



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

September 10, 2025

DIVISION MEMORANDUM

No. **47.7** s. 2025

INTERFACE OF BIDS AND AWARDS COMMITTEE (BAC) WITH FOCAL PERSONS

To: **Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
All Others Concerned**

1. Please be informed that the Interface of the Bids and Awards Committee (BAC) with Focal Persons will be held on September 19, 2025, from 8:00 AM to 5:00 PM at the Conference Room, Division Office, Numancia, Aklan.
2. The following enclosures are attached for your reference:
 - a. Enclosure No. 1 – List of Participants
 - b. Enclosure No. 2 – Activity Matrix
 - c. Enclosure No. 3 – Committees
3. In case the designated participant be unable to attend, a duly authorized representative is required to attend on their behalf.
4. Expenses incurred in relation to this activity shall be charged against MOOE/local funds, subject to existing government accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

PROCUREMENT

MEETING

RDP/jrp



Poblacion, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
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Enclosure No. 1 of Division Memorandum No. 477, s. 2025

LIST OF PARTICIPANTS

Participants	Number of Participants
A. BAC HoPE-1 Feliciano C. Buenafe Jr. CESO VI (SDS) Bids and Awards Committee-5 Ramon D. Paras Jr. EdD (ASDS) Edselyn T. Biray, PhD (EPS I) Michael T. Rapiz (CES-SGOD) Dr. Kyzil D. Lipar, PhD (EPS I) Johann C. Cawalin (EPS I) Technical Working Group-3 Atty. Lance Jester R. Dantes (OIC-Legal) Engr. Meljan I. Torres (ENGR. III) Mildred B. Zante (AO IV) Secretariat-7 June R. Patricio (SEPS) Richard D. Relativo (AO II) Jerald dela Cruz (AO II) Ma. Teresa I. Gallardo (ADAS III) Rommel B. Zante (ADA VI) Nora S. Reyes (JO)	15
B. OSDS Floradel P. Jamero (ITO-I) Administrative Services Marlyn T. Berreber (AO IV) Feby D. Moleta (AO IV) Jay Maquirang (Driver) Leonil Francisco (Driver) Jan Rey Igoy (Driver) Finance Services Ann Rayshelle L. Nadua (Budget Officer III) Marissa A. Jizmundo (Accountant III)	8
C. CID Dobie P. Parohinog, PhD (CES-CID) Mary Cherry Lyn M. Tabernella (EPS) Rebecca R. Ibarreta (EPS) Marth S. Tropa (EPS) Johann C. Cawaling (EPS) Darren N. Naelgas, PhD (EPS) Mahnnie Q. Tolentino (EPS) Divina I. Barrera (EPS) Hajji S. Tropa (SEPS) Maria Theresa L. Lao (SEPS)	10



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D. SGOD Charlie I. Ureta (EPS) Leila L. Pamati-an (SEPS) Mikko Jan D. Lopez, EdD (SEPS) Mar Bien Gregory G. Parel, UAP (SEPS) Dr. Rhoby M. Fernandez (MD III) Leocio T. Regalado (RN III) Jeselee M. Marzoña (RN III) Raymond Solis (RN II) Prorielle M. Constantino (RN II) Jesmar Bonifacio (RN II) Sarah Khadija Pioquinto (RN II) Michael Angelo T. Garcia (PDO II) Allan Carlo Soriano (PDO II) Niño Sean Axl T. Morales (YFO)	14
E. Staff	3
TOTAL	50



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Enclosure No. 2 of Division Memorandum No. **477**, s. 2025

ACTIVITY MATRIX

8:30 – 9:00 AM

Registration

Secretariat

9:00 – 9:30 AM

Opening Program

Prayer

SH June R. Patricio

Philippine National Anthem

TM Mildred B. Zante

Aklan Hymn

Quality Policy Statement

SM June R. Patricio

Welcome Remarks

BC Ramon D. Paras, Jr.

Attendance Check

SM Ma. Teresa I. Gallardo

Message

HoPE Feliciano C. Buenafe Jr., CESO VI

9:30 – 12:00 NN

Updates on the Status of Budget Utilization AO V Ann Rayshelle L. Nadua/
AO II Geovelyn I. Mortalla

12:00 NN – 1:00 PM

Lunch

1:00 – 3:00 PM

**Updates on Project Procurement
Management Plan**

TM Mildred B. Zante

3:00 – 5:00 PM

Strengthening the Procurement Process

BC Ramon D. Paras, Jr

Closing Remarks

BV Edselyn T. Biray

BM Kyzil D. Lipar
Emcee



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Enclosure No. 3 of Division Memorandum No. 477, s. 2025

COMMITTEES

Steering Committee

HoPE Feliciano C. Buenafe Jr.
Chairperson

BC Ramon D. Paras Jr.
Co-Chair

TH Atty. Lance Jester R. Dantes BM Michael T. Rapiz
Members

Program

BM Kyzil D. Lipar
SM Ma. Teresa I. Gallardo

Venue and Sound

TM Mildred B. Zante
SM Rommel B. Zante

Certificates and Attendance

BM June R. Patricio
CoS Nora S. Reyes

ICT Equipment

SM Rommel B. Zante
SM Richard D. Relativo

Ways and Means

BV Edselyn T. Biray
TM Meljan I. Torres

Documentation

SM Jerald Dela Cruz
SM Ma. Teresa I. Gallardo



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