



Republic of the Philippines
Department of Education
 REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

August 11, 2025

DIVISION MEMORANDUM

No. 417 s. 2025

DIVISION MONITORING and TECHNICAL ASSISTANCE (TA) FOR SCHOOL LIBRARIES

To: **OIC, Office of the Assistant Schools Division Superintendent**
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge of the Districts/Head Teachers
In-Charge of the Districts
Heads of Public Elementary, Secondary and Integrated Schools Concerned
All Others Concerned

1. The Learning Resource Management System (LRMS) under the Curriculum Implementation Division (CID) will conduct a monitoring and technical assistance activity for school libraries in the Division of Aklan, in accordance to DepEd Order No. 6, s. 1998 titled "Policies and Programs for School Library Development" and DepEd Order No. 56, s. 2011 titled "Standards for Philippine Libraries."

2. This activity aims to:
- a. validate school library profiling according to the submitted data by the schools;
 - b. identify areas to improve and comply, according to the standards set for Philippine libraries;
 - c. provide technical assistance in terms of establishment and maintenance of public school libraries;
 - d. highlight the importance of library in supporting student learning; and
 - e. identify solutions that will allow budget allocation for the improvement of school libraries.

3. Anent this, the following are the scheduled monitoring and TA for the districts:

DISTRICT	SCHEDULE
1. Altavas	September 2, 2025
2. Batan	September 2, 2025
3. Banga	September 3, 2025
4. Balete	September 3, 2025
5. Libacao	September 9, 2025
6. Madalag	September 10, 2025
7. Lezo	September 11, 2025
8. Malinao	September 11, 2025
9. Numancia	September 11, 2025
10. Kalibo I	September 12, 2025
11. Kalibo II	September 12, 2025
12. New Washington	September 12, 2025
13. Bururanga	September 16, 2025
14. Malay	September 16, 2025
15. Nabas	September 16, 2025
16. Ibajay East	September 17, 2025
17. Ibajay West	September 17, 2025
18. Tangalan	September 18, 2025
19. Makato	September 18, 2025



Poblacion, Numancia, Aklan
 Tel/Fax No.: (036) 265 3744 | (036) 265 3737 | (036) 265 3738
 Website: <http://www.depedaklan.online>
 Email Address: aklan.1958@deped.gov.ph



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4. All schools in the division are requested to accomplish the following library profile, with or without an existing library, on or before August 18, 2025. The online profile can be accessed at <https://bit.ly/SDOAKLANLIBPROF>. In addition, please attach a soft copy of the Library Collection Inventory to the online form. The template is attached with this memorandum.
5. Travel, incidental and other related expenses for monitoring shall be charged to available local funds/ Division MOOE subject to usual government accounting and auditing rules and regulations.
6. Immediate dissemination and compliance of this Memorandum is desired.


FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**CURRICULUM
SCHOOLS**

LEARNING RESOURCES

LIBRARY

POLICY

/amb



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Email Address: aklan.1958@deped.gov.ph

SDO AKLAN SCHOOL LIBRARY COLLECTION

District: _____

School: _____

GENERAL REFERENCES/COLLECTION	Copyright 2015 to present		Copyright 2014 or earlier		TOTAL	
	No. of Titles	No. of Copies	No. of Titles	No. of Copies	No. of Titles	No. of Copies
Encyclopedias						
Dictionaries						
Almanacs						
Handbooks						
Manuals						
Atlases						
Yearbooks						
Directories						
Thesaurus						
Subject Area Collection:						
English & Literature						
Filipino at Panitikan						
Science						
Araling Panlipunan						
Music						
Arts						
Physical Education						
Health						
Edukasyon sa Pagpapahalaga						
Mathematics						
Business						
Management						
Computers/ Information Technology						
Research						
Philosophy						
Technical Vocation/TLE						
Additional Supplementary Collection:						
Biographies						
Novels						
Collections/Anthology of Short Stories						
Collection/Compilation of Poetry						
Non-print Collection:						
Digital File Collection						
Braille Collection						
Microfilm Collection						