there is a correction in paragraph 4, regarding transportation expenses. Traveling expenses shall be charged against local/downloaded funds subject to existing rules and regulations.
2. Submit transportation claim by district and should be in a consolidated payroll and deadline should be December 4, 2025.
3. Other provisions found in the previous Memorandum are still in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


MICHAEL T. RAPIZ

Chief, School Governance Operations Division
In-charge of the Division

To be indicated in the Perpetual Index under the following subjects:
TEACHERS TRAINING PROGRAM

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