



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

07 August 2025

DIVISION MEMORANDUM

No. **402**, s. 2025

**PARTICIPATION SUPPORT FOR ASEAN YOUTH AI
LITERACY CHAMPIONS (AYALC) PROGRAM**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors (PSDS) / Principals In-Charge of the
District (PIDs) / Head Teacher In-Charge of the District (HTID)
Senior / Education Program Specialists
School Heads (SHs) of Public and Private Elementary, Secondary and
Integrated Schools
All Others Concerned

1. Attached is the letter from the ASEAN Youth Organization (AYO) announcing the national launch of the ASEAN Youth AI Literacy Champions (AYALC) program, a youth-led initiative aimed at promoting AI awareness and responsible AI use across ASEAN youth communities.
2. Pursuant to the attachment, all District Offices are hereby directed to identify and support interested participants aged 15 years and above, including learners, school administrators, and teaching or non-teaching personnel, to attend the AYALC event. This high-impact opportunity will nurture AI literacy, digital leadership, and collaborative engagement.
3. **Event Schedule.** The AYALC launch will be held on a Saturday in September 2025. Final date and venue will be announced in due course.
4. **Participant Requirements.**
 - a. Participants must be 15 years old or older on the date of the event.
 - b. Minors (aged 15 – 17) must submit a signed waiver form from their parent(s) or legal guardian, granting consent and acknowledging awareness of the nature of the event.



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- c. All participants must commit to respectful and proactive participation as advocates of responsible AI literacy.
5. **Liability and Risk.** While every precaution will be taken by AYO, DepEd and its District Offices shall not be held liable for incidents beyond standard event safety protocols.
- The waiver form for minors explicitly states that parents/guardians assume all risks associated with participation, and release DepEd and its partner entities from liability.
 - This provision ensures the event remains framed as an enriching opportunity to grow competencies in AI rather than emphasizing potential risks.
 - Waiver Sample (for Minors):
 - Full name of minor
 - Date of birth
 - School and district
 - Statement of consent and assumption of risk by parent/guardian
 - Signature of parent/guardian with date
6. **Support Instructions.** District Offices shall:
- Circulate the AYALC opportunity to all schools.
 - Assist in screening interested participants.
 - Distribute and collect waivers for minors.
 - Coordinate logistics once final date and venue are confirmed.

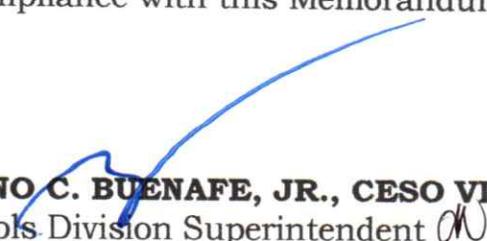
Schools are likewise requested to:

- Nominate qualified individuals (learners, school personnel).
 - Ensure completion and submission of required consent documentation.
7. **Reporting.** District Offices shall submit a list of confirmed participant names and documented waivers to the Division Office by [insert deadline, e.g., two weeks prior to event].
8. This collaboration with the ASEAN Youth Organization provides a timely platform for our youth and education stakeholders to lead in AI literacy and community empowerment. Your support in facilitating strong participation is greatly appreciated.
9. For inquiries, please contact **Ar. Mar Bien Gregory G. Parel**, Senior Education Program Specialist for Social Mobilization and Networking via email: marbiengregory.parel@deped.gov.ph.



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10. Immediate dissemination of and compliance with this Memorandum are desired.

FELICIANO C. BUENAFE, JR., CESO VI
Schools Division Superintendent 

Enclosure: as stated

Reference: as stated

To be indicate in the Perpetual Index under
the following subjects:

**ADVOCACY PROGRAMS
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)
STUDENT ACTIVITIES
TRAININGS
YOUTH DEVELOPMENT**

/mbggp



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Division Advisory No. 093, s. 2025

July 15, 2025

In compliance with D.O No. 08, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd SDO Aklan officials, personnel/staff,
(Visit www.depedaklan.online)

Attached is a letter from the ASEAN Youth Organization regarding the launch of their program titled "ASEAN Youth AI Literacy Champions (AYALC): Harnessing AI for an Inclusive and Sustainable ASEAN." This program aims to empower ASEAN youth, educators, and parents with both foundational and advanced AI skills, equipping them with the tools necessary to thrive in an AI-driven economy.

For more information and inquiries, contact:

ASEAN Youth Organization
Program Officer in the Philippines
Tel: 0967-228-4388
Email: ayalca@ayalca.org

MBGGP/



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Dr. Feliciano C. Buenafe, Jr. CESO VI
Schools Division Superintendent
Schools Division of Aklan

Attention to:
Ar. Mar Bien Gregory G. Parei
Senior Education Program Specialist

Greetings from the ASEAN Youth Organization (AYO)!

We are from the ASEAN Youth Organization (AYO), an international, non-partisan, non-profit, and non-governmental organization dedicated to promoting international understanding and goodwill in alignment with the objectives of the Association of Southeast Asian Nations (ASEAN). As the official youth-led organization under ASEAN, we work toward empowering the youth of Southeast Asia through various initiatives.

In line with our mission, we are proud to announce our partnership with the ASEAN Foundation and Google.org on the AI Ready ASEAN program. This initiative aims to build AI literacy across the ASEAN region and will be implemented in all ASEAN Member States. As part of this program, AYO is launching the **ASEAN Youth AI Literacy Champions (AYALC): Harnessing AI for an Inclusive and Sustainable ASEAN** project in the Philippines.

This program is designed to empower ASEAN youth, educators, and parents with both foundational and advanced AI skills, equipping them with the tools necessary to thrive in an AI-driven economy. The focus will be on creating scalable models for AI literacy, implementing capacity-building initiatives, and promoting the responsible use of AI.

As part of this exciting initiative, we would like to formally express our intent to establish a partnership with the Schools Division of Aklan. The activities we plan to conduct will primarily focus on seminars and workshops aimed at educating young people on the responsible use of AI. We believe that with your participation, we can ensure a more seamless and impactful engagement with the youth.

Your cooperation and support are vital to the success of this transformative project, and we are eager to collaborate with your university to empower ASEAN youth with the skills they need to thrive in the future. We look forward to your favorable response to this proposal. If you need further information, feel free to contact our Program Officer in the Philippines at lejay@aseanyouth.net or **0967-228-4388**.





Thank you for considering this partnership opportunity. We are excited about the potential of working together to make a meaningful impact.

Best,

Sarah Fauzana
Chairperson
ASEAN Youth Organization

