



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF AKLAN**

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September 2, 2025

**DIVISION MEMORANDUM**

No. **452**, s. 2025

**REQUEST FOR INPUTS, COMMENTS, AND SUGGESTIONS ON THE EDUCATION SUPPORT SERVICE DIVISION'S MONITORING AND EVALUATION TOOLS**

To: Chief Education Supervisors  
Education Program Supervisors  
Senior/Education Program Specialists  
Public Schools District Supervisors/  
Principals and Head Teacher-In-Charge of the District  
Heads of Public Elementary/Integrated/Secondary Schools  
All Others Concerned

1. Attached is the Regional Memorandum No. 790, s. 2025, regarding the Request for Inputs, Comments, and Suggestions on the Education Support Service Division's Monitoring and Evaluation Tools, which is self-explanatory.

2. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**MICHAEL T. RAPIZ**

Chief Education Supervisor  
School Governance and Operations Division  
In-Charge of the Division

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects:

**MONITORING AND EVALUATION**

**CIU**



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Republic of the Philippines  
**Department of Education**  
REGION VI - WESTERN VISAYAS

REGIONAL MEMORANDUM  
No. 790 s. 2025

AUG 20 2025

**REQUEST FOR INPUTS, COMMENTS AND SUGGESTIONS ON  
THE EDUCATION SUPPORT SERVICES DIVISION'S  
MONITORING AND EVALUATION TOOLS**

To: Schools Division Superintendents  
All Others Concerned

1. In line with the Department of Education's commitment to enhancing the monitoring and evaluation of its programs, projects, and activities, the Education Support Services Division (ESSD) has developed unified Monitoring and Evaluation (M & E) Tools for the various support programs. These tools are designed to standardize the tracking of implementation of the programs across Schools Division Offices in the Region, facilitating consistent data collection and reporting of accomplishments within the Education Support Programs.
2. The tools are the consolidated output from the conduct of the *Workshop on Harmonization of Monitoring & Evaluation Tools for Education Support Services' Programs, Projects, and Activities* conducted last September 30 to October 4, 2024 and *Refinement Workshop of the Harmonized Education Support Programs' Monitoring Tools Cum Development of Evaluation Criteria for Best Implementing Schools Division* conducted last March 24-28, 2025 by the SGOD Chiefs, Regional & Division Program Coordinators, and M & E personnel.
3. To ensure that the indicators in the tools are applicable in the context of the Schools Division Offices (SDOs) of the Region, this Office requests for the inputs, comments, and recommendations from the program implementers prior to the adaption of the said tools.
4. The SDOs through the **Schools Division Superintendents / Assistant Schools Division Superintendents** shall facilitate the giving of inputs, comments and suggestions for the enhancement of the tools through the following links:
  - SDO Aklan: <https://tinyurl.com/ESSDToolsAklan>
  - SDO Antique: <https://tinyurl.com/ESSDToolsAntique>
  - SDO Capiz: <https://tinyurl.com/ESSDToolsCapiz>
  - SDO Guimaras: <https://tinyurl.com/ESSDToolsGuimaras>
  - SDO Iloilo Province: <https://tinyurl.com/ESSDToolsIloiloProvince>
  - SDO Iloilo City: <https://tinyurl.com/ESSDToolsIloiloCity>
  - SDO Passi City: <https://tinyurl.com/ESSDToolsPassiCity>
  - SDO Roxas City: <https://tinyurl.com/ESSDToolsRoxasCity>



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5. The inputs, comments and suggestions of the SDOs shall be submitted on or before **August 29, 2025**. Non-submission of the SDOs on the set deadline shall mean concurrence on the draft M & E tools.
6. For queries and clarifications, contact **Dr. Leonerico E. Barredo**, Chief Education Supervisor, Education Support Services Division at mobile number 0998-461-5448 or email at [region6.essd@deped.gov.ph](mailto:region6.essd@deped.gov.ph).
7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**CRISTYTO A. ECO, CESO III**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
under the following subject:

MONITORING AND EVALUATION

LMA/ESSD-RM/ REQUEST FOR INPUTS, COMMENTS AND SUGGESTIONS ON THE EDUCATION SUPPORT SERVICES DIVISION'S MONITORING AND EVALUATION TOOLS/ 147/August 20, 2025



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