



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

August 27, 2025

DIVISION MEMORANDUM

No. 443, s. 2025

BASIC TRAINING COURSE FOR LEADERS OF ADULTS

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors/Principals/Head Teacher-In-Charge of
the District
Senior/Education Program Specialists
Heads of Public/Private Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is the Council Information Circular No. 17, s. 2025 dated August 27, 2025 from The Boy Scouts of The Philippines which is self-explanatory.
2. Expenses relative to this activity shall be charged to the SMOOE/local funds or other sources subject to availability of funds and to accounting and auditing rules and regulations.
3. Entitled to the *Service Credits* are the personnel of Department of Education-Division of Aklan who will attend the said meeting in accordance with **DepEd Order No. 53, 2003** entitled: "Updated Guidelines on the Grant of Vacation Service Credits to Teachers" and *Compensatory Time Off (CTO)* as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on Non-Teaching Monetary Renumeration for Overtime Service Rendered.
4. Full support, cooperation, and immediate dissemination of this Memorandum are desired.



Población, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MICHAEL T. RAPIZ

Chief Education Supervisor
School Governance and Operations Division
In-Charge of the Division

Encl.: As Stated

Reference:

To be indicated in the Perpetual Index
Under the following subjects:

LEARNERS

PERSONNEL

SCOUTING

ACCS



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BOY SCOUTS OF THE PHILIPPINES
AKLAN COUNCIL
Kalibo, Aklan
Email: bspaklancouncil@gmail.com
Tel. No. (036) 268-4621

27 August 2025

COUNCIL INFORMATION CIRCULAR

Number 17 s. 2025

TO: BSP Executive Board Members
District Chairperson
District Scouting Commissioners
District Field Scout Commissioners
District & Institutional Scouting Committee Chairpersons
Institutional Heads

SUBJECT: BASIC TRAINING COURSE FOR LEADERS OF ADULTS

1. The Boy Scouts of the Philippines, Aklan Council, is pleased to announce the conduct of the **Basic Training Course for Leaders of Adults** on **5-7 September 2025** at Kalibo Pilot Elementary School, Kalibo, Aklan.
2. **Training objectives are the following:**
 - a. define the different roles of Adult Leaders in the institution;
 - b. discuss the fully the aims, principles, and methods of Scouting;
 - c. demonstrate the skills involved in the activities through the use of prescribed Methods and Techniques in Scouting; and
 - d. to develop the will to actively involved in Scouting.
3. **The Basic information about the training are as follows:**
 - a. **Participants:** Public Schools District Supervisor
School Heads of Public & Private Elementary, Secondary and Integrated Schools
Executive Board Members
Municipal, Barangay & SK Officials
Chairman District
District Scouting Commissioners
 - b. **Course fee:** Three Thousand Five Hundred Pesos (P3, 500.00) to cover food, billeting, training materials and other administrative expenses.
 - c. **Reporting Date:** Participants are requested to report promptly at the training venue on September 5, 2025 at 8:00 o'clock in the morning for attendance checking and confirmation of registration. Opening program will start at 10:00 o'clock in the morning.
 - d. **What to bring:**

Type "A" Uniform	Sleeping gears
Dome Tent (optional)	Casual Clothing
White T-shirts and long pants	Attire for Socials
Black Shoes with Shoelace	Sports Wear
Personal Belongings & toiletries	



BOY SCOUTS OF THE PHILIPPINES

AKLAN COUNCIL

Kalibo, Aklan

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4. Registration fee may be paid in cash or in check directly at BSP HQ, F. Quimpo St. Pob., Kalibo, Aklan or deposit to our Philippine Veterans Bank Kalibo Branch Account # **00610000010**
 5. For more details and confirmation, please visit BSP, Aklan Council Headquarters or contact (03) 268-4621 / 09358245129 (TM) / 09380125507 (TnT & Smart)
 6. Full support, cooperation and immediate dissemination of this circular are desired.


HON. JAY E. TEJADA
Council Chairman