



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

October 29, 2025

**DIVISION MEMORANDUM**

No. 601, s. 2025

**PROVINCIAL SCHOOL-LEVEL ACTION PLANNING ON HEALTHY LEARNING  
INSTITUTION IMPLEMENTATION**

- To: Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Senior/Education Program Specialists  
Public Schools District Supervisors  
Principals/Head Teacher-In-Charge of the District  
Heads of Public Elementary, Secondary, and Integrated Schools  
All Others Concerned
- Attached is a letter from **Dr. Leslie Ann L. Sedillo, MD, MPP**, Provincial Health Officer II of the Aklan Provincial Health Office, regarding the **Provincial School-Level Action Planning on Healthy Learning Institution Implementation**. This initiative will be implemented in 30 identified Last Mile Elementary Schools across the province, with the goal of promoting healthier, more supportive, and nurturing learning environments for both learners and educators. The participants of this workshop are the **School Head** and **one (1) Administrative Personnel** from each of the 30 identified last mile schools. The workshop will take place from November 18-21, 2025, at Boracay Tropics Resort Hotel, Boracay, Malay, Aklan.
  - Participants are requested to bring the following during the activity:
    - Laptop
    - Copy of the School Improvement Plan (SIP) 2022-2028
    - Copy of Annual Implementation Plan (AIP) 2025
    - Prefilled Self-Appraisal Checklist (SAC)
  - The list of participants for this workshop is reflected in Enclosure 1.
  - Travel and other relevant expenses of the participants are chargeable against school MOOE and other local funds subject to usual accounting and auditing rules and regulations.
  - Immediate dissemination of this Memorandum is desired.

**FELICIANO C. BUENAFE JR. CESO VI**  
Schools Division Superintendent

Enclosure: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

**HEALTH**

**PROGRAM**

**TRAINING**

RMF/mjtl



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SCHOOLS DIVISION OF AKLAN

**Enclosure 1.** List of Participants for the Provincial School-Level Action Planning on Healthy Learning Institution Implementation on November 18–21, 2025, at Boracay Tropics Resort Hotel, Boracay, Malay, Aklan.

<b>District</b>	<b>School</b>	<b>School Head</b>	<b>Administrative Personnel</b>	<b>Total No. of pax</b>
Altavas	Eahog Elementary School	1	1	2
Altavas	Hongoton Elementary School	1	1	2
Altavas	Lumaynay Elementary School, Sang-eay Annex	1	1	2
Altavas	Quinasay-an Elementary School	1	1	2
Balete	Oquendo Elementary School	1	1	2
Balete	Guanko Elementary School	1	1	2
Banga	Agbanawan Elementary School	1	1	2
Batan	Talangban Elementary School	1	1	2
Buruanga	Tabungyan Elementary School	1	1	2
Ibajay West	Antipolo Elementary School	1	1	2
Ibajay East	Mina-a Elementary School	1	1	2
Ibajay East	Naligusan Elementary School	1	1	2
Kalibo I	Briones Elementary School	1	1	2
Libacao	Agbatuan Elementary School	1	1	2
Libacao	Manika Elementary School	1	1	2
Libacao	Maytaraw Elementary School	1	1	2
Libacao	Pampango Elementary School	1	1	2
Libacao	Taroytoy Elementary School	1	1	2
Madalag	Alaminos Elementary School	1	1	2
Madalag	Balactasan Elementary School	1	1	2
Madalag	Pang-itan Elementary School	1	1	2
Madalag	San Jose Elementary School	1	1	2
Malinao	Angeles Ibardolasa Elementary School	1	1	2
Malinao	Cogon Elementary School	1	1	2
Malinao	Osman Elementary School	1	1	2
Malinao	Sugnod Elementary School	1	1	2
Nabas	Pinatwad Elementary School	1	1	2
Numancia	Dongon Elementary School	1	1	2
Numancia	Navitas Elementary School	1	1	2
Tangalan	Dumatad Elementary School	1	1	2



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REPUBLIC OF THE PHILIPPINES  
**PROVINCIAL HEALTH OFFICE**  
KALIBO, AKLAN

October 27, 2025

**FELICIANO BUENAFE JR.**  
CESO VI  
Schools Division Superintendent  
Department of Education-Aklan

Dear Sir Buenafe:

The Province of Aklan, through the Provincial Health Office (PHO), reaffirms its commitment to promoting health and wellness in schools through the **Healthy Learning Institution (HLI)** initiative.

This program will be implemented in 30 identified Last Mile Schools across the province to help create healthier, more supportive, and nurturing learning environments for both students and teachers.

In line with this, the Provincial Health Office will conduct the **Provincial School-Level Action Planning on Healthy Learning Institution Implementation** on **November 18–21, 2025**, at the **Boracay Tropics Resort Hotel, Boracay, Malay, Aklan**.

In this regard, we respectfully request the presence of the **School Head** and **one (1) administrative personnel** from each of the **30 identified Last Mile Schools** to attend and actively participate in this important activity.

Kindly bring the following during the activity:

1. **Laptop**
2. **Copy of the School Improvement Plan (SIP) 2023–2029**
3. **Official Annual Implementation Plan (AIP) 2025**

For further inquiries or coordination, please contact Ms. Yjhyl Dela Cruz, Health Program Officer II, at (036) 268-8579 or 0919-001-7840.

We look forward to your favorable response and continued support as we work together to promote health and wellness in our learning institutions.

Yours in public health,

  
**LESLIE ANN L. SEDILLO, MD, MPP**  
Provincial Health Officer II

